

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
AUGUST 15, 2022

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Simpson
Councillor Meade

ABSENT: Councillor Farnsworth
Councillor Toole

IN ATTENDANCE: Kathryn Clark, Acting CAO
Jim Dumville, River Valley Sun

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

Mayor Kitchen stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsurrendered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

22-108 Motion: Councillor Simpson
Second: Councillor Meade

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF JUL 7 4th, 2022 REGULAR COUNCIL MEETING:

22-109 Motion: Deputy Mayor MacFarlane
Second: Councillor Meade

“That the minutes of the July 4th, 2022 regular council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

There was no business arising from the minutes.

CORRESPONDENCE:

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A) Letter from Raymond Brun, DTI, re: Municipal Designated Highways

Mayor Kitchen reported the town's new plan will be put on hold until the Entity is formed and their last letter is to be ignored, the new council will be submitting a new plan the spring of 2023.

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated there hasn't been a meeting, staff is very busy with the reform. Plans to have a full financial report with the municipal reform soon.

Kathryn Clark stated she just started today, and there are meetings scheduled in September with the advisory committee to go over the 2022 budget and to draft the 2023.

Library –

Mayor Kitchen appointed three board members; Melanie Raymond who is replacing Lucy Clearwater, Renee Pelletier who is replacing Amanda Dupuis and Thomas Bak, all will be serving 3-year terms.

Mayor Kitchen asked when the date was that Paulette was retiring.

Kathryn Clark stated she did not know but will find out.

Protective Services –

RCMP

Mayor Kitchen reported on the email from Sgt. Martel regarding the Traffic Operations Report from July 20/22.

Councillor Simpson stated he is please to see more police presence in Nackawic and surrounding areas.

Recreation –

Kathryn Clark stated the employees are busy preparing for Festival on the Bend, which is happening this weekend, also, there is a request under New Business.

Public Works –

Mayor Kitchen stated the monthly report is in the package and stated the crosswalks are painted and asked why they are not done in the spring.

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Kathryn Clark stated because they have their flushing and street sweeping to do. It took longer to do this year because there was a lot more sand than usual and it was Winston Harris' first time doing it.

Councillor Simpson asked if there are regular inspection of the fire hydrants.

Kathryn Clark stated she has spoken with Brad McClure about this, he wants to start budgeting for them every year, because two hydrants had broken during the flushing period.

Councillor Simpson stated he doesn't think the fire hydrant on Old Bridge Road is working.

Kathryn Clark stated she will get public works to take a look at it and she will also have Brad to add it to the public works committee meeting agenda.

Special Reports –

DNEDC

Deputy Mayor MacFarlane stated they plan to meet next week to review the municipal reform piece to discuss the engineering report project with Gemtec. DNEDC efforts continue to secure funding through the municipal reform process and RSC 11. There was a vote last week with the RSC 11 board that looked at Ignite Fredericton and Tourism Fredericton to manage Economic Development in the region and was voted down. We continue to speak to Local Government about having us act as a satellite office of Ignite or RSC 11 to do Economic Development and Tourism here and receive funding to do it. We remain hopeful that the province will see the value in partially funding the corporation.

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- Financial statements for May & June were completed and emailed to Council to review.
- RDC agreement was signed and returned for the residential development study.
- Weekly meetings of the Regional CAO group have been taking place via zoom. Focus is on the budget process. Meetings are scheduled with the Advisory Committee in September to review current budgets and proposed 2023 budget.
- Claim to RDC was completed for the sewer lift station. Another claim to RDC and ACOA have been completed for the marina project.
- Submitted a revised application to the CCBF Unincorporated area to reflect the 2022 costs and phase 2.
- Working on revising the CCBF Capital Investment Plan to reallocate funds to different projects.
- Organized the grand opening/ribbon cutting ceremony for the marina which took place Aug. 13th.

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- Marina operations are going well. There have been some slow days but overall sales, rentals continue to increase. There is only 1 slip rental left available.
- Security system is completely up and running and they will be coming up to give us a tutorial on the whole system.
- Cain Insurance requested updates cost values of items with the marina projects. Worked on compiling that information and submitted it to them.
- She took 2 weeks vacation from July 15-26.
- Diverse Construction, the company that built the marina building, submitted a quote to redo the main door and washroom doors so that they are wheelchair accessible.

Mayor Kitchen asked how come they weren't wheelchair accessible when it was first built.

Kathryn Clark stated she asked that question to Lonnie Forbes and they told him with the rush on to secure the building for the winter and the delays in shipping, they went that route.

Councillor Simpson asked what happens to the old doors, do they take them back or are they the towns.

Kathryn Clark stated they are not replacing the doors; they are replacing the bottoms.

Mayor Kitchen asked if the doors were wide enough for wheelchairs.

Kathryn Clark stated yes, they are. This is something they can look at doing in the fall or wait until the spring.

Mayor Kitchen stated he would rather see it done this fall rather than next spring.

Councillor Simpson stated he is pleased to hear the security system is up and running.

Kathryn Clark stated it has been recording for a while. When the remaining three lights are installed, they will have to come back and install the other cameras on these lights too.

Councillor Simpson asked if the security system covers the marina, arena, Town Hall, Public Works buildings including the gas tanks and water tower.

Kathryn Clark stated not the public works buildings, she has another quote for that. The water tower cannot be on the system because the way this system is you need a sight line for information to carry.

Councillor Simpson stated given the history of the water tower, it would be worthwhile to have that covered as well.

Kathryn Clark stated she will ask when they are back up. There are no cameras at the

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town hall, all the information feeds to the town hall. She has a quote for the public works buildings and the town hall. Rogers Communications came and put the phone line in, when the alarm goes off it will go to the receiver.

Mayor Kitchen directed Kathryn Clark to proceed with the quote to build up the doors on the marina building to make it wheelchair accessible this fall rather than next spring.

Mayor's Report –

Mayor Kitchen stated that:

- he attended the opened ceremony of Western Valley in Motion Games.
- he attended the RSC 11 special meeting re: economic development and tourism.
- he attended the grand opening of the marina on August 13th.

NEW BUSINESS:

A) Arena Ammonia Detector

22-110 Motion: Deputy Mayor MacFarlane
 Second: Councillor Simpson

“That Council approve the quote from Black and MacDonald at a cost of \$4740 for installation of the Ammonia Detector.”

On the Question:

Deputy Mayor MacFarlane asked if they should be using the funds, they have put aside in reserves that is specifically for the arena capital purchases.

Kathryn Clark stated usually at prediction time, we see where the budget is going and if we need reserves to pay for it, we will.

Motion carried.

22-111 Motion: Councillor Simpson
 Second: Councillor Meade

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 7:35 pm and Jim Dumville left the meeting.

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CLOSED SESSION:

A) Industrial Property

B) Waterfront

22-112 Motion: Councillor Meade
 Second: Councillor Simpson

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:00 pm.

22-113 Motion: Councillor Meade
 Second: Councillor Simpson

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:00 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO