

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MAY 16, 2022

PRESENT: Mayor Kitchen  
Deputy Mayor MacFarlane  
Councillor Farnsworth  
Councillor Simpson  
Councillor Toole  
Councillor Meade

IN ATTENDANCE: Kathryn Clark, Acting CAO  
Dallas Cakes  
Lonnie Forbes, RSC 11  
Jim Dumville, River Valley Sun  
Brian & Heather Jones

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

22-69 Motion: Deputy Mayor MacFarlane  
Second: Councillor Toole

“That the agenda be approved with the two additions:

-under 7. New Business; add (C) Renumeration for Mileage and  
-under 9. Closed Session; add (A) Personnel Issue.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF MAY 2<sup>ND</sup>, 2022 REGULAR COUNCIL MEETING:

22-70 Motion: Councillor Simpson  
Second: Councillor Toole

“That the minutes of the May 2<sup>nd</sup>, 2022 regular council meeting be approved  
as presented.”

Motion carried.

BUSINESS ARISING:

Councillor Toole informed Council that there are ATV's driving on Otis Drive, they thought the ATV By-Law was approved, he told them it wouldn't be approved until June 4<sup>th</sup>.

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With Council's permission, Mayor Kitchen moved to item 8. A) To the Floor.

TO THE FLOOR:

A) Lonnie Forbes, RSC 11, re: Variance Requests

Lonnie Forbes reported he had two variance requests; first one was for PID # 75520585 – 723 Route 105; consideration of a variance in the rear yard setback for a request of an 8m variance to locate home no closer than 2m from rear yard boundary. The second one is for PID # 75520593 – 729 Route 105; consideration of a variance for a garage in the total area and the request of a 144 sq. ft. variance – for a total area of 768 sq. ft. and for the following variance of location home; consideration of a variance in the rear yard setback a request of a 20' variance to add addition to home, which will result in the completed home being located no closer than 12' from rear yard boundary. Lonnie Forbes updated Council and stated RSC 11 has approved both variances.

Councillor Simpson asked how far the garage would be from Brian & Heather Jones' property line and Pam Billings' property.

Heather Harris-Jones stated approximately one acre.

Councillor Simpson asked Heather Jones if 75 ft. was the shortest distance between one of their buildings and the property line between you and Pam Billings.

Heather Harris-Jones stated yes.

Council stated they did not see any issues and would approve the requests.

Mayor Kitchen thanked them for coming.

Lonnie Forbes and Brian & Heather Jones left the meeting at 7:11 pm.

CORRESPONDENCE:

A) Letter from Minister of Environment & Local Government, re: CCBF

Mayor Kitchen stated it is for Council's viewing.

B) Proclamation – Longest Day of Smiles – June 19, 2022

Mayor Kitchen proclaimed June 19, 2022 as the Longest Day of Smiles in Nackawic and asked to have it put on the town's Facebook.

C) Request from Mike Crofts, Shriners (New Business)

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COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated they are scheduling a meeting soon.

Library –

Councillor Farnsworth stated their 50<sup>th</sup> anniversary ceremony is on Thursday, May 26<sup>th</sup> at 6:00 pm. Paulette Tonner, library manager, is retiring in August, and suggested that she receive recognition from the Town.

Kathryn Clark asked when she was retiring.

Councillor Farnsworth stated August 24<sup>th</sup>.

Kathryn Clark stated they can do that.

Protective Services –

FIRE

Mayor Kitchen reported on the minutes of April 19 & 26, 2022.

NEIGHBOURHOOD WATCH

Councillor Meade stated the open house is on Wednesday, May 18<sup>th</sup> at 7 pm, and the signs are up around town. He thanked the admin staff for printing the flyer and public works employees for putting the signs in place.

Recreation –

Councillor Farnsworth stated they have had a lot of great ideas for Canada Day. The summer students will be helping with the events and the Lions Club volunteered to do the barbeque, and the cost will be by donation.

Councillor Farnsworth stated they had a T-Ball meeting to discuss whether to have it this year and no one showed, she will try another meeting soon. She is working on having tennis lessons, and Kent Kuhn is looking to help with a grant.

Kathryn Clark stated to date, the Town has received \$1200 from local businesses to help with the fireworks for Canada Day.

Mayor Kitchen asked if any students have been hired yet.

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Kathryn Clark stated yes, Annie Liston started last week and Michael Carson started this week and they both will be doing First Aid/CPR course this week.

Public Works –

Councillor Toole stated the street sweeping is almost complete and asked when do they paint the crosswalks.

Kathryn Clark stated before school starts in September, but it will be earlier this year.

Councillor Simpson asked to have the public works employees check and see if there is a water break across the road from the garden homes because there is water on the road.

