

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 18, 2017

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Simpson
Councillor Toole
Councillor Farnsworth
Councillor Edwards

IN ATTENDANCE: Randy Wilson
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

17-96 Motion: Councillor Simpson
Second: Councillor Toole

“That the agenda be approved with the following additions:

Under Correspondence –

5. D) Thank you card from Robin Barclay

Under Closed Session –

9. A) Personnel

Under Special Reports –

Steering Committee.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 5, 2017 REGULAR COUNCIL MEETING:

17-97 Motion: Deputy Mayor MacFarlane
Second: Councillor Toole

“That the minutes of the September 5, 2017 regular council meeting be approved.”

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 18, 2017

Motion carried.

BUSINESS ARISING:

Mayor Kitchen stated the Councillors on the By-Law Review committee are himself, Deputy Mayor MacFarlane and Councillor Toole. He appointed Councillor Toole as chair of the committee and asked him to set up a meeting soon.

Councillor Simpson stated that the Fire Department by-law needed to be reviewed.

Councillor Toole stated that maybe to look into the Business By-Law that was addressed by the previous Council.

Mayor Kitchen directed Councillors to make a list of the By-Laws they would like to see reviewed and go from there.

CORRESPONDENCE:

A) T.J. Harvey 50+ Healthy Living & Aging Well Expo

Mayor Kitchen stated that the Aging Well Expo will be held in Woodstock on Wednesday, October 11 for anyone who would like to attend.

B) RCMP STATS – August Report

Mayor Kitchen stated that the RCMP Stats for August is in the package for Council's viewing.

Councillor Simpson asked how effective would it be if the Town set up neighbourhood watch and a resident called the RCMP to report foul play and they were told that it is not an emergency and there wouldn't be an officer responding.

Councillor Simpson suggested the Town should first find out if it is worth setting up the committee or not.

C) Thank you letter – St. John River Wolastoq Brigade

Mayor Kitchen stated that the Town received a certificate, flag and letter from St. John River Wolastoq Brigade thanking the Town for the wonderful reception they received and stated that it was one of the best nights of their trip.

D) Thank you card from Robin Barclay

Mayor Kitchen read a card from Robin Barclay thanking Town Council for awarding her the Sam Bates Citizenship Award.

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 18, 2017

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated the committee met to discuss the final pay out on the insurance claim and a review of the month end to August 31st and that he is cautiously optimistic for 2018.

Protective Services –

Fire –

Mayor Kitchen stated that he will contact Chief Hopkins regarding the new committee that is being set up.

Deputy Mayor MacFarlane stated with budget coming up this would be the best time to get together with this committee to discuss the fire department budget.

Mayor Kitchen stated that he has spoken with Dave Nason, Fire Department member, and suggested the Town and the fire department could have 3 people each on this committee.

Councillor Toole asked when the Town was having the Open House.

Mayor Kitchen stated with the fire department parking lot now paved, he will touch base with Chief Hopkins to discuss a date and time.

EMO –

Councillor Toole stated that he has spoken with Dewayne Boone, the Town's EMO coordinator and stated there will be a meeting on Wednesday, September 27th at 7:00 pm at the Town Hall to discuss a Mock disaster this fall.

Councillor Farnsworth entered the meeting at 7:17 pm.

Recreation –

Councillor Farnsworth stated that there will be Senior's Day on Friday, October 13th. She also stated that they have yet to have a Rec. Council meeting.

Library –

Councillor Farnsworth reported on Saturday, September 23rd there will be a presentation on bees by Marr's Maple Syrup.

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 18, 2017

Councillor Farnsworth reported there is a paint class coming up by Nicole Manuel and stated that these classes are very well attended.

Councillor Farnsworth reported they have started free computer classes again this fall.

Councillor Farnsworth stated the library now has free passes for Kings Landing if anyone would like to go and visit them.

Public Works –

Mayor Kitchen asked when the re-line of Landegger Drive would be completed.

Randy Wilson stated they have another couple days left on Landegger and the whole project including the re-line of Harding Drive could take another 3-4 weeks.

Councillor Toole stated that they are working on the Town's 5 year designated highway program for the September 30th deadline for DTI.

Councillor Farnsworth stated that she has safety concerns with the visually impaired residents walking around Town and has looked into the cost of visually impaired signs for the Town and suggested there should be one at each of the three entrances to Nackawic.

Councillor Simpson asked if DTI would allow any signs on the designated highway.

Mayor Kitchen directed Randy Wilson to check with DTI regarding visually impaired signs for the Town.

