

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
JANUARY 24, 2022

Zoom Meeting - COVID

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Farnsworth
Councillor Simpson
Councillor Meade
Councillor Toole

IN ATTENDANCE: Kathryn Clark, Acting CAO
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:01 pm.

APPROVAL OF AGENDA:

22-08 Motion: Councillor Toole
Second: Deputy Mayor MacFarlane

“That the agenda be approved with 2 additions:

-under New Business, add A) Annual Report and under To the Floor, add
A) Greg Lutes, Transition Facilitator for Entity 71.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF JANUARY 10, 2022 REGULAR COUNCIL
MEETING:

22-09 Motion: Councillor Simpson
Second: Councillor Meade

“That the minutes of the January 10, 2022 regular council meeting be
approved as presented.”

Motion carried.

BUSINESS ARISING:

There was no business arising.

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CORRESPONDENCE:

- A) Letter from Acting Deputy Minister Ryan Donaghy, Local Government, re: Transition Facilitators

Mayor Kitchen stated council received a copy of the letter regarding the transition facilitator, Greg Lutes and informed them that he would be joining the meeting around 7:30 pm to introduce himself to council.

COMMITTEE REPORTS:

Finance – No report

Library – No report

Protective Services –

NEIGHBOURHOOD WATCH

Councillor Meade stated their first flyer was sent out last week to residents of Nackawic.

Recreation –

Councillor Farnsworth stated the arena had been vandalized, we don't know who did it because we do not have any security cameras there. At the same time, the RCMP was also vandalized and they reached out to the Town to see if we had security cameras around the Town Hall. We should look into installing cameras at the arena the same time they are being installed at the marina.

Deputy Mayor MacFarlane asked where the arena was vandalized.

Councillor Farnsworth stated the side facing Otis Drive, there were some unfavourable words painted on the wall.

Kathryn Clark stated the RCMP garage doors and a police car was also vandalized with paint. An officer came to the Town Hall and asked if we had security cameras installed, he stated the person was on foot who did the damage to their property because there were fresh tracks in the snow.

Councillor Farnsworth stated she would like to see security at the arena as soon as possible, maybe look into adding the arena when they do the marina. She was told a local family that have a security company in Fredericton the Town should check into.

Deputy Mayor MacFarlane stated we need to get the security started for the marina by having them meet with the Town and give us a quote.

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Councillor Simpson stated he knows someone who runs a security company in Fredericton as well, we should provide the staff with these companies and get quotes.

Councillor Toole stated they have a burglar alarm system at the Lions Centre but there are no cameras and that same company did the municipality of Perth-Andover. The Lions Centre have their yearly inspection next month with them and he can ask them to contact the Town because they have experience with larger systems for municipalities.

Kathryn Clark stated the Town deals with Quality Sound & Alarm in the Fire Hall, she can contact them and see what they can do and get a quote.

Mayor Kitchen stated the Town can reach out to 3-4 security companies and get quotes and report back to council.

Public Works –

Councillor Toole reported that the employees are having trouble with the sander, we should have them check and see what is available, what they would like for a sander and get prices.

Deputy Mayor MacFarlane mentioned to Council that he has notice ski-doo's coming off the river and riding very close to the mill pump house and the trickle filter. There are a couple barricades and pylons in place but he feels it is not enough and someone could hit it in the night. He would like for the town to place something more noticeable to try and prevent any accidents that may happen.

Special Reports –

QUAD NB

Deputy Mayor MacFarlane stated there was an email sent to the Town Office from Bob Stokes, from QUAD NB stating Environment and Local Government was looking to develop 'Trail Heads' throughout the Province and Nackawic was identified by QUAD NB based on 1) our location; 2) our ATV by-law that's before Council and 3) our openness of wanting to develop our economy. He reached out to Mr. Stokes and he stated the province is looking for locations throughout the province where local people or tourist could come year-round and drop their ski-doo's/ATV's and go on an ATV trip for several days. Some of the features they are looking for are; enough space to park up to 100 vehicles, easy access on and off two-lane highways/provincial highways, to snowmobile/ATV trails, to gas and to groceries.

Deputy Mayor MacFarlane stated they are not looking to buy land; they would like to lease the land from the land owner. He circulated the email with Council and discussed several different areas, such as highway commercial area between River Valley Automotive and Ambulance NB and all of Council commented on it. He spoke with Minister Daniel Allain,

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and stated the Town was approached by QUAD NB and felt Nackawic was a very good candidate for this type of infrastructure. Minister Allain discussed the trail heads and where the province would like to position them in their up-and-coming tourism programs. The minister was very excited and stated because we are now a part of Entity 71, the funding would come from Gas Tax. The application is on the department website, and stated the Town should go ahead and submit the application and we could be eligible between \$300,000 and \$500,000. He had a follow up with Mr. Stokes along with Mayor Kitchen and Kathryn Clark, whether the town would submit it with QUAD NB or on our own and he said the Town can go ahead and do it ourselves. He feels if we went on our own, the Town might receive more funding, and asked what were Council thoughts.

Deputy Mayor MacFarlane stated if everyone agrees, they should have a meeting with Mr. Stokes, Kathryn Clark and few of Council, whether the Town should go alone on the application or with QUAD NB and the application has to be in by February 7th, 2022.

All of Council was in favour of moving forward.

Mayor Kitchen asked Deputy Mayor MacFarlane and Councillor Simpson if they would take the lead and they said yes.

