

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
MARCH 1, 2021

VIA ZOOM MEETING (COVID-19)

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Simpson
Councillor Farnsworth
Councillor Toole

ABSENT: Councillor McConaghy

IN ATTENDANCE: Randy Wilson
Dallas Cakes
Ken Gallagher

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

21-25 Motion: Councillor Simpson
Second: Deputy Mayor MacFarlane

“That the agenda be approved with the 3 additions:

-under New Business, add

(B) Waterfront Sewage/Trickle Filter,

(C) Waterfront Building and

(D) Appointment of Public Works Committee members”.

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

Deputy Mayor MacFarlane declared a conflict under Closed Session, 9. C) The Nursing Home Project.

APPROVAL OF THE MINUTES OF FEBRUARY 16TH, 2021 REGULAR COUNCIL MEETING:

21-26 Motion: Councillor Simpson
Second: Councillor Farnsworth

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“That the minutes of the February 16th, 2021 regular council meeting be approved with the one amendment:

-page 10; the sentence before motion 21-21; at the end of sentence add “before nursing home discussions”.

Motion carried.

BUSINESS ARISING:

Councillor Simpson stated he spoke to Stephen McAlinden regarding By-Law review and asked if Mr. McAlinden should attend the next Council meeting to discuss the By-Laws.

Mayor Kitchen stated we don't necessarily need to invite him to the Council meeting but invite him to an informal meeting and discuss the By-Laws that the Town needs reviewed.

Councillor Simpson stated he will speak to Randy Wilson and Mr. McAlinden and set up a meeting.

Councillor Farnsworth asked about the tender for the ½ ton truck.

Randy Wilson stated he has the tender written and it will be sent out this week.

Councillor Simpson stated the tender should state ‘The Town is not bound to accept the lowest or any tender’.

Mayor Kitchen stated that would be standard for any tender.

Councillor Farnsworth asked Councillor Simpson how his meeting went with Brent Sansom regarding the report for the Municipal Reform.

Councillor Simpson stated they have a meeting scheduled for next week.

CORRESPONDENCE:

A) River Valley Sun Request (New Business)

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane reported on the meeting of February 23rd and stated several things that was discussed were (1) PCAP (2) Utility Fund Debenture -Trickle Filter and Lift Station (3) Marina Funding/New Marina Visitation Building (4) Municipal Reform (5) Review of Fire Department Regionalization (6) Purchase of new ½ ton truck and (7)

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funding for DNEDC, two of these items are before Council tonight.

Library –

Councillor Farnsworth stated they are starting their online programs.

Protective Services – No Report

Recreation –

Randy Wilson stated the repairs to the arena were made as discussed during last Council meeting and the last day for ice season is Sunday, March 21st. He stated there has been some discussions on keeping the arena open a week longer, he will be discussing it with Councillor Farnsworth and making the decision after.

Councillor Farnsworth stated she applied for a Participaction grant for Make Tracks at the Axe. It depends on COVID on how it will look.

Public Works – No Report

Special Reports –

DNEDC

Deputy Mayor MacFarlane stated they are continuing their efforts to secure the operational funding for DNEDC, but there hasn't been any progress in the last 2 weeks. He met informally with Councillor Farnsworth to discuss small business development in the community and during the board meeting, during budget discussions, they were presented with a strategy, from Brent Sansom, around creating an eco-system with businesses in the community. There is an action plan to implement, that requires funds, and he plans to meet and discuss it next week with both of them. He informed Council that he spoke to Brent Sansom about doing a presentation at the next Council meeting.

Councillor Farnsworth stated there seems to be an interest in the small business community around this and asked maybe to have it on the web site as well as Facebook.

Deputy Mayor MacFarlane stated there is a well thought out strategy around this that Brent Sansom has been working on and feels it needs funding and support behind it.

Randy Wilson stated he will be speaking with Lindsay Walker tomorrow, she is the one who worked with ACOA to get funding for Ginger, to see if they have any funding available, where it is getting towards their year-end.

Deputy Mayor MacFarlane suggested maybe to discuss it as a short-term project to continue the work around the business development.

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WELLNESS

Councillor Farnsworth stated she spoke with Sascha Boulet, Physio Therapist, who will be renting a room, starting either March 9th or 16th. Councillor Farnsworth also asked about getting a massage therapist to rent as well but Ms. Boulet stated massage therapists are hard to find.

Councillor Simpson asked if it was one of the back rooms at the Town Hall.

Councillor Farnsworth stated yes.

Chief Administrative Officer's Report

Randy Wilson stated:

- he attended a meeting with SurTek and members of the Corp to discuss the sub-division plan up by Middle School.
- he attended a Corporation meeting on February 25th.
- there is lots of work on the waterfront, the point-of-sale building design, funding application.
- he attended a finance meeting on February 23rd.
- there was a waterline break in the Arena.
- he attended a Zoom meeting with administrators.
- he attended a Zoom meeting on climate control.
- he has been working with NB Power to push the land sale.
- attached is the Fire Service Financial report.
- attached is the financial make-up report and motion to apply to the Municipal Capital Borrowing Board.
- he submitted the bi-lateral application regarding the septic system.
- he submitted the application for the building funding to RDC.
- he attended a meeting today with Lonnie Forbes, regarding the waterfront.
- he received an email from Denise Coulombe, she would like to meet over Zoom.

Councillor Simpson asked Randy Wilson to explain more of the Zoom meeting he attended on Climate Control.

Randy Wilson stated he was selected to take part in a discussion on climate control meetings which was hosted out of British Columbia. They discussed the landscape of Nackawic and Region and they are trying to plan ahead with what types of grants will be available and what would work best for rural and urban New Brunswick. He will inform Council on the findings when the sessions are complete.

Deputy Mayor MacFarlane stated he spoke to Dr. Bramstrup and informed her that there was contact with Denise Coulombe and asked Randy Wilson to call her and let her know that the process has started and ask her if she wants to be involved in the Zoom meeting.

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Also, let Fay Palmer, from the Medical Centre, know as well.

Mayor Kitchen stated Fay Palmer was included in the email that was sent to everyone.

Mayor's Report

Mayor Kitchen reported that:

- he attended a finance meeting on February 23rd.
- he attended a DNEDC meeting on February 25th.

NEW BUSINESS:

A) River Valley Sun Request

21-27 Motion: Councillor Farnsworth
 Second: Councillor Simpson

“That Council support River Valley Sun for the Town of Nackawic to advertise in the newsletter at a cost of \$400 plus HST.”

Motion carried.

B) Trickle Filter

21-28 Motion: Deputy Mayor MacFarlane
 Second: Councillor Toole

“That the Municipality of Nackawic submit to the Municipal Capital Borrowing Board an application for authorization to borrow a capital expense for the following term and amount:

Purpose	Amount (\$)	Term
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Environmental Health Services:

1. Trickle Filter Renewal and Enhancements
2. Installation of a Septic System -Waterfront and Arena

\$150,000 10 years.”

-On the Question:

Councillor Farnsworth asked about the time line on the project.

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Deputy Mayor MacFarlane stated Randy Wilson has been working with RDC, but they are not certain of the exact date. They know the Town wants to break ground the 1st of May and that we have been working on this for 5 years. The Town expects to hear from them before the project starts.

Randy Wilson stated late in April for the Bi-Lateral and if it comes back positive, then we put our funding application to the Capital Borrowing Board.

Mayor Kitchen stated both of these projects are going ahead, it's just a matter of how the Town will be funding it.

Councillor Simpson stated the Town has to be careful about making sure we do not start the project until we know for sure we will be receiving the money. ACOA is like that, if you apply for funding from ACOA and start the project before you received the money, you lose it. Randy Wilson probably addressed that by saying late April, but they are typically slow, so when they say late April, it sometimes does not happen until late May.

Randy Wilson stated that is the way all funding applications are worded; they are specific in stating 'you cannot start any part of this project, in partial or in full, until you get approval' and if you breach that, you could get denied.

Mayor Kitchen stated the Town has to apply for this funding now.

Councillor Simpson stated the application has to be in by March 3rd.

Deputy Mayor MacFarlane stated yes, the Town cannot delay it.

Motion carried.

C) Waterfront Building Funding

21-29 Motion: Deputy Mayor MacFarlane
Second: Councillor Simpson

"That Council approve and authorize up to \$60,000 from Capital Reserve to fund the Waterfront building."

Motion carried.

-On the Question:

Councillor Simpson asked if Council had to approve the design.

Mayor Kitchen stated Council should, it is a recommendation from DNEDC.

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Councillor Farnsworth asked if the building will be built next year.

Mayor Kitchen stated no, the Town would like to have it built summer 2021.

Councillor Simpson stated yes, this summer, it's a part of Phase 1 and asked if Council had to choose the location for the building.

Mayor Kitchen stated to wait until the next Council meeting to approve the design.

Councillor Simpson stated there are three options for the location of the building and he would like to have some input from the Glenn Group on where would the best place for it to be on the waterfront.

Mayor Kitchen stated there are three options on the design and asked Randy Wilson to reach out to the Glenn Group and see what they would recommend and if they put all three of those positions there.

Deputy Mayor MacFarlane stated yes, they did. He also asked the Glenn Group to look at whether the fuel tank could be moved to the north-westerly side of the property because he feels it is not in the appropriate place. He stated there are questions regarding cost, design and location and asked to wait and have a funding package ready for the next Council meeting.

Mayor Kitchen stated yes, that would be fine.

D) Appoint Public Works committee members for another 3-year term.

21-30 Motion: Councillor Simpson
Second: Councillor Toole

"That Council appoint Gary McCallum and Lebaron Wood to a second 3-year term as public members of the public works committee beginning March 1st 2021 and ending March 1st, 2024."

Motion carried.

Mayor Kitchen asked Randy Wilson to write up letters and send them to Gary McCallum and Lebaron Wood.

Councillor Simpson stated he will make sure that is done.

21-31 Motion: Councillor Farnsworth
Second: Councillor Simpson

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“That Council move to Closed Session.”

Motion carried.

Mayor Kitchen thanked Ken Gallagher for attending.

Mayor Kitchen informed Councillors, before they moved to Closed Session, make sure there wasn't anyone else in the room with them during the session.

Council moved to Closed Session at 8:53 pm and Dallas Cakes and Ken Gallagher left the meeting.

CLOSED SESSION:

- A) Municipal Reform Discussion
- B) Waterfront Project

Deputy Mayor MacFarlane left the meeting at 8:00 pm.

- C) The Nursing Home Project

21-32 Motion: Councillor Simpson
Second: Councillor Farnsworth

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:21 pm.

21-33 Motion: Councillor Farnsworth
Second: Councillor Simpson

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:22 pm.

Ian Kitchen
Mayor

Randy Wilson
CAO