

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MARCH 5, 2018

PRESENT: Mayor Kitchen  
Deputy Mayor MacFarlane  
Councillor Farnsworth  
Councillor Simpson  
Councillor Toole

ABSENT: Randy Wilson

IN ATTENDANCE: Dallas Cakes  
Robin Canavan, RSC 11

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

18-33 Motion: Councillor Farnsworth  
Second: Deputy Mayor MacFarlane

“That the agenda be approved with the following amendment:

-To the Floor 8. A) Presentation of Web Developer, Genevieve Coates cancelled.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE FEBRUARY 20, 2018 REGULAR COUNCIL MEETING:

18-34 Motion: Councillor Simpson  
Second: Councillor Farnsworth

“That the minutes of the February 20, 2018 regular council meeting be approved with the following corrections:

-on page 2, under Recreation, should read Meals on Wheels and on page 4, second paragraph, after the first “and” insert the word “making”.”

Motion carried.

TO THE FLOOR:

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A) Robin Canavan, RSC 11

Robin Canavan reported on the request and recommendation from Impressive Homes & Designs Inc. Subdivision 2017-1.

Robin Canavan stated it is off Rte. 105 and it is a Single Family Residential with 5 lots of the new road and 1 lot of Smythe Lane.

Councillor Farnsworth asked if all the lots are one acre.

Robin Canavan stated they are all a little over one acre.

Councillor Farnsworth asked if they had green space.

Robin Canavan stated not all subdivisions have to have green space.

Robin Canavan stated there is no Town water or sewer, all wells and septic.

Councillor Simpson asked if they drilled a test well to see what the conditions were like.

Robin Canavan stated no they did not.

Councillor Farnsworth asked if the new road was built by the Town's standards or DTI's.

Robin Canavan stated by DTI standards.

Councillor Simpson asked why DTI has standards in municipalities.

Robin Canavan stated DTI doesn't, but the Town did not give them any so they go by their own standards.

18-35            Motion: Councillor Toole  
                      Second: Deputy Mayor MacFarlane

"That staff recommend the Town of Nackawic Council assent to the creation of one new public street as shown on tentative plan "Impressive Homes & Designs Inc. Subdivision 2017-1" subject to:

- a) An arrangement for land for public purposes being made with the Town of Nackawic, prior to stamping of the final plan;
- b) The construction of the new public street meeting all standards set out in the Town of Nackawic Subdivision By-Law 50.1, prior to stamping of the final plan; and,
- c) The owner of the land making arrangements to install at his own expense, where necessary, streets, curbing, sidewalks, culverts, draining infrastructure and other infrastructure as may be required by

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the Town of Nackawic across the frontage of all newly created lots or delivering a performance bond acceptable to the Council in an amount sufficient to cover such expenses or pay such sums as may be required by By-Law in respect of such facilities, prior to stamping of the final plan.

Motion carried.

Robin Canavan stated the next motion is to recommend a street name for the new public road to be created as shown on the tentative plan "Impressive Homes & Designs Inc. Subdivision 2017-1" is required by the Nackawic Town Council, the developer's choice is "River Bend Court" and it was also approved by 911.

Councillor Farnsworth stated all the street names in the Town of Nackawic are named after Lieutenant Governors with the exception of two – Otis Drive and Landegger Drive. She also stated when the new Seveck subdivision was built the new name they choose was 'Clearview Court' and she informed Council then about the Governors names but they chose not to bring the subject up to the developer and let the name stand as 'Clearview Court'.

Councillor Farnsworth strongly feels the street names in the Town of Nackawic should continue to be named after Lieutenant Governors.

Robin Canavan read, in the Municipal Plan, under Heritage 2.4 – 'it is proposed to give consideration to continue the historic practice of naming new Town streets after Lieutenant Governors when new public streets are proposed', she also stated that it is not in the Subdivision By-Law so they don't connect.

Council agreed to follow the municipal plan.

Robin Canavan suggested the Subdivision By-Law be amended of this request.

Mayor Kitchen asked Robin Canavan to approach the developer and tell him what Council's wishes are regarding street names.

Robin Canavan stated she will take it back to the developer and tell him about the request and will get back to Council as soon as she is notified of anything.

Mayor Kitchen thanked Robin Canavan for coming.

Robin Canavan left the meeting at 7:50 pm.

**BUSINESS ARISING:**

Councillor Simpson asked if Randy had drafted a letter regarding donation requests.

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Councillor Farnsworth stated he emailed Council one for their viewing and it was sent.