Special Reports –

Steering Committee -

Councillor Simpson reported on the newly reformed Steering Committee and stated they will have their first meeting on Wednesday, September 20th. He also made a motion to add Calvin Sorenson to the committee.

17-98 Motion: Councillor Simpson
 Second: Councillor Farnsworth

“That Calvin Sorenson be appointed to the Steering Committee.”

Motion carried.

Councillor Simpson stated that he attended a meeting with the Premier and other mayors from around the province in Minto on behalf of Mayor Kitchen and stated it was very informative and well attended.

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 18, 2017

Councillor Edwards entered the meeting at 7:34 pm

Deputy Mayor MacFarlane asked if the foundation regarding helping local children's groups and organizations was still under construction.

Councillor Farnsworth stated yes they are still working through the process of how it is going to be organized and stated that it is a long process.

Councillor Farnsworth stated that they have certain criteria where you can only give to groups and not an individual.

Councillor Simpson asked what the organization would be called.

Councillor Farnsworth stated Nackawic Area Community Foundation and they would only fund events in that area.

Councillor Simpson asked if the foundation would be allowed to use the money to fund organizations that did not want a tax receipt.

Councillor Farnsworth stated yes and to others who did want a tax receipt, that it would be two different criteria's.

Chief Administrative Officer's Report

Randy Wilson reported that:

- he spoke with Ali Ferris, DELG concerning taxation.
- he met twice with Deputy Mayor MacFarlane on budgets.
- worked on signage cost regarding easier access to the Axe.
- he sent correspondence to RDC concerning funding for the Glenn Group Master Plan.
- he spoke with RSC 11 regarding garbage collection tender – expires Dec. 31st.
- he wrote to RSC 11 regarding Big Axe Brewery variance.
- he attended Western Valley CAO meeting.
- he attended Western Valley in Motion Sr. Games.
- he attended Cain Insurance RISK seminar.
- he spoke with Oromocto regarding street lights project.
- he is working with Craig Manufacturing concerning plow and wing replacement.

Councillor Simpson asked if the garbage contract allows input from Council.

Randy Wilson stated yes, the Town will get a tender ready and he believes the Town can get an extension on the current contract.

Randy Wilson stated that Stephen McAlinden is in the process of finding out if the Town is on a one year extension and the Town is waiting to hear back from him.

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 18, 2017

Councillor Simpson asked if Oromocto made any references to NB Power regarding leaning street lights.

Randy Wilson stated that they have some of the same issues with their street lights as the Town does.

Councillor Simpson asked if Craig Manufacturing is the best supplier for the loader.

Randy Wilson stated yes they are.

Councillor Simpson asked if the Town will need a tender for the loader.

Randy Wilson stated yes we will.

Councillor Simpson asked what the legal requirements for the Town are and if there is a distinction between public tenders and invite tenders.

Randy Wilson stated that the Town is public tender only, it was mitigated through the fire process and the insurance was part of that process on the Town Hall/Fire Hall fire in 2014.

Deputy Mayor MacFarlane asked when the tenders will be sent out.

Randy Wilson stated that when the particulars are dealt with, the tenders can be sent out and there are only two companies right now who does the garbage collection, so it should be a quick response back.

Deputy Mayor MacFarlane asked if there happen to be a water main break, how the residents would be notified. He stated a few months back it was discussed that there was certain technology the Town was looking into and asked if it was carried out.

Deputy Mayor MacFarlane asked if they could use the same technology when upgrading the Pump House as for contacting the residents of water main breaks and boil orders.

Randy Wilson stated no they are two separate systems.

Councillor Edwards asked if the Town could look into the same type of voice mail system the schools use or ask the schools if they could send out voice mails for the Town.

Randy Wilson stated the voice mail system was checked into and it was very costly and the schools use their voice mail for school base related material only.

Mayor's Report –

Mayor Kitchen reported that:

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 18, 2017

- he attended a special board meeting on September 7th regarding budgets.
- he attended an RSC 11 Policing Executive committee meeting on September 12th.
- he has started the process of becoming Commissioner of Oaths.
- he will attend a Community Policing meeting on September 21st.

Mayor Kitchen stated that there are RSC 11 board notes in the Council package for Council's viewing.

NEW BUSINESS:

There is no new business.

17-99 Motion: Councillor Farnsworth
 Second: Councillor Edwards

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 7:55 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Personnel

17-100 Motion: Councillor Edwards
 Second: Councillor Toole

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:42 pm.

17-101 Motion: Deputy Mayor MacFarlane
 Second: Councillor Edwards

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:43 pm.

Ian Kitchen

Randy Wilson

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 18, 2017

Mayor

CAO