

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
APRIL 4, 2022

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Farnsworth
Councillor Simpson
Councillor Toole
Councillor Meade

IN ATTENDANCE: Kathryn Clark, Acting CAO
Jim Dumville, River Valley Sun
Dan Rogers

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

22-46 Motion: Councillor Farnsworth
Second: Councillor Toole

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF MARCH 21ST, 2022 REGULAR COUNCIL MEETING:

22-47 Motion: Councillor Toole
Second: Councillor Simpson

“That the minutes of the March 21st, 2022 regular council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

Councillor Simpson asked if the First Aid Course was booked.

Councillor Farnsworth stated yes it was.

With Council’s permission, Mayor Kitchen moved to item 7. B) New Business.

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NEW BUSINESS:

B) Variance request from Dan Rogers

22-48 Motion: Councillor Toole
 Second: Councillor Farnsworth

“That Council approve the variance request from RSC 11 of 25 Otis Drive, Nackawic, PID #01512409.”

Motion carried.

Dan Rogers left the meeting at 7:07 pm.

CORRESPONDENCE:

A) Letter of Request from Apraxia Kids Canada, re: Proclamation

Mayor Kitchen read the proclamation and directed the staff to put it on the Town's Facebook page when the date arrives.

B) Letter from NB Organ and Tissue Program, Horizon Health, re: Green Shirt Day

Mayor Kitchen stated to have it posted on the Town's Facebook page on April 7th and staff can wear green if they choose to do so.

C) Letter from RSC 11, re: variance request from Dan Rogers (New Business)

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated the audit has been completed by Shannon & Buffett. There is \$9132 deficit in the general operating and a \$854 surplus in water and sewer. It has been a challenging year managing the marina project and other projects that have been happening in the town with funding coming in and money going out. Kathryn Clark has done a great job keeping everything in order. Thank you to the staff on a successful year.

Library – No Report

Protective Services –

Mayor Kitchen stated he had a call from the RCMP, they confiscated a vehicle from the trailer park, it is a slow process but they are looking into the towns concerns.

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Deputy Mayor MacFarlane stated he spoke with a RCMP officer and they are hoping to be around the community more.

Recreation –

Councillor Farnsworth stated the Active Girls and Go Boys will be happening on May 10th and 17th along with Western Valley Recreation.

Councillor Farnsworth stated the first aid refresher course is scheduled for the Town employees and there is interest for the standard first aid course as well which she is checking into and there will be a babysitting course starting in May.

Mayor Kitchen stated the ice has been removed.

Kathryn Clark stated yes, the ice was removed on Thursday of last week.

Public Works –

Councillor Toole stated they had a committee meeting with discussions on the water tower and a lot of feedback. There has been more graffiti on the tower and asked if the fence has been fixed yet.

Kathryn Clark stated she hasn't spoken to the public works employees yet but will ask them in the morning.

Councillor Simpson stated there was eleven items on the agenda and they recommended the Town to develop a sidewalk renewal policy, requiring future budgets to invest in certain amount of funds on a yearly basis in the future. They also recommended the Town to purchase the galvanized trailer that was suggested at the last council meeting and also a new sander for the trackless before the upcoming winter.

Special Reports -

DNEDC

Deputy Mayor MacFarlane stated they had a board meeting on March 31st, they voted on and approved the submission that went to environment and local government, RSC 11 and Ignite Fredericton, around funding for the Corporation. What we learned over the last several years, is that the Town should take credit for having made the decision to set the corporation up, there aren't many in Atlantic Canada, and very few in rural New Brunswick. We are being recognized for an innovated approach to economic development and we are asking the Minister, RSC 11 and Ignite Fredericton to help fund the corporation with the Town.

Deputy Mayor MacFarlane stated several board members will be meeting with the Entity

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71 transition committee to discuss the naming process. They also want to introduce the committee to the corporation and that the Town has been leading this for three years and show them what we do for the region. They also want to discuss the tourism committee and the marketing program and offer any help in choosing the entity name.

WELLNESS

Councillor Farnsworth stated they have a community breakfast this Saturday, partnering with the Nackawic Elementary School, and they also received a grant from Nackawic Unity Way for their senior meal program.

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- she attended the bi-weekly AMANB Teams meeting on March 24th, re: municipal reform.
- she attended the Technical Committee meeting on March 25th, with Greg Lutes and Brittany Cain. Discussion focused on budget and she will be working on a comparison spreadsheet as soon she receives the LSD budgets. Next meeting will be April 20th.
- she attended a public works meeting on March 30th.
- she attended a DNEDC meeting on March 31st, via zoom.
- she received confirmation that the Town has 3 SEED positions for summer students. No word yet on the CSJ program.
- an inquiry was made on the Trickle Filter project through the bi-lateral agreement. Nothing yet, but will continue to ask during their weekly meetings.
- the ice season is completed and last week was spent removing the ice.
- the T-3 By-Law has been signed by Deputy Minister and now just waiting for Minister's signature. Should be able to have it for the next council meeting.
- 4 hydrobikes have been ordered from Maritime Hydrobikes and should arrive later in April. The cost remained the same as he is the maritime dealer for the original company.
- reviewed the draft financial audited statements from Shannon & Buffett. Final approval under New Business.
- the 2022 budget figures have been entered and can now get the new year started.

Mayor's Report –

Mayor Kitchen stated that:

- he attended an advisory committee meeting on March 23rd.
- he attended a DNEDC meeting on March 31st.
- he will be attending an advisory committee meeting on April 6th.

NEW BUSINESS:

A) Audited Financial Statements for 2021

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22-49 Motion: Deputy Mayor MacFarlane
Second: Councillor Simpson

“That Council approve the Audited Financial Statements prepared by Shannon & Buffett ending December 31st, 2021.”

Motion carried.

C) Public Works Dump Trailer

22-50 Motion: Councillor Toole
Second: Councillor Simpson

“That Council approve the recommendation to purchase the galvanized dump trailer from L & M Ventures, Woodstock NB at a cost of \$18,149.30 HST included.”

On the Question:

Deputy Mayor MacFarlane asked what the trailer would be used for.

Councillor Toole stated from mulch to gravel and everything in between. They are borrowing trailers around town for doing town jobs which we should not be doing.

Councillor Simpson stated the trailer would be used by both public works and rec. departments.

Deputy Mayor MacFarlane asked if it would be stored inside or outside.

Councillor Toole stated it will be stored inside until there is a more secured area to store it outside.

Motion carried.

D) Marina Docks Quote

22-51 Motion: Deputy Mayor MacFarlane
Second: Councillor Meade

“That Council accept the Topmar bid for \$17,636.95 taxes included for the completion of the marina docks.”

Motion carried.

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22-52 Motion: Deputy Mayor MacFarlane
Second: Councillor Meade

“That Council accept the Howie Bird bid for \$9,982.00 HST included for the 30 floats for the dock systems.”

Motion carried.

22-53 Motion: Councillor Farnsworth
Second: Councillor Simpson

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 7:38 pm and Jim Dumville left the meeting.

CLOSED SESSION:

A) Personnel Issue

22-54 Motion: Councillor Farnsworth
Second: Councillor Meade

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:35 pm.

22-55 Motion: Councillor Farnsworth
Second: Councillor Meade

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:35 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO