

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
JUNE 5, 2017

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Farnsworth
Councillor Simpson
Councillor Edwards
Councillor Toole

IN ATTENDANCE: Randy Wilson
Dallas Cakes
Nathan DeLong, Bugle
Robbie Kitchen, Craft Beer Festival Committee
Jonathan Stone, Craft Beer Festival Committee
Neil Grant

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

17-49 Motion: Deputy Mayor MacFarlane
Second: Councillor Farnsworth

“That the agenda be approved.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE MAY 15, 2017 REGULAR COUNCIL MEETING:

17-50 Motion: Councillor Simpson
Second: Councillor Farnsworth

“That the minutes of the May 15, 2017 regular council meeting be approved.”

Motion carried.

With Council’s permission Mayor Kitchen moved to item 8. A) Under To The Floor.

TO THE FLOOR:

A) Robbie Kitchen & Jonathan Stone, Craft Beer Festival Committee

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Robbie Kitchen updated Council on the Beer Festival and stated that it is 6 weeks away. He also stated they have 27 breweries, 4 food vendors, entertainment, guests and they have almost 400 tickets sold to date.

Councillor Simpson asked what would be the maximum number of tickets sold.

Robbie Kitchen stated 500 and the majority of their sales is from the Greater Fredericton area.

Deputy Mayor MacFarlane asked if there are numerous bookings for campgrounds.

Robbie Kitchen stated they are seeing a lot of bookings. The Fredericton bus is sold out and they have another one booked and the Woodstock bus still has seats available.

Randy Wilson stated that he had approximately 20 sailboat operators call him looking to dock at the waterfront.

Deputy Mayor MacFarlane asked if boaters could use the shoreline along the fencing to tie up boats if they needed it.

Randy Wilson stated that there is a lot of drift wood along there and if the boaters choose to do so they could.

Robbie Kitchen stated that Larry Jewett has received close to 3000 inquires about renting boats for the evening of the Beer Festival.

Robbie Kitchen suggested to get your tickets soon before they are sold out.

Randy Wilson asked if it would be alright to make an announcement on the Town's Facebook page to let residents know that tickets are selling fast.

Robbie Kitchen stated that would be great.

Robbie Kitchen stated that all the food vendors are NB grown products.

Jonathan Stone stated that people are asking if there is a cost to get on the grounds if they are not going to taste alcohol beverages. Jonathan stated they are selling \$20 bracelets for that.

Mayor Kitchen asked if that counted against the 500 tickets.

Robbie Kitchen stated no it does not.

Councillor Simpson asked if there was going to be a big demand for electricity.

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Robbie Kitchen stated the band and food vendors will be the only ones, there was a couple of inquiries from campers about it but the rest of the campers are run by CO2.

Deputy Mayor MacFarlane asked how many porta-potties and hand washing stations there would be.

Jonathan Stone stated that there will be 5 porta-potties with hand washing stations and paper stocked in each one and that will be taken care of throughout the evening by the volunteers.

Robbie Kitchen stated that there will be water on site for free and the food vendors will have beverages for sale.

Robbie Kitchen stated that the festival ends at 8:00 pm and the clean-up should be finished by 9:00 pm.

Mayor Kitchen thanked Robbie Kitchen and Jonathan Stone for coming.

Robbie Kitchen and Jonathan Stone left the meeting at 7:20 pm.

BUSINESS ARISING:

Councillor Simpson asked if the Canoe Brigade organizers came on May 31.

Councillor Farnsworth stated yes they did and they were very impressed.

Councillor Simpson asked how many were coming.

Councillor Farnsworth stated over 100.

Mayor Kitchen asked if there was an agenda for that evening.

Councillor Farnsworth stated there was and she will have one ready for him. She also stated that the meal is for the Canoe Brigade only but the community will be invited to the entertainment.

Councillor Simpson welcomed Neil Grant to the meeting.

CORRESPONDENCE:

A) Letter from Tommy Brooks – Donation of Ball Fields (New Business)

B) UMNZB Zone 6 meeting, June 8th

Councillor Farnsworth stated that she will attend the UMNZB Zone 6 meeting on the

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Mayor's behalf.

Mayor Kitchen stated that he will attend the meeting with John Reddin on Thursday, June 8th at the Town Hall.

C) TJ Harvey Open House

Councillor Simpson asked if the office was already open.

