

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

PRESENT: Mayor Kitchen  
Deputy Mayor MacFarlane  
Councillor Farnsworth  
Councillor Simpson  
Councillor Toole

ABSENT: Councillor Edwards

IN ATTENDANCE: Randy Wilson  
Dallas Cakes  
Jennica Jean

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

17-81 Motion: Councillor Simpson  
Second: Councillor Toole

“That the agenda be approved with the following additions:

Under Correspondence -

5. D) Federation of Canadian Municipalities Scholarship,

Under New Business –

7. G) 2017-2018 Arena Ice Rental Rates.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE AUGUST 14, 2017 REGULAR COUNCIL MEETING:

17-82 Motion: Deputy Mayor MacFarlane  
Second: Councillor Toole

“That the minutes of the August 14, 2017 regular council meeting be approved with the following correction:

On page 6, third paragraph from the bottom after the word completed,

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

amend to read “have the heritage of the Town included in the plan in such a way that others can be added over the years.”

Motion carried.

With Council's permission Mayor Kitchen moved to item 8. A) To The Floor.

TO THE FLOOR:

A) Jennica Jean, Tourism Study Report

Jennica Jean reported that during her summer job with the Town she interviewed tourist for 7 weeks and asked why they were stopping in Nackawic and how they heard about the Axe. During that time there were 185 cars in 38.5 hrs and there was 572 passengers ranging from infants to seniors. There were 219 people under the age of 24; 129 between 25– 39; 123 from 40 – 55 and 101 over 55.

Jennica Jean stated she asked visitors how they heard about the World's Largest Axe and they said they have family or friends living in the area and others said they found it on the internet. She also asked them if the axe was easy to find and most of them said yes but for those who never had friends or family in the area said it was a little difficult and maybe the Town can have more signage along the road leading up to the Axe.

Jennica Jean asked the tourists what they would like to see down on the Waterfront and they said food vendors, a gift shop, and public washrooms, and maybe kayak or canoe rentals. The tourists stated that the waterfront was beautiful and well maintained.

Councillor Simpson asked if she had to refer them to restaurants or businesses in the area and she said she did.

Deputy Mayor MacFarlane asked when the traffic was the busiest from tourists.

Jennica Jean stated it was afternoon between 12 noon and 3:00 pm.

Mayor Kitchen thanked Jennica Jean for the presentation. Jennica Jean left the meeting at 7:20 pm.

BUSINESS ARISING:

Mayor Kitchen stated regarding the By-Law Review Committee, the Councillors were appointed at the beginning of their term. The chair of the committee can set up a meeting when it is suitable.

CORRESPONDENCE:

A) National Coaches Week - September 23-30, 2017. (New business)

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

B) Prostate Cancer Awareness Month – September. (New business)

C) Wellness Week – October 1-7, 2017. (New business)

D) Federation of Canadian Municipalities Scholarship.

Mayor Kitchen announced that Jennica Jean was awarded the Federation of Canadian Municipalities Scholarship and extended congratulations on behalf of Council.

E) 2017-2018 Arena Ice Rental Rates. (New business)

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane reported the finance committee met with Luke Cain & Bev McKay to discuss the \$41,000 insurance claim and have it resolved. He also stated that by the next Council meeting he would like to have a projection based on each line item in the budget, if at all possible.

Library – No Report

Protective Services –

Councillor Farnsworth stated that she spoke with Dot MacElwain regarding starting up Neighbourhood Watch again in Nackawic.

Councillor Simpson stated that it would be a good idea to start it up again. He also stated that an RCMP officer spoke with him and Randy Wilson about the lack of staff with the RCMP and they are not as visible in Nackawic and the surrounding areas as they once were.

Mayor Kitchen stated that he has an upcoming meeting with the RCMP and he will ask how other communities that have neighbourhood watch are set up and how effective it is.

Deputy Mayor MacFarlane suggested contacting the former committee chair to ask how many members there were and what their names are.

Recreation –

Randy Wilson reported on the monthly reports for July and August.

Councillor Farnsworth stated that the senior's games are next week and right now there are approximately 40 senior's registered to attend the games in Woodstock.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

Councillor Farnsworth stated that on September 14 there will be a Recreation Council meeting and she has about 8 different items on the agenda and they are working on the arena fees.

Public Works –

Randy Wilson reported on the monthly reports for July and August.

Mayor Kitchen asked if Harding Drive re-line was started yet.

Randy Wilson stated that Landegger Drive is first and they had to stop work because of all the rain that was forecasted and there is 2 -3 days left to finish the job and then they will start Harding Drive.

Councillor Simpson asked if the repaired hydrant on Old Bridge Road has been tested.

Randy Wilson stated it was and the smaller truck worked the best.

Councillor Toole asked if they had found a leak in the hydrant.

Randy Wilson stated no they did not but the divers found a blockage at the end of the line and that has been fixed.

Chief Administrative Officer's Report

Randy Wilson reported that:

- he attended a meeting in Florenceville with Deputy Mayor MacFarlane and Chris Brennan of the Brennan Group.
- he attended a wrap up meeting with Dillon Consulting regarding HWY 105 Project.
- he and Councillor Simpson spoke with NB Power about the street light issue.
- he sent donation and letter regarding Raymond Murphy.
- he attended a finance committee meeting.
- he liaised with Simon Mitchell to support the WWF initiative, process ongoing.
- he sent a notice to River Valley Taekwondo Club reg. arena approval for their competition.
- he sent a letter to Dr. Charlie McGowan regarding plaque honouring George Rockwell.
- he worked on FOTB funding grant for festival.
- he attended a meeting with Crandall Engineer regarding well house improvements and other services they can provide.
- Old Bridge Road hydrant is now in operation.
- he wrote a letter to Minister Fraser regarding land opportunity in industrial park.
- he wrote a letter to Minister of Finance Kathy Rogers requesting a meeting with our finance committee to discuss issues.
- he wrote a letter to Larry Jewett regarding our position on our docks.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

- he attended a meeting with Mayor Kitchen and Councillor Simpson reg. Glenn Group proposal.
- he met with Councillor Simpson on the By-Law review committee.
- he is writing a hand book that will serve as the basis of a positive understanding between members of our fire department and Council. The fire department's executive committee will play a role in determining this agreement.
- he sent a letter to RSC 11 via the Town's opt in for asset management plan.
- he attended a meeting regarding our insurance claim with Kathryn Clark and Deputy Mayor MacFarlane, Luke Cain & Bev McKay.
- he met with Kathryn Clark, Fire Chief Hopkins and Dick Barrow to get contents purchased as per budget regarding insurance.
- he stated that the Line of Credit was used once in July and the funds were returned within 10 business days.

Deputy Mayor MacFarlane asked with the well house being relatively new wouldn't the computers be new as well.

Randy Wilson stated that the computer system is now at its shelf life and because of the cost of the system at the time of the budget, the Town never upgraded it. Now the system has difficulties in running and the engineer from Crandall stated that it will need to be addressed.

Deputy Mayor MacFarlane asked if the Town could ask the engineer to attend a Council meeting and explain things about the system to Council.

Randy Wilson stated that he will send him an invite.

Mayor's Report –

Mayor Kitchen reported that:

- he attended the Waterfront Masterplan meeting on August 21.
- he attended the Glenn Group meeting on August 23.
- he attended the Fredericton Airport Authority meeting on August 23.
- he attended Festival on the Bend from Aug 19 - 26.
- he attended the UNIFOR Labour Day activities on September 3.
- he attended the opening of the NBEX on September 4.

NEW BUSINESS:

A) National Coaches Week Proclamation

17-83            Motion: Councillor Farnsworth  
                    Second: Councillor Toole

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

“That the Town of Nackawic proclaim September 23 -30 as National Coaches Week in the Town of Nackawic.”

Motion carried.

B) Prostate Cancer Awareness Month Proclamation

17-84        Motion: Councillor Toole  
              Second: Councillor Farnsworth

“That the Town of Nackawic recognizes September 2017 as Prostate Cancer Awareness Month in the municipality of Nackawic.”

Motion carried.

C) Wellness Week Proclamation

17-85        Motion: Councillor Farnsworth  
              Second: Deputy Mayor MacFarlane

“That the Town of Nackawic proclaim October 1-7, 2017 as Wellness Week in the Town of Nackawic and encourage all citizens to participate in Wellness Week activities in groups, organizations, schools and workplaces in the community.”

Motion carried.

D) CAO to report on Lines of Credit/Visa

17-86        Motion: Deputy Mayor MacFarlane  
              Second: Councillor Simpson

“That the CAO report via his monthly reports all transactions involving the use of our Scotiabank Lines of Credits and our Scotiabank Visa business cards when they have been accessed.”

Motion carried.

E) Waterfront Master Plan Funding Support

17-87        Motion: Deputy Mayor MacFarlane  
              Second: Councillor Simpson

“That Town Council put aside funds to pay for our shared cost for the development of the Nackawic Waterfront Masterplan and that these funds

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

be transferred from our Capital Reserve Account when said funds are required.”

Motion carried.

F) Bridge Financing Ditch Stabilization Project Route 105

17-88 Motion: Deputy Mayor MacFarlane  
Second: Councillor Simpson

“If needed, that the Secretary/Treasurer be authorized to establish bridge financing for the Route 105 Ditch Stabilization Project in the amount of \$400,000.”

Motion carried.

G) 2017-2018 Ice Rental Rates

17-89 Motion: Deputy Mayor MacFarlane  
Second: Councillor Toole

“That the proposed 2017-2018 ice rental rates be approved as presented.”

Motion carried.

H) Clean Water and Wastewater Fund – Harding Drive & Landegger Drive Storm Pipe Re-lining

17-90 Motion: Deputy Mayor MacFarlane  
Second: Councillor Toole

“That \$113,278 be transferred from the General Capital Reserve Fund to the General Operating Fund to cover the Town’s portion of the Harding Drive and Landegger Drive Storm Pipe Re-lining project as outlined in the Clean Water and Wastewater Fund.”

Motion carried.

17-91 Motion: Councillor Farnsworth  
Second: Councillor Simpson

“That Council move to closed session.”

Motion carried.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

Council moved to closed session at 8:15 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

- A) Street Lights
- B) Office Space
- C) Local Business Request
- D) Waterfront Master Plan

17-92            Motion: Deputy Mayor MacFarlane  
                  Second: Councillor Farnsworth

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:16 pm.

17-93            Motion: Councillor Simpson  
                  Second: Councillor Farnsworth

“That the Town of Nackawic set aside funds to engage the Glenn Group of Fredericton, NB to develop our Waterfront Master Plan. This project will commence September 14, 2017 at a cost of \$40,825.00 plus HST.”

Motion carried.

17-94            Motion: Councillor Farnsworth  
                  Second: Councillor Toole

“That the Town of Nackawic accept the variance recommendation from RSC 11 concerning construction being completed by Big Axe Brewery on 519 Otis Drive.”

Motion carried.

Mayor Kitchen appointed an ADHOC Committee to provide local consultation for the Waterfront Master Plan. Members are as follows: Councillor Simpson; CAO Randy Wilson; Peter Cole; Robert Kitchen; Sally Richards and Paula Dempsey.

17-95            Motion: Councillor Simpson  
                  Second: Councillor Toole



TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 5, 2017

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:22 pm.

---

Ian Kitchen  
Mayor

---

Randy Wilson  
CAO