Kathryn Clark stated she will speak to Jason Stairs about it.

Councillor Simpson asked who paints the lines on the road going into Smythe Lane, they are fading bad and it could cause accidents. He would like to see them repainted.

Kathryn Clark stated that would be DTI. She will give them a call and let them know.

Special Reports – No report

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- on May 4<sup>th</sup> she attended a Technical Committee meeting with Greg Lutes and Brittany Cain, re: Municipal Reform.
- she contacted the Fredericton Anglers Club, re: July 23<sup>rd</sup> fishing event.
- on May 5<sup>th</sup> she attended the Public Hearing for the Baptist Church rezoning at Town Hall.
- on May 2<sup>nd</sup> & 4<sup>th</sup> she conducted summer student interviews along with Councillor Farnsworth. Seven students were selected – 5 Marina, 1 Recreation Labourer and 1 Public Works Labourer. Annie Liston will be the Marina Manager and Michael Carson the Assistant Manager. Both will be attending Standard First Aid and CPR course on May 18<sup>th</sup> & 19<sup>th</sup>.
- she completed the SEED contracts for the 3 students under the provincial program.
- we received the IBA agreement for Trickle Filter Rehabilitation, it was signed and returned. Contacted Rory Pickard, Dillon Consulting to inform him the project is moving forward.
- she completed an application for the Village of Millville for the Canada Community-Building Fund – Unincorporated Area.
- she forwarded the RDC application to Brent Sansom, re: land development.
- the Neighbourhood Watch signs were brought in and Public Works will get them installed.
- the posts for the ATV signage along the Otis Drive route should be arriving any day and Public Works will get them installed prior to the June 4<sup>th</sup> target date.

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- the interviews for the Director of Recreation & Parks and Director of Public Works & Utility were held on May 13<sup>th</sup> & 16<sup>th</sup>.
- she met with Lonnie Forbes, re: Marina. Recreation staff have been extremely busy finishing the docks and they are scheduled to be installed on May 18<sup>th</sup>. Ice chest has been delivered to marina building. Hydro Bikes have arrived and at the arena.
- we received confirmation of a \$3900 grant from Sport & Recreation for the purchase of marina rental equipment. There are 6 Kayaks on hold, and it's under New Business.
- the Berth Rental Agreement has been received from the lawyer so the list of boat owners who reserved slips can now be contacted. Slip numbers have been ordered from SignPost to be installed on the docks.
- the flooring has been installed at the marina building and working on getting a quote for a counter.

Councillor Farnsworth asked if the office equipment from the Health Centre could be used at the marina building.

Kathryn Clark stated possibly the desk and filing cabinet.

Councillor Simpson thanked the office staff and the public works and recreation departments for all the hard work over the last couple of months.

Councillor Toole suggested the two students who will be working down at the marina to take a water and safety course, it can be taken online.

Kathryn Clark stated she will look into it.

Mayor's Report –

Mayor Kitchen stated that:

- he attended a UMNZB Zone meeting on May 4<sup>th</sup> – discussed RSC 11 and economic development. Second meeting is scheduled for May 6 for RSC 12.
- he attended a UMNZB Board meeting in Moncton on May 7<sup>th</sup> and discussed reform and housing.

Deputy Mayor MacFarlane stated with regards to economic development, he feels Nackawic should not be penalized by having to pay into RSC 11 and still try to run our own corporation. We should not have to pay into a service that we are already providing.

Mayor Kitchen stated he hasn't heard anything happening with RSC 11 and we still have the RSC reform to deal with.

NEW BUSINESS:

- A) Request from Shriners, re: Shriners International Day

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22-71 Motion: Deputy Mayor MacFarlane  
Second: Councillor Farnsworth

“That Council approve the request for the Town of Nackawic to fly the Shrine Flag from Friday, June 3 to Friday, June 10 to help raise Shriner awareness in the surrounding area.”

Motion carried.

B) Kayak Purchase

22-72 Motion: Councillor Toole  
Second: Councillor Farnsworth

“That Council approve the purchase of four (4) kayaks for the net cost of \$5422.78.”

Motion carried.

C) Renumeration for Milage

Council tabled it until next meeting to gather more information.

22-73 Motion: Councillor Meade  
Second: Councillor Farnsworth

“That Council went into closed session.”

Motion carried.

Council moved to closed session at 8:05 pm and Dallas Cakes and Jim Dumville left the meeting.

CLOSED SESSION:

A) Personnel Issue

22-74 Motion: Councillor Toole  
Second: Councillor Farnsworth

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:57 pm.

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22-75            Motion: Councillor Toole  
                      Second: Councillor Meade

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:57 pm.

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Ian Kitchen  
Mayor

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Kathryn Clark  
Acting CAO