

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
MAY 7, 2018

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Farnsworth
Councillor Simpson
Councillor Toole

IN ATTENDANCE: Randy Wilson
Dallas Cakes
Doug Dickinson, Bugle

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

18-56 Motion: Councillor Farnsworth
Second: Councillor Toole

“That the agenda be approved with the following amendment:

- Under New Business add C) 2014-2018 Gas Tax Fund Agreement.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE APRIL 16, 2018 REGULAR COUNCIL MEETING:

18-57 Motion: Councillor Toole
Second: Councillor Farnsworth

“That the minutes of the April 16, 2018 regular council meeting be approved with the following amendment:

- On page 5, first paragraph, delete the word “a” before the word “survey” and insert the words “an exit”.”

Motion carried.

BUSINESS ARISING:

Councillor Toole asked if there will be any more discussion on the Telematic Communication Tool.

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Randy Wilson stated they need to have another meeting to get all the particulars on it before it is finalized.

Councillor Farnsworth asked when will the software for the wellhouse be installed.

Randy Wilson stated it will be installed this summer.

CORRESPONDENCE:

A) Lyme Disease Awareness NB

Councillor Toole stated May is Lyme Disease Awareness month and people are reminded to take steps to protect themselves and minimize their risk of exposure against Lyme Disease. He stated that areas around the City of Saint John are seeing ticks all year round because of milder winters.

B) Horizon Health Letter – Physio Services

Mayor Kitchen stated it is an update to let Council know they have received the request from the Town and a meeting will be set up soon.

Randy Wilson stated he received an email from Mia Dunnett to set up a meeting to discuss the request of Physio Services in Nackawic.

COMMITTEE REPORTS:

Finance – No report

Library –

Councillor Farnsworth stated May 24 at 6:30 is the library's Pathway-to-Reading fundraiser with 2 parts – first part is a scavenger hunt for the kids, and second part is a display of historical pictures of Nackawic presented by Wendell Flewelling.

Protective Services –

Mayor Kitchen stated there are two sets of fire department minutes from April 17 & 25 meetings in the package for Council's viewing.

Mayor Kitchen asked who would be installing the cable for the generator.

Randy Wilson stated possibly DMAC Electrical.

Deputy Mayor MacFarlane asked about asset management regarding the Fire Department.

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Randy Wilson stated he has a meeting set up with Adam Bell, asset management from RSC 11 for the Town, and he will know more after that.

Recreation –

Councillor Farnsworth stated a meeting is scheduled for next week regarding the Nackawic Community Sports Day they are having on June 10 from 2 - 4 pm. On May 18, students from the high school will be planting flowers in the Town's planters. On May 26 there will be a hike at Big Pokiok Trail followed with a BBQ. On May 31 they will be hosting Go Go Girls Event. On May 23 the Folk Band "TWIN" will be canoeing down river and stopping at Nackawic's waterfront, they will be served a potluck supper followed by "TWIN" performing at the Axe.

Councillor Farnsworth stated the Town has hired two summer students and they are waiting to hear back on funding for the third student.

Public Works –

Councillor Toole stated they had a meeting that morning, a report will be ready for the next Council meeting.

Special Reports –

Wellness

Councillor Farnsworth stated the Tourism Brochures have arrived at the Town Hall and will be distributed to local businesses.

Councillor Farnsworth stated they will be advertising small ads on placemats in local restaurants at a low cost, also, there will be a Farmer's Market meeting on May 15.

Councillor Farnsworth stated she attended an Innovation & Aging conference in Fredericton and a workshop in Plaster Rock.

Chief Administrative Officer's Report

Randy Wilson reported that:

- the Town received funding letters and sub-division documents from the Town's law firm.
- he met with AV Group on a land deal for Cannabis Production meeting date.
- he attended a public works meeting on May 7.
- he met with Bert Beek, NBASFA, regarding the May long weekend fishing event.
- he attended the Glenn Group open house at Lions Club.
- he attended Cannabis growing facility meeting at Town Hall on April 27.
- he did a walk through with insurance group at Town Hall and Arena.

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- he is working on recommendations for the arena with regards to ammonia.
- he met with Keith Manderville, RSC 11, regarding roads and street report for funding announcement.
- he met with Deputy Mayor MacFarlane, Councillor Simpson and Harvey Sawler regarding business plan on WFMP.
- he sent an email to RDC on funding for the Waterfront Master Plan.
- he filed a new Gas Tax Plan, they have asked for a few changes.
- he put together a document detailing our Strat Plan for future reference.
- he spoke with Roy Wiggins regarding a meeting with Council & Deputy Premier Horseman.
- he has a meeting set with Adam Bell – Asset Management plan for the Town.
- he met with Fire Chief Hopkins and Richard Barrow on May 1.

Mayor Kitchen asked what the deadline date was for the Federal Infrastructure funding.

Randy Wilson stated it hasn't been finalized yet.

Mayor's Report –

Mayor Kitchen reported that:

- he attended the National Day of Mourning at AV Group on April 26.
- he attended the regular meeting of RSC 11 on April 31.

NEW BUSINESS:

A) Adopt Waterfront Master Plan

18-58 Motion: Councillor Simpson
 Second: Deputy Mayor MacFarlane

“That the Town of Nackawic adopt the Nackawic Waterfront Master Plan developed by the Glenn Group, Landscape Architects and Park Planners as presented to Council on April 24, 2018 and add it to the Town's Municipal Plan.”

Motion carried.

18-59 Motion: Councillor Simpson
 Second: Councillor Toole

“That the Town of Nackawic appoint Sally Richards, Paula Dempsey, Robert Kitchen, Peter Cole, and Charles Boulay as members on the business plan advisory committee for the Waterfront Master Plan.”

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Motion carried.

B) Enter into an agreement with ilmagine

18-60 Motion: Deputy Mayor MacFarlane
Second: Councillor Simpson

“That the Town of Nackawic engage ilmagine to lead the development of a business plan relevant to the Nackawic Waterfront Master Plan at a cost not to exceed \$29,200 plus HST, further, that the target completion date be July 16, 2018.

Motion carried.

C) 2014-2018 Gas Tax Agreement

18-61 Motion: Councillor Toole
Second: Councillor Farnsworth

“That the Town of Nackawic accept the Nackawic Five Year Capital Investment Plan for the 2014-2018 Gas Tax Fund Administrative Agreement be accepted as amended.”

Motion carried.

18-62 Motion: Deputy Mayor MacFarlane
Second: Councillor Simpson

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 7:46 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Personnel

B) Discussion on Funding Meeting with Province

C) Lady Nowe Request

18-63 Motion: Councillor Simpson
Second: Councillor Farnsworth

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“That Council moved back to regular session.”

Motion carried.

Council moved back to regular session at 9:02 pm.

18-64 Motion: Councillor Simpson
 Second: Councillor Toole

“That Council direct staff to run an ad to hire a 3rd public works employee.”

Motion carried.

18-65 Motion: Councillor Farnsworth
 Second: Councillor Simpson

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:04 pm.

Ian Kitchen
Mayor

Randy Wilson
CAO