

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
OCTOBER 4, 2021

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Farnsworth
Councillor Simpson
Councillor Toole
Councillor Meade

IN ATTENDANCE: Kathryn Clark, Acting CAO
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:15 pm.

APPROVAL OF AGENDA:

21-125 Motion: Councillor Farnsworth
Second: Councillor Simpson

“That the agenda be approved with the 3 additions:

-under Finance; add 6 A) Financial Statements,

-under New Business; add 7 D) Public Works Trailer, and

-under Closed Session; add A) Trickle Filter Building Tender and B) HR.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF SEPTEMBER 20TH, 2021 REGULAR COUNCIL MEETING:

21-126 Motion: Councillor Simpson
Second: Councillor Meade

“That the minutes of the September 20th, 2021 regular council meeting be approved with the one amendment;

-page 6; 5th paragraph from the bottom; delete “Old Bridge Road” and add “Otis Drive”.”

Motion carried.

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APPROVAL OF THE MINUTES OF SEPTEMBER 24TH, 2021 SPECIAL COUNCIL MEETING:

21-127 Motion: Councillor Farnsworth
 Second: Councillor Meade

“That the minutes of the September 24th, 2021 special council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

A) Request from Gary & Michelle Englehart (New Business)

Mayor Kitchen stated Gary & Michelle Englehart are requesting to have a tree planted with their ashes buried in their name, down on the waterfront.

Councillor Simpson stated, there is another request similar to this one and there could be more in the future if people know that the Town is approving them. If Council agrees to this request, he feels a designated area on the waterfront would be more suitable rather than having it in several areas.

Deputy Mayor MacFarlane feels Council needs to think about it more and find out what other communities are doing with similar request.

Kathryn Clark stated she can put the question out on the email list serve and see what other municipalities are doing.

Mayor Kitchen asked to table it until we have more information before Council makes a decision.

Council agreed.

Deputy Mayor MacFarlane stated the Town should also write a letter to Mr. & Mrs. Englehart and Mr. McLeod stating this.

CORRESPONDENCE:

A) Email from Adrian Wright, re: Wooded area behind shopping mall

Deputy Mayor MacFarlane reported that he received this email from Adrian Wright regarding the wooded area behind the shopping mall and stated it has become a hangout for parties and vandalism for years. If the trees were thinned out and kept that way there wouldn't be a place to hang out and the noise and crime might disappear.

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Mayor Kitchen directed Kathryn Clark to write a letter to the owner of the shopping mall regarding this problem.

21-128 Motion: Councillor Simpson
 Second: Deputy Mayor MacFarlane

“That Council direct the CAO to write a letter to the shopping mall owner regarding the wooded area behind the mall and all the vandalism that goes on there and ask to have it thinned out and kept clean.”

Motion carried.

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane reported on the meeting of September 28th, with Brent Sansom from DNEDC present. We are waiting on the official letter from the Local Government on what the town’s taxation will be. The committee is also going to recommend to Council that the Town will operate the marina next year. At the next meeting we will have a budget that we feel is reasonable, that will be integrated into our existing budget. There was a DNEDC meeting last week and we discussed the Town operating the marina and the board felt it was in the best interest of the Town at this point where we are just getting our feet under us.

Mayor Kitchen stated the Financial Statements are in the package.

Kathryn Clark reported on the general operating and utility statements for the period ending August 31st.

Councillor Simpson asked why the amount under canteen was over budget.

Kathryn Clark stated because there was a water leak where the ceiling fell down and we had to have it repaired.

Deputy Mayor MacFarlane asked about the Ice Plant Operations & Maintenance line where we are over by \$6000 and asked if that was because of the compressor maintenance and stated he remembers Council transferring some of the fundraising money to pay for this.

Kathryn Clark stated yes, it was to repair the compressor, and we need to find out if the maintenance prolongs the life of the compressor or will it still need to be replaced in a year or two. She stated the fundraising money, which is approximately \$50,000, was for those things. When we are ready to use the money, Council will have to make a motion to move the fundraising money back out of reserves to pay for that expenditure.

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Councillor Simpson asked when can we know about the compressor.

Kathryn Clark stated Black and MacDonald is coming on Wednesday and she will have the rec. employees ask that question.

Library –

Councillor Farnsworth reported on their last meeting, and stated they still need one more board member. They have a grant from the Nackawic and United Way committee to have a 'Maker Space' where it will have sewing machine and cricket machine there for people to use. She stated it's the 50th Anniversary for the library and an event will be held in the spring.

