

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
OCTOBER 2, 2017

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Simpson
Councillor Toole
Councillor Farnsworth
Councillor Edwards

IN ATTENDANCE: Randy Wilson
Dallas Cakes
Jim Dumville, New Brunswick News

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

17-102 Motion: Deputy Mayor MacFarlane
Second: Councillor Farnsworth

“That the agenda be approved with the following additions:

Under Correspondence –

5. D) Zach Graham Request

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

Deputy Mayor MacFarlane declared conflict on item 5. A) Run the River Request.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 18, 2017 REGULAR COUNCIL MEETING:

17-103 Motion: Councillor Simpson
Second: Councillor Farnsworth

“That the minutes of the September 18, 2017 regular council meeting be approved with the following corrections:

Under CAO’s Report –

Page 6 of 7, second sentence add “with their street lights” after the word “issues”

Third sentence add “for the loader” after the word “supplier”

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Fifth sentence, omit the words “plow truck” and add “loader”.”

Motion carried.

BUSINESS ARISING:

Councillor Simpson asked if the Fire Committee meeting has been set up.

Mayor Kitchen stated it has been set up but a meeting hasn't been confirmed.

Councillor Simpson asked if the Fire Department has a full membership on the committee.

Randy Wilson stated yes, members have already been chosen.

Councillor Toole asked if anything further has been discussed on the technology regarding paging staff when there is a water main break.

Randy Wilson stated they are going to have a Public Works meeting first to discuss it and follow up from there.

CORRESPONDENCE:

A) Run the River Request (New Business)

B) RV Anderson Associates – Asset Management

Randy Wilson stated that the email in the package is a follow up from the meeting he attended. RV Anderson Associates are willing to sit down with Council and discuss Asset Management.

Mayor Kitchen stated he is attending a RSC 11 meeting on Tuesday and he will ask them where they are with Asset Management.

C) St. John River Name Change

Mayor Kitchen suggested that more information is needed on the River Name Change before any decision is made and a letter of support from the Town.

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated that there was no written report but they continue to meet regularly.

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Library –

Councillor Farnsworth reported you can get free passes for the Beaverbrook Art Gallery at the library with your library card.

Councillor Farnsworth stated that Becky Deveau–Crofts is now a member of the Provincial Library Board.

Protective Services –

Mayor Kitchen stated he is working on setting up the Fire Committee meeting.

Recreation –

Councillor Farnsworth stated they have set up times to collect user fees for the Arena on October 16, 17, 18 & 19 and will have Rec Council volunteers to be there to collect the fees.

Randy Wilson reported on the monthly report for September.

Councillor Simpson stated that Run the River Road Race gets bigger every year, and asked Deputy Mayor MacFarlane what he expects this year with regards to registrations.

Deputy Mayor MacFarlane stated that over the last 3 years it has been steady at approximately 400 participants. He stated the committee wants to keep it affordable for everyone, and 400 participants is a good number for Nackawic. Once the race has started, the crowd left behind is very small until the runners arrive back to the finish line.

Councillor Farnsworth stated maybe there needs to be more publicity out on social media to draw the community down to cheer on the racers. She feels the community thinks only the participants are ones down there but that is not so.

Public Works –

Randy Wilson reported on the monthly report for September.

Councillor Toole stated the 5 year capital plan has been completed and sent.

Councillor Simpson asked CAO for more clarification on assisting Eastern Trenchless with the re-line.

Randy Wilson stated they were doing videotaping of one of the sewer lines and they needed the backhoe on site to puts things in place, they used the Town's machinery instead having to put it out to tender.

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Deputy Mayor MacFarlane asked what the status was for Harding Drive reline.

Randy Wilson stated they will be back in 2 weeks and it should be completed in 3 weeks.

Councillor Toole asked if the Town was still looking to bring in Dewayne Brewer from Crandall Engineering, to speak to Council on how the Well House operates.

Randy Wilson stated they have offered to speak to Council but the Town is waiting on the date they can come.

Deputy Mayor MacFarlane asked where the status was on the piping with the Nackawic Stream Bridge.

Randy Wilson stated he sent an email to DTI to set up a meeting and he is waiting to hear back from them

Special Reports –

EMO –

Councillor Toole reported the Mock Disaster is set up for Wednesday, October 18 and they are working in conjunction with the RCMP; Fire Department; High School; and Doctors.

WATERFRONT MASTERPLAN –

Councillor Simpson reported on the Glenn Group meeting on September 20th that it went very well.

Councillor Edwards entered the meeting at 7:34 pm.

Deputy Mayor MacFarlane asked if the Glenn Group gave any feedback on the value of the waterfront.

