

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MAY 3, 2021

VIA ZOOM MEETING (COVID-19)

PRESENT: Mayor Kitchen  
Councillor Simpson  
Councillor Farnsworth  
Councillor Toole

ABSENT: Deputy Mayor MacFarlane  
Councillor McConaghy

IN ATTENDANCE: Randy Wilson  
Dallas Cakes  
Mike Meade, Councillor Elect

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:05 pm.

APPROVAL OF AGENDA:

21-53 Motion: Councillor Farnsworth  
Second: Councillor Simpson

“That the agenda be approved with the one addition:

-under Correspondence; add C) NHS Grad Class Request; under New Business; add C) NHS Grad Class Request.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF APRIL 19<sup>TH</sup>, 2021 REGULAR COUNCIL MEETING:

21-54 Motion: Councillor Toole  
Second: Councillor Farnsworth

“That the minutes of the April 19<sup>th</sup>, 2021 regular council meeting be approved with the one correction:

-under Business Arising; page 2; second sentence from the top; delete the word “entitative” and add “initiative”.”

Motion carried.

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BUSINESS ARISING:

Councillor Toole asked if a letter was sent to the School Board regarding a second road at the Elementary School, to drop off students.

Councillor Farnsworth stated it was her understanding that Larry Graham, Elementary School Principal, had to request the letter, and if he said it was ok to do so, then the Town would write the letter. She stated she would follow up with him and report back to Council.

Councillor Farnsworth asked when the signage would be up for the crosswalk.

Randy Wilson stated it is ordered and it should be here in a couple weeks.

Councillor Farnsworth asked Randy Wilson if he has heard anything on the sale of the RCMP houses in town.

Randy Wilson stated he received an email from them, stating it is in the process, they have different groups they are looking to sell to. He informed them the longer they wait, the harder it will be to sell because they have been vacant for a long time and the people who does work for those buildings has informed him that there was a water break, because it wasn't heated, two winters ago. They had to do repairs, and it is starting to smell musty and if they wait too long, they will have to do major repairs in order to sell.

Councillor Farnsworth stated Council will have to wait to hear back from them.

Randy Wilson stated this is the second year he has engaged them to speed the process up, it is Public Works Canada and he would think they have a lot of these buildings to sell over a year and they stated they are working on it.

Councillor Farnsworth stated maybe it would be best to contact them to find out where it is at the present.

CORRESPONDENCE:

- A) Half Ton Truck Tender Award (New Business)
- B) Quote for Roofing Materials to replace roof on buildings at lagoon (New Business)
- C) NHS Grad Class Request (New Business)

COMMITTEE REPORTS:

Finance –

Mayor Kitchen stated the General Operating and Utility Statements ending March 31<sup>st</sup> are

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in your package.

Councillor Toole asked why the ice plant operations and maintenance line was over budget.

Randy Wilson stated that line item is usually on budget, but we had dehumidifier issues this winter and the repairs were quite expensive. What he recommends to Council is when we get to the end of the year and we need to bring money in, we can bring it in from the Arena Fundraising account to help pay for it. He is confident that we can stay in the general recreation budget overall at the end of the year.

Councillor Toole stated he was concerned that it was the repairs to the compressor motor, and asked if it was paid for from the Arena Capital Fundraising fund.

Randy Wilson stated yes, it will be if it is needed.

Library – No Report

Protective Services –

FIRE

Mayor Kitchen reported on the minutes of April 27<sup>th</sup> meeting and stated that Richard Bragdon was present at the meeting and asked if he presented Chief Hopkins with his award.

Randy Wilson stated no he didn't, he will discuss it later to have him, attend a meeting and present it then.

Mayor Kitchen stated ok.

Councillor Simpson asked if the Town extended an invite to Richard Bragdon to attend a Council meeting.

Randy Wilson stated he spoke with Richard Bragdon recently, and is hoping to attend a meeting in June after the new Council is sworn in.

Recreation –

Councillor Farnsworth stated she purchased used tennis rackets which will be out for use along with the pickle ball equipment. Minor hockey players have been using the tennis courts to play ball hockey. She has one person who is interested in coaching T-Ball and will contact them.

Councillor Farnsworth stated they have received a Participation grant for \$1000, which

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will be on May 30<sup>th</sup>. She will be contacting Kent Kuhn this week to give them guidance on how many people they can have attend. She stated a Gnome House is being built and will be placed on the nature trail.

Public Works –

Councillor Simpson stated a meeting has been scheduled for tomorrow morning at 9 am.

Special Reports –

Councillor Farnsworth stated she received word that Nackawic is officially an Age Friendly Community but isn't sure when there will be a ceremony to present the award.

Mayor Kitchen stated he received a letter through email from Doctor Tam stating the same.

Councillor Farnsworth thanked the wellness committee and volunteers who stepped forward and helped set up and guide traffic who came out for the Covid 19 testing centre at the parking lot of the shopping centre.

Mayor Kitchen thanked the wellness committee and volunteers for their tremendous help when it was much needed.

Councillor Farnsworth stated when the participation event happens, you can get an app on your phone and every time you do any exercise, your record it. People can vote for the community of their choice, and the one who gets the most votes will receive the grant.

Chief Administrative Officer's Report

Randy Wilson stated that:

- the sale of land from NB Power is now complete.
- the legal expense for the land was \$12,657.43 – discounted \$3953.50.
- the building at the lagoon site needs a roof, materials have been estimated at \$3591. I will have our Public Works employees to install it.
- there hasn't been any word on the Bi-Lateral application and asked Dillon to engage RDC again.
- the marina project start date is scheduled for May 10.
- he has included the town truck summary. Availability as you see is an issue for the winning bid – 3 months. I would ask council to consider the second-place bid.
- the Covid discussion certainly took up lots of our time and will continue to do so.
- the Mayor and I had a good discussion with the Health Clinic concerning our doctor status and space issues.
- the school crosswalk will be a cooperative effort with the school and Public Works.

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- the High School graduation has been given the go-ahead.
- the Canadian Armed Forces had a training session on our waterfront on, April 28<sup>th</sup>.
- he has been working with RSC 11 with rezoning, unsightly properties and noise by-law issues.
- he has informed the Union that we will engage in talks following the swearing in of our new council.
- the swearing in of our new council will be determined. Zone 4 elections is scheduled for May 25<sup>th</sup>.
- there will be a public works committee meeting tomorrow, May 4 at 9:00 am.

Councillor Simpson asked if the length of sale of the land influenced the legal cost.

Randy Wilson stated he would think so because it took over a year to have it completed.

Mayor Kitchen asked if the lawyer's invoice was itemized.

Randy Wilson stated yes, it was very detailed.

Mayor Kitchen stated it might be best to review it a second time.

Randy Wilson stated Kathryn Clark has looked it over quit closely as well.

Councillor Simpson asked if the damage done on the nature trail was recent.

Randy Wilson yes, last week. A bridge was overturned, debris was thrown on some bridges, everything was cleaned up right away. He will be doing a post on Facebook, about ATV's running around town.

Councillor Simpson asked if it was reported to the RCMP.

Randy Wilson stated no, but he reports to them every month and he will bring it up. He is also going to speak to the Mudrunners association to see if they could educate people on where and when they can drive the ATV's.

Councillor Farnsworth stated the Elementary School would like to have their crosswalk painted like the High School's.

Randy Wilson stated they would need to write a request to Council because it might not be Council's wishes to have more than one.

Councillor Farnsworth stated she will forward that on to them.

### Mayor's Report

Mayor Kitchen reported that:

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- the Canadian Arm Forces performed some training on the waterfront on April 28<sup>th</sup>.
- he was contacted by 2 teachers from Dieppe NB to participate with them on a walk. They will be coming through Nackawic on Sunday, May 23<sup>rd</sup>, he will be meeting with them at the Axe at 2 pm and asked, if any Council would like to walk with them, they are welcome.
- he and Randy Wilson met with Fay Palmer at the Health Centre on April 30<sup>th</sup>.

NEW BUSINESS:

A) Half Ton Truck Tender Award

21-55 Motion: Councillor Simpson  
Second: Councillor Toole

“That the Town of Nackawic award the half ton truck tender to Corey Ford of Woodstock, NB at the bid price of \$46,430.00 HST included.”

On the Question:

Mayor Kitchen stated the lowest bid is Fox Chev. Olds at \$41, 999.68 HST included with a delivery date in three months. The next lowest bid is from Corey Ford in Woodstock, with the truck in stock at a bid of \$46,430.00 HST included, which is a \$4000 difference. We can purchase the truck now or wait 3-4 months and continuing using the old truck that should not even be on the road, which is a liability to the Town.

Councillor Simpson stated the Town needs to pay attention to the liability, and he suggest to move and purchase the second lowest bid where the truck is in stock. If Council were to agree and purchase the lowest bid where they would have to wait 3 months for the truck, and there was an accident with the old truck, they would probably lose that savings.

Council agreed.

Motion carried.

B) Quote for Roofing Materials to replace roof on buildings at lagoon

21-56 Motion: Councillor Toole  
Second: Councillor Simpson

“That Council approve to purchase the Flat Black Steel Roofing from Community Metals of Richmond Corner, NB at a price of \$3590.31 plus \$538.55 HST.”

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On the Question:

Councillor Simpson asked if the shingles were going to be removed first before any steel was placed. He felt there shouldn't be several layers of roofing before adding the new steel.

Randy Wilson stated he has spoken with several people who do steel roofing and they said you can leave the old shingles there and place the steel over it.

Mayor Kitchen asked Councillor Toole if he had anything to add.

Councillor Toole stated they will discuss it more at the public works meeting in the morning.

Motion carried.

C) NHS Grad Class Request

21-57 Motion: Councillor Simpson  
Second: Councillor Farnsworth

"That Council give the NHS Grad Class permission to use the Arena for the Prom on June 21 & 22 at no cost and they are under the COVID 19 guidelines."

On the Question:

Councillor Simpson asked if the request included clean-up as well.

Randy Wilson stated yes.

Councillor Simpson asked if they are asking to use the arena at no cost.

Randy Wilson stated yes, but there will be one staff member there to operate the building for them.

Mayor Kitchen asked if the request was just for 2 days for prom activities or for the full week to include the graduation.

Randy Wilson stated they just requested for the 2 days, but he will reach out to Sean Newlands regrading the use of the Arena for the graduation ceremony.

Motion carried.

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21-58 Motion: Councillor Farnsworth  
Second: Councillor Toole

“That Council move to Closed Session.”

Motion carried.

Council moved to Closed Session at 7:53 pm, Dallas Cakes and Mike Meade left the meeting.

CLOSED SESSION:

A) Health Clinic

21-59 Motion: Councillor Farnsworth  
Second: Councillor Simpson

“That Council move back to regular session.”

Motion carried

Council moved back to regular session at 8:05 pm.

21-60 Motion: Councillor Simpson  
Second: Councillor Farnsworth

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:06 pm.

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Ian Kitchen  
Mayor

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Randy Wilson  
CAO