Councillor Simpson stated there should be a policy done up also.

Mayor Kitchen stated there will be one done up in the next couple months.

Deputy Mayor MacFarlane stated maybe the Town should cut out all donations like Councillor Toole had stated another municipality had done because of the financial situation the Town is in or keep the donation line and have a fixed amount given out to each request.

Mayor Kitchen stated it is already in the budget for this year to table it until the next budget.

CORRESPONDENCE:

A) Proclamation – March is Nutrition Month

Mayor Kitchen read the Proclamation and declared March Nutrition Month in the Town of Nackawic.

COMMITTEE REPORTS:

Finance – No report

Library – No report

Protective Services –

Mayor Kitchen stated there is a Dog report in the package for Council's viewing.

Recreation –

Councillor Farnsworth reported the Active Boys event had a good turnout and there was a lot of the community involved this year. She stated Cabin Fever Games will be on Friday, March 16<sup>th</sup> and if Council members are able to attend, it would be great.

Public Works –

Councillor Simpson reported on the meeting with Exp. regarding the repairs to the Nackawic Stream Bridge and stated they needed a motion to hire Exp. Engineering.

C) Enter into an agreement with Exp. Engineering – Waterline under Nackawic Stream Bridge.

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18-36 Motion: Councillor Simpson  
Second: Councillor Toole

“That the Town of Nackawic enter into an agreement with EXP. Engineering Services to provide services as stated in their scope of work for the waterline replacement project on the Nackawic Stream Bridge. At a price not to exceed for total tax fees before tax of \$32,100 and understanding there are variable fees which will be in addition but can’t be determined. This project will be done in 2019 in cooperation with DTI with some preparation work being done in the summer of 2018.”

On the Question –

Deputy Mayor MacFarlane asked if the motion is to approve a maximum of total tax fees of \$32,100 and approve the remaining \$11,100 and if that was also included in the motion.

Councillor Simpson stated yes.

Councillor Farnsworth asked if it was going to be paid by the Town or was the Government also helping with funding.

Councillor Simpson stated it will be paid by the Gas Tax fund.

Deputy Mayor MacFarlane asked if the full amount of the repairs is to be paid by the Gas Tax Fund.

Councillor Simpson stated yes, it is.

Motion carried.

D) Amend Five Year Capital Plan – Gas Tax to Reflect Item (C)

18-37 Motion: Councillor Simpson  
Second: Deputy Mayor MacFarlane

“That Council advise the CAO to work on amending our five-year Capital Plan in our Gas Tax agreement to ask that the repairs to the waterline under the Nackawic Stream Bridge be designated as our main priority.”

Motion carried.

Special Reports –

Steering Committee

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Councillor Simpson reported on the meeting of Feb. 22<sup>nd</sup> and stated they chose a new sign for Nackawic and a slogan – ‘Where the River Bends’. He stated there are 4 meetings left, March 22<sup>nd</sup>; Public Meeting on April 10<sup>th</sup>; and a Special Council meeting on April 23<sup>rd</sup> when they will present it to Council.

Councillor Toole stated he could not attend the April 23<sup>rd</sup> meeting and asked to have it on another day.

Council agreed to have a special meeting on April 24<sup>th</sup> or 25<sup>th</sup> to accommodate everyone before they present it to Council and have the last meeting the first Council meeting in May.

Chief Administrative Officer’s Report – No report

Mayor’s Report

Mayor Kitchen reported that:

-he met with Council to discuss the upcoming meeting on March 6<sup>th</sup> with Environment and Local Government.

NEW BUSINESS:

B) Council Vacancy

Mayor Kitchen stated there was a motion passed during the November 20<sup>th</sup>, 2017 Council meeting so they do not have to pass another motion. The motion was not forwarded on to Elections NB which is why Nackawic is not on the list of Council vacancies. It will be forwarded as soon as possible.

Councillor Farnsworth stated Genevieve Coates, Website Developer, cannot make any commitments as of now and has withdrawn her name from the list of web developers. She suggested to Council to have Dallas Cakes contact the Town’s current website developer and specify what the Town would like to have done with the website and if they can give an idea of the cost.

Deputy Mayor MacFarlane stated that was a good idea, considering the Town already has a website, it just needs to be tweaked.

Mayor Kitchen directed Dallas Cakes to contact the Town’s web developer and voice Council’s concerns and report back at the next Council meeting.

18-38            Motion: Councillor Toole  
                      Second: Councillor Farnsworth

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“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:35 pm.

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Ian Kitchen  
Mayor