

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MARCH 21, 2022

PRESENT: Mayor Kitchen  
Councillor Farnsworth  
Councillor Simpson  
Councillor Toole  
Councillor Meade

ABSENT: Deputy Mayor MacFarlane

IN ATTENDANCE: Kathryn Clark, Acting CAO  
Dallas Cakes  
Jim Dumville, River Valley Sun

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

22-38 Motion: Councillor Toole  
Second: Councillor Meade

“That the agenda be approved with one addition:

-under Closed Session add B) Banking.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF MARCH 7<sup>TH</sup>, 2022 REGULAR COUNCIL MEETING:

22-39 Motion: Councillor Simpson  
Second: Councillor Farnsworth

“That the minutes of the March 7<sup>th</sup>, 2022 regular council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

Councillor Simpson asked Mayor Kitchen if he spoke to Sgt. Martel about the day there was police presence in Nackawic.

Mayor Kitchen stated yes, Sgt. Martel apologized for not reaching out to the Town and he

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will inform the Town of any other incidents happening in the Nackawic area in the future.

Councillor Farnsworth asked Kathryn Clark if she heard back from National Alarm.

Kathryn Clark stated she hasn't heard back from them but will reach out to them again.

Councillor Farnsworth asked about the clearing of the brush behind the shopping mall.

Kathryn Clark stated she sent the mall manager an email but hasn't received any reply, will reach out to her again.

Councillor Toole asked if she received anything from the people who did the maintenance on the generator.

Kathryn Clark stated no, but she did receive the bill, it was regular routine checks and maintenance.

Councillor Toole asked if they are billed by the hour.

Kathryn Clark stated they gave us a quote, and it took them 4 hours to complete.

Councillor Farnsworth stated she didn't know the Town was going to participate in any of the fundraising of the health centre.

Mayor Kitchen stated the Town made a donation, and the Chalmers Foundation is taking on the fundraising, Kathryn Clark and himself met with Fay Budrow-Palmer and members of the Chalmers Foundation to discuss it. The Town committed to \$10,000 for each year for the next three years starting in 2022.

CORRESPONDENCE:

There was no correspondence.

COMMITTEE REPORTS:

Finance –

Kathryn Clark stated the auditors came on Thursday, March 17, for one day and gathered all the information they needed, and we should receive report in a couple of weeks.

Library –

Councillor Farnsworth stated their programs have started back up but haven't had any committee meetings.

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Protective Services –

FIRE

Mayor Kitchen reported on the minutes of March 1<sup>st</sup> meeting.

NEIGHBOURHOOD WATCH

Councillor Meade stated now that things are opening up again, they are planning a public event information session.

Recreation –

Councillor Farnsworth stated they have started gathering information for Canada Day events. She stated the Axe has been lit up red for the month of March for easter seals.

Councillor Farnsworth stated they have had meetings for both age friendly and wellness committees this past week.

Mayor Kitchen asked, once we become the new entity, will we be able to keep the designation of Age Friendly Community.

Councillor Farnsworth stated she feels the age friendly committee is the entity and always have been from day one but she will find out more about that.

Public Works –

Councillor Toole reported on the water tank & maintenance and stated the tank was installed in 2003 at 38 ft in height and 42 ft in diameter. The inspection in 2018 listed a follow-up was to be done but there haven't been any follow-up reports completed on any of the inspections and no annual reports on file.

Councillor Simpson asked where the company was from.

Councillor Toole stated Ontario.

Councillor Simpson asked if they could refer this to the public works committee for ideas on how to secure the area and maybe have someone from the company on a zoom call.

Councillor Toole stated Greatario will be coming to Nackawic to do an internal inspection on the tank in June and you could speak to them then and he would like to be there also, and asked Kathryn Clark to let him know when they arrive.

Special Reports - No report

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Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- she attended a team meeting along with Mayor Kitchen and Faye Budrow-Palmer, Health Centre and the Chalmers Hospital Foundation, re: fundraising campaign for renovations at the Nackawic Health Centre on March 10<sup>th</sup>.
- she participated in the AMANB teams meeting, re: municipal reform on March 10<sup>th</sup>.
- she received the ATV T-3 By-Law back with necessary changes needed. Those changes were made and by-law was returned and should be approved by the Minister within the next week or two. Definitely should be able to proceed with third reading and enactment during April 4th council meeting.
- this is the last week of ice season with the last day being Sunday, March 27<sup>th</sup>.
- year-end documents were sent to Claude Leger, Shannon & Buffett and he and his partner were in the office on March 17<sup>th</sup>.
- an email was sent to Angie Dickinson, re: clean up behind the mall. No reply to date.
- she discussed the water meters with Jason Stairs. The mill meter is a newer one with a reader attached. A couple others could be replaced, so will look into the cost of new ones.
- she spoke with Richard Ames on the Town's application to the Canada Community-Building Fund for unincorporated areas. He is going to look into the status of it. She also discussed the SEED application and he believes the Town has received 2 vouchers for summer students. No official letter received yet.
- the summer student advertisement was put on the Facebook page and UNB job bank.
- she received the two letters of offer from RDC for additional funding for phase 1 and the sewer lift station. Offers were signed and sent back.
- Worksafe NB completed an inspection at the Public Works garage on March 7<sup>th</sup> and there were 3 orders received as a result. Working on correcting those items.

Kathryn Clark stated each department were to have the monthly inspections completed, and four different acts and a harassment and violence in the workplace policy.

Councillor Farnsworth asked if the employees first aid course was up to date.