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- a letter was sent to Gordon Wheaton regarding his request for plowing, salting and sanding of Nicholas Lane and Council's decision on garbage collection services.
- a letter was sent to Saigon's Garden regarding a plugged sewer line by the restaurant. They have been asked to have a plumber inspect their grease inceptor and submit a report to the Town by February 15th.
- she followed up with Dept. of Public Safety on the ATV By-Law. They are reviewing it now and called with a few questions.
- the Collective Agreement has not been signed yet. Setting it up for end of January after the lockdown is lifted.
- the applications were completed and submitted for summer students under the Canada Summer Jobs (CSJ) Federal Program and SEED Provincial program.
- she attended a Destination Nackawic Economic Development Corporation meeting via zoom on January 12th.
- the arena is closed to all patrons during the level 3 lockdown. Clarification was received that we are unable to rent ice to single household bubbles.
- COVID testing for all employees has increased with the exposure. All have been negative.
- she spoke with Greg Lutes, transition facilitator on January 20th and hopes to get things started within the next week or so.

Deputy Mayor MacFarlane asked what she felt was a reasonable price to rent ice.

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Kathryn Clark stated in the past, we have rented the ice during March Break at \$60 an hour and it went very well and she feels \$60 is a reasonable price where it could only be four people per family bubble.

Council agreed to rent ice for \$60 an hour for single household bubble when the province moves back to level 2.

Greg Lutes entered the meeting at 7:40 pm.

With Council's permission, Mayor Kitchen moved to item 8. A) To the Floor.

TO THE FLOOR:

A) Greg Lutes, Transition Facilitator

Mr. Lutes introduced himself to Council and stated he was hired by Environment & Local Government to work with Entity 71 to make it as smooth of a transition as possible and it is going to be a big project over the next 11 months. They need to look at boundaries, think about what the Council structure is going to look like whether it will be Wards, At Large, and how the entity will operate in the coming year. He will be working on staffing, budgets, by-laws, just to name a few. He has already reached out to Millville and the LSDs to bring everyone together to an online session and he asked Council to create an advisory committee and who they would like to see on the committee. He would like to start next week with a general meeting with everyone present and go from there. There will be a legal team to help with by-laws, and he feels it is important that the people in the community to be a part of it because it is your community.

Everyone introduced themselves to Mr. Lutes.

Mayor Kitchen thanked him for coming and informing council on the transition and they look forward to working with him during that time.

Greg Lutes left the meeting at 7:51 pm.

Mayor's Report –

Mayor Kitchen stated that:

-he attended a zoom meeting with Ryan Donaghy, Deputy Minister of Local Government. He asked what Council would look like with the new Entity, and they stated it is whatever works for us but it could start out as Wards. They discussed recreation, which will be for the whole entity, so that cost will be shared and they discussed water & sewer, and stated whatever taxes are raised in that ward will be spent in the ward it was raised in. Fire Services will be discussed later on, once the entity is set up.

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Councillor Toole stated our arena is shared, and so is the library and medical centre, how will that work.

Mayor Kitchen stated that would fall under recreation and culture and it would be divided amongst the new entity, because they are services that we provide for everyone.

Deputy Mayor MacFarlane stated that needs to be settled before the meetings start to organize the entity.

Mayor Kitchen stated Ryan Donaghy stated that was the governments responsibility to do that.

NEW BUSINESS:

A) Annual Report

Councillor Simpson stated that in 2018 the Local Governance Act required municipalities to submit annual reports and there hasn't been any done by Nackawic. He stated Nackawic is now 50 years old and 2021-2022 will be in its last years when this current community was in its inception and feels for historical purposes and besides it is required, he would like to see a 2021-2022 annual report done for the Town. He feels this report could be used for people who would want to write a book about Nackawic, because they would contain a lot of important information.

Mayor Kitchen stated he was on Village of New Maryland's website, and viewed theirs and you can make it has detailed as you want, but you have to have certain information in them like the audited statements and you can add other things.

Deputy Mayor MacFarlane stated Council can strike an AdHoc committee because the staff already have their daily jobs to do and won't have time to gather the information.

Kathryn Clark stated she has seen several annual reports from other municipalities as well that she can forward to council to have a look at how they are supposed to be done. They can be as detailed as we would like, but an annual report must be submitted.

Councillor Farnsworth stated this annual report is different then what Councillor Simpson and Deputy Mayor MacFarlane is speaking about but she feels that it is a good idea to compile information with the changes that have happened over the last several years because people tend to forget the history of the town if things are not written down. She asked what the information was used for once the annual report was completed.

Kathryn Clark stated she wasn't sure, but they are posted on municipalities website; she doesn't know if they submit them to the province but they have never asked to see ours.

Councillor Simpson stated he feels it is mainly information for the citizens of the Town.

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Kathryn Clark stated it could be for information for the citizens because it is the tax payer's money that runs the town.

Mayor Kitchen stated it is something that needs to be looked at because it is a requirement of the Local Governance Act and directed the office staff to start gathering preliminary information for the report.

22-10 Motion: Councillor Farnsworth
Second: Councillor Meade

"That Council move to closed session."

Motion carried.

Council moved to closed session at 8:09 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Marina

B) Personnel Issue

22-11 Motion: Councillor Farnsworth
Second: Councillor Meade

"That Council move back to regular session."

Motion carried.

Council moved back to regular session at 8:37 pm.

22-12 Motion: Councillor Simpson
Second: Councillor Toole

"That the meeting be adjourned."

Motion carried.

The meeting adjourned at 8:38 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO