

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
APRIL 16, 2018

PRESENT: Deputy Mayor MacFarlane  
Councillor Farnsworth  
Councillor Simpson  
Councillor Toole

ABSENT: Mayor Kitchen

IN ATTENDANCE: Randy Wilson  
Dallas Cakes  
Dwayne Brewer, Crandall Eng.  
Cpl. Malenfant, RCMP

TO ORDER: Deputy Mayor MacFarlane called the regular meeting to order  
at 7:00 pm.

APPROVAL OF AGENDA:

18-52 Motion: Councillor Toole  
Second: Councillor Farnsworth

“That the agenda be approved.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE APRIL 3, 2018 REGULAR COUNCIL  
MEETING:

18-53 Motion: Councillor Simpson  
Second: Councillor Toole

“That the minutes of the April 3, 2018 regular council meeting be approved  
with the following amendment:

-page 3, under Steering Committee, first paragraph, last line, omit words  
“the final presentation” and add “decision to adopt the report debated”.

Motion carried.

TO THE FLOOR:

A) Dwayne Brewer, Crandall Engineering

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Dwaine Brewer distributed a report of what the new software consists of and explained how it works. He has been with Crandall Engineering for 2 years.

Dwaine Brewer stated the system the Town has now at the wellhouse is an old software and is obsolete and is not approved anymore. It is doing its job but if there is a problem you will have to find old computers and replace parts.

Dwaine Brewer stated the purpose of the upgrade to the VTScada is, it's new and it will talk to any Programmable Logic Controller (PLC) on the market. With the alarm system the Town has now, it basically sends out an alarm and it doesn't know it has been received or not. With the VTScada you can have a roster alarm put in and if the first person on the list doesn't receive the message, it will go to the next one on the list until someone has acknowledged it with a code and it will continue to do so until it is acknowledged. You can also go into the computer and it will tell you who has responded.

Deputy Mayor MacFarlane asked what other communities are using VTScada.

Dwaine Brewer stated Village of Alma, City of Fredericton, and Town of Shediac.

Deputy Mayor MacFarlane asked if it needs a new computer.

Dwaine Brewer stated the computer that is now at the wellhouse is a computer and monitor all in one and it cost a lot. The Town can pick up any inexpensive computer and have it set up.

Councillor Toole asked if it would need a membrane keyboard.

Dwaine Brewer stated no, with the price of keyboards, if something should happen you could throw it out a buy a new one and the environment in the room is good.

Randy Wilson stated there is a dehumidifier in the room also to keep the room dry.

Dwaine Brewer stated the software can self-generate reports or they can email reports.

Deputy Mayor MacFarlane asked how often the software is updated.

Dwaine Brewer stated it can be a yearly fee, with a 10 – 15 % of the purchase cost and the software is \$2500 which would be \$200 for the upgrades of the software.

Deputy Mayor MacFarlane asked if the upgrades were done online.

Dwaine Brewer stated there are two ways to do it, he can go online or directly from his computer and make the changes automatically.

Deputy Mayor MacFarlane asked how long it takes to get it installed.

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Dwaine Brewer stated probably a week to have it up and running.

Councillor Farnsworth asked if there are other software out there on the market.

Dwaine Brewer stated there are several out there but they are generally for big companies like mills and are very expensive, the software alone could cost approximately \$10,000.

Deputy Mayor MacFarlane thanked Dwaine Brewer for coming.

Dwaine Brewer left the meeting at 7:32 pm.

B) Cpl. Malenfant, RCMP

Cpl. Malenfant reported on the RCMP Stats for the month of March.

Councillor Toole asked if the false alarms are where people call in.

Cpl. Malenfant stated they are generated by house alarms or businesses. RCMP does not attempt to address false alarms where the home owner does not want to attend.

Councillor Toole asked will the owner will be charged for giving a false alarm.

Cpl. Malenfant stated not by the RCMP, but if municipalities have By-Laws in place for this, then they can be.

Deputy Mayor MacFarlane thanked Cpl. Malenfant for coming.

Cpl. Malenfant left the meeting at 7:40 pm.

BUSINESS ARISING:

Councillor Simpson asked Randy Wilson if he found out if there was a limit on the number of residents that can be reached regarding the Telmatic Communications Tool.

Randy Wilson stated there would not be any limitations.

CORRESPONDENCE:

A) Disability Awareness Week Proclamation

Deputy Mayor MacFarlane read the Proclamation and declared May 27 - June 1, 2018 Disability Awareness Week in the Town of Nackawic.

B) EMO Preparedness Exercise

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Councillor Toole reported on the April 11 EMO meeting. Jason Cooling, the NB EMO Coordinator was in attendance discussing the province wide disaster, which will be held on June 13<sup>th</sup> and every Town is asked to participate.

Councillor Toole stated the updated EMO Response Plan will be emailed to the Town Office soon.

Deputy Mayor MacFarlane asked how the Town lets residents know that there is a disaster.

Councillor Toole stated the information will be presented at the Lions Centre and residents can attend and find out what will be happening and what they need to do in case of a disaster.

Deputy Mayor MacFarlane asked if the Province declares a state of emergency.

Councillor Toole stated no, the Town's EMO declares state of emergency.

Councillor Simpson asked if the Town can have the new phone system up and running by the time of this disaster.

Councillor Toole stated no because you would need phone numbers and email addresses from all residents which would take time to accumulate.

COMMITTEE REPORTS:

Finance – No report

Library – No report

Protective Services –

Deputy Mayor MacFarlane stated there are two sets of minutes in the package for Council's viewing.

Councillor Farnsworth asked if the fire department is paid to do BBQ's.

Deputy Mayor MacFarlane directed Randy Wilson to find out if these events are being paid out to its members.

Recreation –

Councillor Farnsworth reported on the Summer Student Hire and what their qualifications would consist of.

Council felt that returning students will have to apply every year and should not be hired

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no more than two consecutive years. Also, have the employee and employer do an exit survey when they have completed a summer term.

Public Works – No report

Councillor Simpson stated he will schedule a meeting soon.

Special Reports –

Wellness

Councillor Farnsworth stated Age Friendly is running great with lots involved with the survey.

Deputy Mayor MacFarlane asked what happens after these surveys are completed.

Councillor Farnsworth stated they have to come up with an action plan and then the Town of Nackawic will be considered an Age Friendly Community.

Bass Tournament

Councillor Simpson stated he and Randy Wilson met with Bert Beek, the representative of the Sport Fishing Tournament, which will be held the long weekend in May. He stated AV Group sponsored the kid's tournament last year, so the Town has to find out if they are willing to sponsor them again this year.

Steering Committee

Councillor Simpson stated they had their last meeting and are satisfied with the final report. He stated they will be having a Public Meeting on April 19 at the Lions Club at 6:30 pm and then have it adopted at a Special Council meeting on April 24 at 7:00 pm.

Chief Administrative Officer's Report

Randy Wilson reported that:

- the Arena and Town Hall inspections were carried out by Cain Insurance, report to follow
- he met with Councillor Simpson and Bert Beek regarding bass tournament which will be held on the May long weekend
- the Arena inspection carried out by province, one of two, all inspections are a result of BC tragedy, changes and modifications coming.
- he met with the Town's lawyer regarding the sub division agreement letters on April 11.
- he met with Mark Cormier (Colt Industries) at Town Hall on April 12. He would like to meet with Council in May regarding drainage concerns.

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- he met with John Bowles, Eastern Trenchless – looking for video cost for Otis and McNair.
- he will be meeting with Fire Department on April 19 if Richard Barrow is feeling better.
- he informed Council that James Rhyno is officially no longer employed with the Town as of April 13<sup>th</sup>.

Deputy Mayor MacFarlane asked to clarify on the changes for the Arena.

Randy Wilson stated some of the changes are ammonia detection, more sheetrock for fire protection, new signage inside the Arena, and air breathing apparatuses.

Deputy Mayor MacFarlane asked what part of Otis Drive they will be videoing.

Randy Wilson stated from the corner of Otis and McNair to Landegger Drive.

Deputy Mayor MacFarlane asked if the Town has to pay for the video cost.

Randy Wilson stated yes and apply it to the program if need be.

Mayor's Report – No report

NEW BUSINESS:

There was no new business.

18-54            Motion: Councillor Farnsworth  
                    Second: Councillor Simpson

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:44 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Personnel

B) Discussion on Funding Meeting with Province

18-54            Motion: Councillor Toole  
                    Second: Councillor Farnsworth

“That Council moved back to regular session.”

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Motion carried.

Council moved back to regular session at 9:40 pm.

18-55        Motion: Councillor Toole  
              Second: Councillor Farnsworth

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:41 pm.

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Greg MacFarlane  
Deputy Mayor

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Randy Wilson  
CAO