Kathryn Clark stated they are due for a refresher course.

Councillor Farnsworth asked if she would like her to contact First Aid and book a time.

Kathryn Clark stated yes, everyone is due for a refresher course.

Kathryn Clark stated the culverts were unplugged and there was no damaged to the pipes.

Councillor Toole asked when the part-time employee was finished.

Kathryn Clark stated the term ends April 15<sup>th</sup>.

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Mayor's Report –

Mayor Kitchen stated that:

- he attended an advisory committee meeting on March 9<sup>th</sup>, and discussed communication and the entity's new name.
- he attended a meeting along with Kathryn Clark, Fay Budrow-Palmer, and the Chalmers Foundation on March 10<sup>th</sup>. With the renovations, the health centre will have room for two doctors and a nurse practitioner.
- he will be attending another advisory committee meeting on March 23<sup>rd</sup>.

Mayor Kitchen stated they thought "Nackawic" could be in the new entity name but we are trying to come up with a name that will work for everyone.

Councillor Simpson stated he thought maybe the word "township" could be in the name, but others thought it was more for an Ontario and Quebec name. This advisory committee recommends names, so we have to come up with a recommendation.

Mayor Kitchen stated we are going to come up with a couple names and put out in the communities and see what response we receive.

Councillor Farnsworth asked if we are required to have a public meeting regarding a name.

Mayor Kitchen stated no, but some are doing a contest, and others have already picked a name.

NEW BUSINESS:

A) Kicksleds

22-40            Motion: Councillor Toole  
                      Second: Councillor Farnsworth

"That Council purchase 10 kicksleds at \$3152 plus HST."

On the Question:

Councillor Farnsworth stated they have received a grant for \$3200 to purchase 10 sleds. Where the cost is over \$3000 it had to go to council and the town would only need to pay \$79. The business will honor this price until we purchase them in October.

Councillor Simpson asked how they will be distributed and who will be doing the maintenance on them.

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Councillor Farnsworth stated people will call the Town Hall and book a 3-day use for free. She hopes the maintenance can be done by the rec. employees.

Councillor Simpson asked where would be the best place to store them.

Councillor Farnsworth stated they are thinking the old ambulance bay and we will store the water equipment for the marina in there as well.

Councillor Simpson asked where would you use them.

Councillor Farnsworth stated she was told out on the river.

Councillor Meade stated where ever you would ride a snowmobile it would be good to use them because the snow would be hard packed.

Motion carried.

B) Public Works Dump Trailer

Kathryn Clark stated three of the quotes are very close in price, the first quote does not have stabilizing jacks included, they have drop leg jacks and there are two in stock in Fredericton. Second quote is for a 2021 trailer, she tried calling them today to see if there were any in stock but no one got back to her, and they are powder coated. The third quote, they have one in stock in Woodstock that is the more expensive one that is galvanized, they have an order put in but don't know when it will be arriving.

Councillor Meade asked if the galvanized trailer would last longer.

Councillor Toole stated it definitely would have a longer life span.

Mayor Kitchen stated he would like to table the motion and send it to the public works committee and the public works employees for further discussion and have a decision at the next council meeting.

Council agreed.

C) Marina Hydrobikes

22-41            Motion: Councillor Simpson  
                    Second: Councillor Meade

“That Council authorize the Acting CAO to purchase 4 hydrobikes at a net cost not to exceed \$15,834.71.”

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On the Question:

Kathryn Clark stated she reached out to the Delta in Fredericton and they purchased theirs from a company in Nova Scotia and stated they were very popular last year. The other one, which she thought was through the same company, but wasn't, called Maritime Hydrobikes, gave a pricing that would be good until March 31<sup>st</sup> and anything ordered in the first few days in April, the bikes should be here in plenty of time for May 1<sup>st</sup>.

Councillor Farnsworth asked how much do the Delta rent them out for.

Kathryn Clark stated \$25 an hour.

Councillor Simpson asked if she would like to contact the Nova Scotia company.

Kathryn Clark stated she can get back to them but she can't promise the prices won't change after March 31<sup>st</sup>.

Councillor Farnsworth asked if this other company was from the states.

Kathryn Clark stated no, they are a Canadian company.

Motion carried.

D) Third Reading and Enactment of By-Law W-2.6, A By-Law Respecting Water Rates and Sewer Rentals in the Town of Nackawic

22-42 Motion: Councillor Simpson  
Second: Councillor Meade

"That Council read the third reading and enactment of By-Law W-2.6, a by-law respecting water rates and sewer rentals in the Town of Nackawic."

Motion carried.

Councillor's Simpson, Farnsworth and Meade read the third reading of by-law W-2.6, a by-law respecting water rates and sewer rentals in the Town of Nackawic in its entirety.

22-43 Motion: Councillor Farnsworth  
Second: Councillor Toole

"That Council move to closed session."

Motion carried.

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Council moved to closed session at 8:00 pm and Dallas Cakes and Jim Dumville left the meeting.

CLOSED SESSION:

A) Personnel Issue

B) Banking

22-44 Motion: Councillor Toole  
Second: Councillor Simpson

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:50 pm.

22-45 Motion: Councillor Toole  
Second: Councillor Meade

“That Council offer the position of Director of Facilities and Operations to Patrick Doherty on a 6-month probationary period.”

Motion carried.

22-46 Motion: Councillor Farnsworth  
Second: Councillor Toole

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:53 pm.

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Ian Kitchen  
Mayor

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Kathryn Clark  
Acting CAO