Councillor Simpson stated they did and suggested various other aspects on how to improve it as well.

Deputy Mayor MacFarlane suggested the Town should inform the community with updates on the progress of the waterfront on the Town's Facebook page.

Mayor Kitchen stated they will do updates to inform the community on the Waterfront's progress.

Chief Administrative Officer's Report

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Randy Wilson reported that:

- he has been working on the cost of the visually impaired signs.
- he stated that the garbage contract is up for renewal at the end of the year and has been working on a tender for the new contract.
- he attended finance meetings.
- he attended a Glenn Group meeting along with Councillor Simpson.
- he has been working on Arena administration.
- he stated that the Fire Department would like to have the Open House on Saturday, October 14th from 1-3 pm.
- he has been working on ice rentals for the season.

Mayor's Report –

Mayor Kitchen reported that:

- he attended a Committee Policing meeting on September 21st.
- he attended the Well Walk at the Wesleyan Church on September 24th along with Councillor Farnsworth.
- he attended a Finance meeting on September 29th.
- he attended an UMNB conference along with Councillor Farnsworth, Councillor Toole and Councillor Simpson on September 29th and 30th.

He stated that they are going to have an annual award for community volunteer at the UMNB conference in memory of Raymond Murphy and UMNB has a new Executive Director – Margo Cragg.

NEW BUSINESS:

Deputy Mayor MacFarlane left the meeting.

A) Run the River Road Race Street Closure Request

17-104 Motion: Councillor Simpson
 Second: Councillor Toole

“That permission be granted for a partial road closure from 6:00 am to noon on Otis Drive and a full closure from the Shopping Mall to the Catholic Church from 8:45 - 9:50 am on November 4, 2017 for the 6th Annual Run the River Road Race.”

Mayor Kitchen directed the CAO to post Run the River Road Race on the Town's Facebook page.

Motion carried.

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Deputy Mayor MacFarlane returned to the meeting.

B) Town Hall Capital Projects

17-105 Motion: Deputy Mayor MacFarlane
 Second: Councillor Toole

“That \$46,345 be transferred from the General Capital Reserve Fund to the General Operating Fund to cover the Town’s 2017 capital projects regarding the Town Hall Rebuild/Fire Hall Expansion.”

Councillor Simpson asked if this closes the account, and will there be any more direct or indirect cost to the Town.

Randy Wilson stated yes, the only thing left is on the insurance side, which will be finalized in the near future.

Motion carried.

C) Garbage Contract Renewal

Randy Wilson reported that there is only one company doing garbage collection in the area, therefore, it is no competition. He suggested to extend the old contract for another 2 years in hopes it will be accepted. If the Town goes to tender, the local company bidding could go very high, knowing there is no competition.

Councillor Toole suggested to look into an extension on the old contract.

Councillor Edwards suggested to look into RSC 11 and see if they contract out garbage companies.

Mayor Kitchen directed the CAO to explore other avenues and contact the Town’s present provider and see what the terms and conditions would be with an extension and he will speak to RSC 11 about the garbage contract at Tuesday’s meeting.

D) Insurance Renewal

Randy Wilson stated he is looking for direction from Council to explore other avenues for the Town’s insurance.

Deputy Mayor MacFarlane stated part of the reluctance to go to market last year was the fact that the Town had a significant outstanding claim.

Deputy Mayor MacFarlane reported the Town was expecting the final cheque to be

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approximately \$39,000 but we are at \$20,000. While the Town is not ready to accept that number, the Town will receive recommendations from the finance committee to write off that last \$20,000 which is rather low compared to last year at renewal time and move on. If the Town changes insurance carriers doesn't mean the claim is closed from the previous insurance company.

Mayor Kitchen directed CAO to explore other avenues for the insurance renewal.

E) Zack Graham Request

17-106 Motion: Councillor Farnsworth
 Second: Councillor Edwards

“That the Town donate 2 one hour ice times to Zack Graham to be auctioned off at the Federation Sports Investment Dinner and Auction.”

Councillor Simpson asked if there is a time line attached to the letter.

Randy Wilson stated yes, it is available until March 2018 and depending on ice availability.

17-107 Motion: Deputy Mayor MacFarlane
 Second: Councillor Farnsworth

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:04 pm and Dallas Cakes and Jim Dumville left the meeting.

CLOSED SESSION:

A) Open House

B) Arena Canteen

17-108 Motion: Councillor Farnsworth
 Second: Councillor Edwards

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:03 pm.

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17-109 Motion: Councillor Farnsworth
 Second: Councillor Edwards

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:04 pm.

Ian Kitchen
Mayor

Randy Wilson
CAO