

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
JUNE 6, 2022

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Farnsworth
Councillor Simpson
Councillor Meade

ABSENT: Councillor Toole

IN ATTENDANCE: Kathryn Clark, Acting CAO
Dallas Cakes
Brad McClure, Director of Public Works
Jim Dumville, River Valley Sun

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm and welcomed Brad McClure, the new Director of Public Works and Utility to the meeting.

APPROVAL OF AGENDA:

22-76 Motion: Deputy Mayor MacFarlane
Second: Councillor Farnsworth

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF MAY 16TH, 2022 REGULAR COUNCIL MEETING:

22-77 Motion: Councillor Simpson
Second: Councillor Meade

“That the minutes of the May 16th, 2022 regular council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

Deputy Mayor MacFarlane informed Council that on June 4th, the ATV T-3 By-Law came into effect and he hasn't heard of any complaints.

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Councillor Simpson asked if anyone responded back from DTI regarding the painted traffic lines on the road leading into Smythe Lane.

Kathryn Clark stated they informed her they would pass the complaint along and no one has gotten back to her.

CORRESPONDENCE:

A) Reports from Molly Smith, RSC 11, re: Baptist Church Rezoning

Mayor Kitchen stated it will be discussed under new business.

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated they haven't had a meeting yet, hoping to have one soon and stated the income statements for General Operating & Utility, period ending April 30th, 2022 are in the package, and everything looks to be in order.

Library –

Councillor Farnsworth stated they had their 50th Anniversary Celebration on May 26th, it was a good turnout. They have hired their summer student; they are also looking to hire casual staff. Also, Paulette asked if the library could add a sign to the highway signs, to let tourist know there is a library in Nackawic with free WIFI.

Kathryn Clark stated she will check into it.

Protective Services –

RCMP

Mayor Kitchen reported on the RCMP Traffic Operation report during the May long weekend and stated there have been more police presence in Nackawic and area.

Kathryn Clark stated Sgt. Martel has contacted her and asked if the Town has plans for the Canada Day long weekend, he wanted to make sure they have staff in the area.

Recreation –

Councillor Farnsworth stated baseball is starting up soon, waiting for another coach, registration forms are on Facebook and can also be picked up at the Town Hall. Hats and shirts have been ordered. We will be painting 'Nackawic Red' for the Canada Day House Decorating contest again this year and a flyer will be going out soon.

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Public Works –

Councillor Simpson stated there hasn't been any meetings lately, but with the reform, he would like to see a larger committee from the residents of the new entity.

Mayor Kitchen asked Brad McClure if he would like to report on his first week employed with the Town.

Brad McClure reported on his first week and stated he is basically getting familiar with the employees and how everything runs.

Councillor Farnsworth stated last year the town painted sidewalks different colors for certain organizations and wanted to know if they would be painted again this year.

Brad McClure stated he will check into it.

Deputy Mayor MacFarlane stated he would like for him to familiarize himself with the Town's asset management plan and keep up on the daily task and present monthly reports to Council meetings.

Special Reports –

DNEDC

Deputy Mayor MacFarlane stated the board met on May 26th. They had discussions on financing of the corporation and their relationship with RSC 11, or Ignite Fredericton. Pam Fogerty and himself made a presentation to the transition committee, for Entity 71 last week, they will be writing the Minister of Local Government supporting the corporation and the funding that is required to run the corporation. Also, the tourism committee has 3 videos running now promoting sport fishing, the loop scenic drive and they are starting the summer and fall campaign, to promote Entity 71; boating, fishing, marina, and it will include the LSDs.

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

-she attended a Technical Committee meeting on May 18th with Greg Lutes, Brittany Cain and Natalie Hill, re: Municipal Reform.

-she attended a meeting on May 25th with Jacques Ouellette, Quad NB and the open house at the Lions Club, re: ATV By-Law T-3. Public Works erected the posts for the signs to be installed.

-she met with Ryan Swim, NB Power over Teams, re: concrete poles on May 25th.

-she attended a DNEDC board meeting on May 26th.

-she attended a zoom meeting on May 30th with the RSC 11 working committee, re: MOU

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with ESIC. More information to come on economic development and tourism.

-two summer students for the marina have begun work, Annie Liston and Michael Carson. We've been working on clothing order, supplies needed for the marina building, berth rentals and Canada Day activities. Annie and Michael have also been working on restoring the "Home of the World's Largest Axe" sign on the waterfront. It's been stripped, primed and painted again. Another student, Sydney Sharpe begins work on June 6th and they can begin cleaning the marina building and getting set up for opening soon.

-she contacted Jeff Shaw, National Alarm, re: security system for marina/arena/town hall. Getting a quote on the PC requirements for the town office.

-a cash counter has been designed and ordered through Stortec and they were able to construct, deliver and install within 2 weeks.

-we are working with a representative from Coca-Cola to provide a cooler to the marina building.

-all the docks were installed on May 19th and the concrete moorings and chains were installed the same day.

-she met with Lonnie Forbes, RSC 11 on June 1st. He provided an update on timelines for the marina. Water and sewer were completed June 2nd. Hydro seeding started on June 3rd. Concrete bases for the remaining three light standards were to be completed by June 4th. Few items to correct in marina building (grab bars in bathroom, door closures).