Protective Services – No Report

Recreation –

Councillor Farnsworth stated ice season starts Monday, October 18th and the Wee Hawks will be starting up on Friday, October 22nd.

Councillor Farnsworth stated there will be a rec. event committee meeting on Thursday, October 7th and stated this committee creates Christmas on the Bend; decorating contests for Canada Day, they are hoping to add Halloween contest to the list.

Public Works –

Councillor Toole stated the paving on Carleton Drive is complete, the Nackawic Bridge construction is complete but they are still working on the piping on the 105 near Hawkshaw bridge.

Councillor Toole stated the shoulders on the 105 was repaired, not sure if the Town did it or DTI.

Councillor Farnsworth stated public works employees did the work.

Councillor Toole stated it was a job well done.

Councillor Toole stated the pride crosswalk by the High School is completed.

Councillor Farnsworth stated they expanded the crosswalk at the elementary school and it still needs to be expanded more.

Councillor Simpson stated the public works committee meeting was postpone, they were going to take a look at the Dillion report discussing the conditions of the streets in town and to decide which ones need the most attention.

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Special Reports –

DNEDC

Deputy Mayor MacFarlane reported on their last meeting and stated they now have a tourism committee. He stated they have secured \$18,000 in funding which will help the fall campaign and there is a video featuring 4 local businesses, he thanked the board and committee for their hard work. He informed Council that as of today, they have not received any operational funding from the province, we feel we can continue to operate with only the Town's contribution.

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- vaccination policy was distributed to employees on September 27th.
- testing kits are at the Town Office.
- crosswalk was painted at the high school with 5 students helping.
- street sign and stop sign has been erected at the Garden Homes.
- sidewalks are being poured tomorrow morning.
- Trickle Filter Tender closed on Sept. 23rd – more under closed session.
- she attended 2 finance meetings – discussion centred on the marina. Next meeting on Wednesday, October 6. Many discussions with Lonnie.
- the arena plant starting up this week – opening day, Monday, October 18th.
- the unveiling of "Nicholas Lane" sign will be held on Thursday, October 14 at 3:30 pm with Graydon Nicholas attending. There will be media present.

Mayor Kitchen thanked Kathryn Clark for filling in while the CAO is absent.

Mayor's Report –

Mayor Kitchen stated that:

- he attended the DNEDC meeting.
- he attended the UMN Board meeting on October 2nd and the Annual General meeting on October 3rd.
- he met with the new owners of the shopping mall on October 1st.
- he attended the RSC 11 Policing meeting.
- he attended the Age Friendly Event on September 29th.
- he will be attending the Union negotiations on October 19th.

Mayor Kitchen stated the mall owners would like to erect a new sign, it will be digital with other store signs on it and wanted to know how big can it be. They are asking for a monthly fee from the Town so we can use the digital sign to advertise our events. They were told to submit a request to Council.

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Mayor Kitchen stated he also discussed the Health Centre with them, to possibly make it bigger to accommodate another doctor.

NEW BUSINESS:

A) Ice Rental & Arena Advertising Rates 2021-2022 – rescind motion, new motion

21-129 Motion: Councillor Simpson
Second: Councillor Meade

“That Council rescind motion #21-109 for the ice rental and arena advertising rates 2021-2022 from the minutes of the September 7th, 2021 council meeting.”

Motion carried.

21-130 Motion: Councillor Farnsworth
Second: Councillor Simpson

“That Council accept the Ice Rental & Arena Advertising Rates 2021-2022 as presented.”

On the Question –

Deputy Mayor MacFarlane stated the Town should probably have a spread sheet prepared and raise the arena rates a small percentage every year for the next four years rather than one big increase every four years.

Motion carried.

B) Public Works Trailer

Councillor Simpson stated over the past several years Public Works employees have been using a private citizen’s trailer when the need arises. He feels that the town needs their own trailer because using someone else’s trailer can be a liability to the Town.

Mayor Kitchen asked if Council was in favour of the CAO gathering 3 quotes on prices of trailers and reporting back to Council.

Council was in agreement.

21-131 Motion: Councillor Farnsworth
Second: Councillor Toole

Motion carried.

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Council moved to closed session at 8:20 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Trickle Filter Building Tender

B) HR

21-132 Motion: Councillor Mead
 Second: Councillor Toole

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:15 pm.

21-133 Motion: Councillor Farnsworth
 Second: Councillor Mead

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:16 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO