

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MARCH 19, 2018

PRESENT: Mayor Kitchen  
Deputy Mayor MacFarlane  
Councillor Farnsworth  
Councillor Simpson  
Councillor Toole

IN ATTENDANCE: Randy Wilson  
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

18-39 Motion: Deputy Mayor MacFarlane  
Second: Councillor Toole

“That the agenda be approved with the following amendments:

-under Closed Session add

- 9. A) Sub-division
- B) Arena Ice
- C) Rec.- LSD.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE MARCH 5, 2018 REGULAR COUNCIL MEETING:

18-40 Motion: Councillor Simpson  
Second: Councillor Farnsworth

“That the minutes of the March 5, 2018 regular council meeting be approved with the following corrections:

- on page 1, under approval of the minutes, it should read “February 20” not “March 5th”
- on page 3, middle of page, omit “that all street names to be named after Lieutenant Governors”

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- on page 4, the sentence before “Correspondence” delete “Council meeting to discuss it further” and insert the word “Budget”.
- on page 5, first paragraph, after the word “variable”, delete the word “tax”.

Motion carried.

BUSINESS ARISING:

Councillor Toole asked if there was a time set for the Special Council meeting.

Councillor Simpson stated it will be determined on March 22<sup>nd</sup>.

Deputy Mayor MacFarlane asked about a draft letter regarding donations.

Randy Wilson stated it was a policy from another municipality and he emailed it to all of Council.

CORRESPONDENCE:

A) RCMP Report

Mayor Kitchen stated the RCMP Stats are in the council package for Council’s viewing.

B) City and District Web Site Proposal (New Business)

COMMITTEE REPORTS:

Finance – No report

Library –

Councillor Farnsworth stated they had a meeting on March 15<sup>th</sup>. They will be hiring a summer student by June 4<sup>th</sup>. The Pathway-to-Reading fundraiser will be in May. They will have a display at the library on the History of Nackawic.

Deputy Mayor MacFarlane stated PEI has a ski rental program through a library where they raise funds for their library. He suggested that it could be an idea for the Public Library.

Councillor Farnsworth stated the Public Library cannot rent out products as an everyday operation to raise money. She stated the library cannot have any exchange of money, they only provide a service to the public. She stated she will find out more about it and report back to Council.

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Protective Services –

Mayor Kitchen asked when the next meeting was scheduled with the fire department.

Randy Wilson stated the first Monday in April.

Deputy Mayor MacFarlane asked if Kathryn Clark and Dick Barrow had their meeting yet and if not, that meeting should happen before the fire meeting.

Randy Wilson stated no, they never had their meeting yet because of the audit. He will schedule a meeting soon.

Recreation – No report

Public Works –

Randy Wilson stated the Town has a Water Audit tomorrow with the Government of Environment. He will report back at the next Council meeting.

Councillor Simpson stated the committee has not set a date yet, but there will be a meeting in April.

Special Reports –

Steering Committee

Councillor Simpson stated there is a meeting on March 22<sup>nd</sup>.

Wellness

Councillor Farnsworth stated there will be a meeting on March 21<sup>st</sup> with tourism and asked if there will be a fishing tournament again this year.

Councillor Simpson stated yes there will be.

Councillor Farnsworth stated the Cabin Fever Games had a great turnout. Also, there will be a Garden meeting on April 4<sup>th</sup>.

Councillor Farnsworth is drafting a summer student hiring plan for the Town with the assistance of Jennifer Norton.

Councillor Simpson stated he went to an announcement by T.J. Harvey regarding infrastructure funding and the municipality portion would be 7%. He read from a press release, they listed what they were going to focus on and he stated the cities were mentioned by name. The rural areas were only mentioned regarding funding for the internet.

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Mayor Kitchen stated communities under 5000 would be receiving funding as well.

Councillor Simpson stated the Town filled out an application to T.J. Harvey for funding to hire a Community Development Officer, they could not help us and the Town was referred to ACOA but they cannot help us either. He stated there are a lot of programs out there but not for what the Town is looking for.

Randy Wilson stated ACOA is more infrastructure base with a start and end date.

Deputy Mayor MacFarlane asked if the Glenn Group was going to have an implementation strategy around the waterfront regarding funding and if staffing was a part of it.

Councillor Simpson stated no it wasn't.

Chief Administrative Officer's Report

Randy Wilson reported that:

- he attended a meeting with Mayor Kitchen, Deputy Mayor MacFarlane, Councillor Simpson and Councillor Toole with ELG on March 6<sup>th</sup>.
- he attended an Air Quality meeting along with Council and Provincial officials from Environment and Local Government on March 6<sup>th</sup>.
- he sent letter off to Election's NB regarding Council vacancy.
- he spoke to ACOA, Tourism & Culture and Dept. of Labour regarding funding for hiring staff.
- he spoke with Matt Fox regarding opening a business in the Home Hardware building.
- he spoke with EXP regarding getting a contract in place for waterline repair.
- he is working with Stephen McAlinden to help us lay the ground work on our street assessment for the upcoming Federal funding announcement.
- upcoming meeting with Dillon Consulting on April 3<sup>rd</sup> at the Town Hall.
- he completed a financial study for arena for LSD discussion.
- he completed building audits
- there will be an insurance audit on the Arena in late March.
- he submitted a report to ACOA on Landegger and Harding relines.
- there will be a SNB tax assessment meeting on March 28<sup>th</sup> at the Town Hall at 10:00 am.
- he is working with the Deputy Premiers office to facilitate a meeting with regards to our financial situation.
- he is working with RSC 11 – Council and Mr. Brewer regarding his new proposed sub-division.
- there will be a meeting regarding the drinking water distribution system with Dept. of Environment at the Town Hall on March 20<sup>th</sup>.

Councillor Simpson asked what prompted Cain Insurance to have an Arena Audit.

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Randy Wilson stated when the Town signed the new contract, Cain Insurance wanted to make sure the Town buildings were up to code, which in turn, would make the buildings safer.

Deputy Mayor MacFarlane asked about the Water Audit and if it happened every year.

Randy Wilson stated they usually do this every year, but they haven't had one in a couple of years due to Government staffing changes.

Deputy Mayor MacFarlane asked how long it will be before the Town hears back from them.

Randy Wilson stated he did not know.

Deputy Mayor MacFarlane asked about the ground work for street assessment and what the money would be used for.

Councillor Simpson stated the Town gives an approximate cost of what the Town feels they need for the repairs.

Deputy Mayor MacFarlane if the street assessment was primarily paving.

Randy Wilson stated no it was for infrastructure as well.

Deputy Mayor MacFarlane asked why Dillion Consulting was speaking with the Town regarding infrastructure projects.

Mayor Kitchen stated Dillion Consulting may have heard about the funding from the government and would like to work with the Town on any infrastructure plans they may have.

Councillor Toole asked about the request for testing particulates in the air.

Mayor Kitchen stated Public Works would have to make a request to Council for this testing.

Councillor Toole stated he will have it ready soon.

### Mayor's Report

Mayor Kitchen reported that:

- he attended a Policing meeting with RSC 11 on March 15<sup>th</sup>.
- there is a general policing meeting on March 22<sup>nd</sup>, he cannot attend and asked if another Councillor could attend in his absence.

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-he emailed Ivan Corbett, waiting on a response.

NEW BUSINESS:

A) Web Site Discussion

Deputy Mayor MacFarlane asked Dallas Cakes if this was the web developer the Town is using now and if the \$34.95 a month is what the Town is currently paying.

Dallas Cakes stated yes, it is.

Deputy Mayor MacFarlane asked if the \$399.00 is to refresh the Website.

Dallas Cakes stated yes, and if the Town has any other request, to let them know and they will do their best to accommodate us.

18-41 Motion: Deputy Mayor MacFarlane  
Second: Councillor Toole

“That the Town accept the proposal from City & District Website Developer to update the Town’s website for the cost of \$399.00 plus tax and strike a committee to refresh the content on the website.”

Motion carried.

B) Physio Therapy Services

Councillor Farnsworth stated Wellness transports many people out of town to Physio Services and she feels there is a great demand for private services in Nackawic. She is suggesting the Town write a letter to Horizon Health asking them to set up a physiotherapist in Nackawic.

18-42 Motion: Councillor Farnsworth  
Second: Councillor Toole

“That the Town write a letter to Horizon Health requesting their support and obtaining Physiotherapy services in the Town of Nackawic.

Motion carried.

C) Approval of our 2017 Audited Financial Statements

18-43 Motion: Councillor Farnsworth  
Second: Councillor Toole

“That Council approve the 2017 Audited Financial Statements by Auditors

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Shannon and Buffett LLP as presented.”

Motion carried.

18-44 Motion: Deputy Mayor MacFarlane  
Second: Councillor Simpson

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:17 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Sub-Division

B) Arena Ice

C) Rec. - LSD

18-45 Motion: Councillor Farnsworth  
Second: Councillor Toole

“That Council moved back to regular session.”

Motion carried.

Council moved back to regular session at 9:14 pm.

18-46 Motion: Councillor Simpson  
Second: Councillor Toole

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:15 pm.

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Ian Kitchen  
Mayor

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Randy Wilson  
CAO