-Winston Harris's probationary period came to an end on May 29th. Jason Stairs and I met and completed an employee evaluation for the six-month period.

-Brad McClure accepted the position of Director of Public Works and Utility and began work on May 30th.

-Mark Sommerville accepted the position of Director of Recreation & Parks and will begin work on June 13th.

-she worked on the Town policies required by Worksafe NB on harassment and violence to be in compliance. Also included a drug and alcohol policy which are all under New Business.

-she completed income statements to April 30, 2022 for general operating and utility.

-the new gardener has been hired and we walked through the flower beds on the waterfront and he will be working at cleaning out the overgrown beds.

Mayor's Report –

Mayor Kitchen stated that:

-he attended the awards ceremony of the NB Sport Fishing tournament on May 21st.

-he attended the library's 50th Anniversary Celebration on May 26th.

-he attended the DNEDC meeting on May 26th.

-he attended the open house for Entity 71 in Millville on June 2nd.

-he attended the ceremony of raising the Shriner's flag on June 3rd.

-he will be attending the RSC 11 zoom meeting on June 7th.

-he will be attending the open house for Entity 71 in Nackawic on June 7th.

NEW BUSINESS:

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A) First & Second Reading of By-Law #86-2022, A By-Law to Amend the Town of
Nackawic Zoning By-Law, By-Law #51.17

22-78 Motion: Councillor Farnsworth
Second: Councillor Meade

“That Council adopt By-Law #86-2022, A By-Law to Amend the Town of
Nackawic Zoning By-Law, By-Law #51.17 for the first time by title only.”

Motion carried.

Councillor Farnsworth read By-Law #86-2022, a by-law to amend the Town of Nackawic
Zoning By-Law #51.17 for the first time by title only.”

22-79 Motion: Councillor Farnsworth
Second: Councillor Meade

“That Council adopt By-Law #86-2022, A By-Law to Amend the Town of
Nackawic Zoning By-Law, By-Law #51.17 for the second time by title only.”

Motion carried.

Councillor Farnsworth read By-Law #86-2022, a by-law to amend the Town of Nackawic
Zoning By-Law #51.17 for the second time by title only.”

B) First & Second Reading of By-Law #87-2022, A By-Law to Amend the Town of
Nackawic Zoning By-Law, By-Law #51.17

22-80 Motion: Councillor Simpson
Second: Councillor Meade

“That Council adopt By-Law #87-2022, A By-Law to Amend the Town of
Nackawic Zoning By-Law, By-Law #51.17 for the first time by title only.”

Motion carried.

Councillor Simpson read By-Law #87-2022, a by-law to amend the Town of Nackawic
Zoning By-Law #51.17 for the first time by title only.”

22-81 Motion: Councillor Simpson
Second: Deputy Mayor MacFarlane

“That Council adopt By-Law #87-2022, A By-Law to Amend the Town of
Nackawic Zoning By-Law, By-Law #51.17 for the second time by title only.”

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Motion carried.

Councillor Simpson read By-Law #87-2022, a by-law to amend the Town of Nackawic Zoning By-Law #51.17 for the second time by title only.”

C) Dillon Consulting, Trickle Filter Project

22-82 Motion: Deputy Mayor MacFarlane
 Second: Councillor Meade

“That Council engage Dillon Consulting to undertake work on the North Side Wastewater Treatment Facility Upgrades at a total cost of \$102,119.30 plus HST.”

Motion carried.

D) Memo from Kathryn Clark, Mileage Compensation

22-83 Motion: Councillor Meade
 Second: Councillor Farnsworth

“That Council increase the town’s mileage rate to match the Province of NB’s rate at \$0.50 km and continue to match it moving forward.”

Motion carried.

E) Memo from Kathryn Clark, Clothing

22-84 Motion: Councillor Farnsworth
 Second: Councillor Meade

“That Council approve the order of souvenir merchandise for the marina building from Wicked Good Graphics at a cost of \$7612 plus HST.”

Motion carried.

F) Town of Nackawic Harassment Policy

22-85 Motion: Councillor Simpson
 Second: Councillor Farnsworth

“That Council adopt the Town of Nackawic Harassment Policy as of June 6th, 2022.”

Motion carried.

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G) Town of Nackawic Violence Policy

22-86 Motion: Councillor Farnsworth
 Second: Councillor Meade

“That Council adopt the Town of Nackawic Violence Policy as of June 6th, 2022.”

Motion carried.

H) Town of Nackawic Drug & Alcohol Policy

22-87 Motion: Councillor Farnsworth
 Second: Councillor Meade

“That Council adopt the Town of Nackawic Drug & Alcohol Policy as of June 6th, 2022.”

Motion carried.

22-88 Motion: Councillor Meade
 Second: Councillor Simpson

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 7:47 pm and Dallas Cakes, Brad McClure and Jim Dumville left the meeting.

CLOSED SESSION:

A) Personnel Issue

22-89 Motion: Councillor Farnsworth
 Second: Councillor Meade

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:36 pm.

22-90 Motion: Councillor Farnsworth
 Second: Deputy Mayor MacFarlane

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“That Council rescind the Town of Nackawic’s Vaccination Policy dated September 24, 2021.”

Motion carried.

22-91 Motion: Councillor Farnsworth
Second: Councillor Meade

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:37 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO