

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MAY 19, 2020

VIA TELECONFERENCE MEETING (COVID-19)

PRESENT: Mayor Kitchen  
Deputy Mayor MacFarlane  
Councillor Simpson  
Councillor Farnsworth  
Councillor McConaghy

ABSENT: Councillor Toole

IN ATTENDANCE: Randy Wilson  
Dallas Cakes  
Rebecca Howland, Bugle

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

20-54 Motion: Deputy Mayor MacFarlane  
Second: Councillor Farnsworth

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF MAY 4<sup>TH</sup>, 2020 REGULAR COUNCIL MEETING:

20-55 Motion: Councillor Simpson  
Second: Councillor McConaghy

“That the minutes of the May 4<sup>th</sup>, 2020 regular council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

Councillor Simpson asked if clean-up work was being done on the nature trail.

Randy Wilson stated they are fixing bridges that are in badly need of repair.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MAY 19, 2020

Councillor Simpson asked if the EIA was approved.

Randy Wilson stated no it hasn't.

CORRESPONDENCE:

A) RSC 11 Board Notes

Mayor Kitchen reported on the RSC 11 Board Notes and stated they are for Council's viewing.

B) Community Planning Act – New Regulation

Mayor Kitchen reported on the Community Planning Act and stated it is information for Council.

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated the Town doesn't have any financial impact due to COVID19.

Library –

Councillor Farnsworth informed Council that the library is still closed but is getting ready to open soon. The Town will be giving and installing plexiglass for them because they are finding it hard to locate any plexiglass at this time. Paulette Tonner wanted to thank them for their generosity.

Protective Services –

FIRE

Mayor Kitchen reported on the minutes of the May 12 meeting and asked about the forest fire that was in Allendale.

Randy Wilson stated it was quite intense in the beginning but with the help of several fire departments, they got it quickly under control.

Councillor Farnsworth asked if they knew how it started.

Randy Wilson stated no they don't.

Recreation –

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MAY 19, 2020

Councillor Farnsworth asked if the community was allowed to have yard sales with everything around the COVID 19 pandemic.

Councillor Simpson stated in an email he received today from UMNB, it stated yes, you were allowed as long as they followed Public Health guidelines – social distancing or wear a mask if they cannot maintain social distancing.

Dallas Cakes stated she received an email that stated you were not allowed, but wasn't sure if it was up to date, she will let her know in the morning.

Public Works –

Councillor Simpson suggested to the CAO about setting up a public works committee meeting regarding the 5-year plan. He also asked if the construction was started on the left-hand turn lane.

Randy Wilson stated he will set up a meeting with public works committee to discuss the 5-year plan and stated the construction on the left-hand turn lane has started.

Mayor Kitchen mentioned the cleaning of the Town's streets looks good.

Deputy Mayor MacFarlane wanted to thank Councillor Simpson and the CAO for their hard work getting the left-hand turn lane finalized.

Special Reports –

WELLNESS

Councillor Farnsworth stated the community garden is up and ready to go, never had enough boxes for everyone. The Meals 4 U program continues to grow both in numbers and donations. Also, the bulk buying has been growing quite well, they filled 120 bags last month.

DNEDC

Deputy Mayor MacFarlane reported they continuing to move forward with phase 1 of the marina. The Ginger Agency is finalizing the Town's digital strategy and targeting all aspects of the community. They continue to move forward with the senior's housing, he attended a zoom meeting with interested parties around Garden Homes / Special Care Home of senior housing.

Mayor Kitchen asked if they are still moving ahead with the Town's Website.

Deputy Mayor MacFarlane stated they are still working on it.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MAY 19, 2020

Councillor McConaghy asked if he knew when they are expecting to launch the website.

Deputy Mayor McFarlane stated the plan date was the end of May or early June.

Councillor McConaghy asked if the Town is still using the current website for promotions and advertisements, she would like submit a post with regards to the 811 registry to recruit more physicians.

Randy Wilson stated social media such as the Town's Facebook page might be the better place to advertise it. When the write up is complete you can forward it to the Town Office to have it put on the Facebook page.

Deputy Mayor MacFarlane asked to email him the write up on 811 registry and suggested they should consult Ginger Agency and ask to add a drop-down menu on the DNEDC website purposely for that information.

Council thought that would be a great idea.

Chief Administrative Officer's Report

Randy Wilson reported that:

- he stated the Town Hall staff are all back to work – following COVID-19 guidelines.
- he worked on the Environment Impact Assessment with partners in an effort to get it completed. The latest round of response has been sent to the Province and Department of Fisheries and Oceans; we will wait for their response.
- he attended a meeting with Dan Glenn; waterfront phase 1 plan.
- he reported the bridge repairs on the trail are ongoing.
- Town clean-up is on Friday, May 22<sup>nd</sup>.
- Street Cleaning and Flushing are on Public Works to do list.
- Construction on the Left Turing Lane starts today.
- he took part in a couple of meetings with Colt Industries on a housing development initiative.
- he had a meeting with the fire department.
- he took part in a meeting with Dan Glenn and ACOA -the purpose was to get ACOA up to speed on our Waterfront project.
- he submitted a small funding grant for another round of energy upgrades at the Arena with RDC.
- the Town's Debenture on the Fire Truck is now finalized.
- he mentioned the Council meetings in June will be the 1<sup>st</sup> and 15<sup>th</sup> and then summer meetings will be only one in each month of July & August.

Deputy Mayor MacFarlane asked about the debenture on the fire truck.

Randy Wilson stated one payment with interest only this year and then next year they will

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MAY 19, 2020

be back to 3 which will play out for the next 10 years. He will have the schedule ready for the next finance meeting.

Deputy Mayor MacFarlane stated he can meet for a finance meeting either Tuesday or Wednesday morning of next week and asked to send out an email to committee members asking if they are available.

Randy Wilson stated yes, he would.

Mayor's Report

Mayor Kitchen reported that:

- he attended an RSC 11 Zoom meeting - the recycling will be opening back up soon.
- he attended a Zoom meeting with the Glenn Group.

NEW BUSINESS:

There is no new business.

Mayor Kitchen asked Rebecca Howland of the Bugle if she had any questions.

Rebecca Howland stated no, but she might follow up with a phone call in the morning and thanked everyone for letting her attend.

Mayor Kitchen thanked her for attending the meeting.

Mayor Kitchen informed Councillors, before they moved to Closed Session, make sure there wasn't anyone else in the room with them during the session.

20-56            Motion: Councillor McConaghy  
                    Second: Councillor Simpson

“That Council move to Closed Session.”

Motion Carried.

Council moved to Closed Session at 7:27 pm and Dallas Cakes and Rebecca Howland left the call.

CLOSED SESSION:

A) Waterfront Development

B) Colt Industries

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MAY 19, 2020

20-57            Motion: Councillor Simpson  
                    Second: Councillor McConaghy

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 7:49 pm.

20-58            Motion: Councillor McConaghy  
                    Second: Councillor Farnsworth

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 7:50 pm.

---

Ian Kitchen  
Mayor

---

Randy Wilson  
CAO