Mayor Kitchen stated it was and he encouraged Council, if they could drop in, please do.

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane reported on the minutes of May 31 meeting.

Councillor Farnsworth noted that Kathy Orser mentioned there is a grant up to \$5000 for asset mapping.

Deputy Mayor MacFarlane stated that Council believes that RSC 11 will be taking on the project of asset mapping for the Town.

Mayor Kitchen stated that April's income statements for Utility & General Operating are in the council package.

Deputy Mayor MacFarlane asked why the Fire percentages are so high.

Councillor Edwards asked why the Wellness was over budget.

Randy Wilson stated that he will have Kathryn Clark attend the next Finance meeting to explain these questions.

Deputy Mayor MacFarlane suggested that the Town do a summer promotional video to use on social media.

Councillor Simpson suggested that a video on the upcoming events happening in Nackawic over the next several months would be a great way to promote the Town.

Deputy Mayor MacFarlane stated that he could give the CAO the name of the individual who can do a decent video at low cost and go from there.

Library –

Councillor Farnsworth stated their summer student has been hired.

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Protective Services – No Report.

Recreation –

Randy Wilson reported on the monthly report for May.

Mayor Kitchen thanked Councillor Farnsworth and her volunteers on a great job with the Rec Day on June 4.

Councillor Farnsworth stated that it was a great turn out, close to 100 people attended.

Public Works –

Randy Wilson reported on the monthly report for May.

Councillor Simpson stated that he called similar municipalities on what their procedure or policy was on notifying residents of water main breaks and boil orders. He stated that other municipalities use similar ways as the Town of Nackawic such as social media, radio, door-to-door. No one mentioned about an emergency telephone line.

Councillor Simpson asked Randy Wilson to inquire if other municipalities use an emergency telephone line and contact Bell Aliant to see if they have anything like that and how much it would cost to install it.

Randy Wilson stated he would.

Deputy Mayor MacFarlane mentioned about RSC 11 and electronic mapping.

Randy Wilson stated that a staff member mentioned this a few years back about electronic mapping of the fire hydrants, underground lines and water shut offs. RSC 11 will be here in the next two weeks with their staff to have this electronic mapping started.

Special Reports –

Wellness –

Councillor Farnsworth stated that the Labyrinth is finished and all the plants are in the planters thanks to the Nackawic High School Leadership group.

Chief Administrative Officer's Report

Randy Wilson reported that:

- he wrote a letter to Eastern Trenchless awarding them the street reline contract.
- he wrote to Sgt. Andrea Gallant asking for a 5 year review of statistics for our area.

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- he had numerous discussions with Dillon Consulting regarding the DTI ditch project – to close June 19th at 2 pm.
- the Fire Hall water issues are resolved.
- Kathryn Clark has financial updates for finance committee – Interim Finance; lines of credit and Visa.
- Asset mapping by RSC 11 seems to be ago, \$5000 is the cost.
- Calendar of Events are now on display.
- Council Portraits to be done by Craig Andrews on June 19th at 6:00 pm. Also, Sisson Mines will attend the meeting to give their update.
- Bass Event went well.
- Sent new request to Sisson Group.
- Received 1st payment from NB Wildlife Trust Fund for boat launch upgrade. Once water level drops we will begin on the 19th.
- Bugle was here to do a story on Town Hall/Fire Hall with Mayor Kitchen and Fire Chief Hopkins.
- John Reddin will meet with Council on June 8th at 6:30 pm.
- he set up funding announcement with Minister Fraser re: Ditch Stabilization Rte. 105.
- he is getting landscaping and paving for Town Hall/Fire Hall in order.
- he worked on Canada Day 150 celebration.
- he wrote a grant proposal to ACOA Public Works upgrades – lights & windows.
- Open House date set, mail out sent.

Mayor's Report

Mayor Kitchen reported that:

- he attended the opening and closing of the Big Axe Bass Classic Tournament on May 20 & 21.
- he met with Nathan DeLong from the Bugle and Fire Chief Hopkins on May 24 for an interview regarding the Town Hall/Fire Hall.
- he attended a Finance meeting on May 31.

Mayor Kitchen mentioned the 4 Volley Ball teams from NHS and congratulated them on winning all four Provincial banners, also to the Middle School boys for winner their banner.

NEW BUSINESS:

A) Tommy Brooks, Donation of Ball Fields

17-51 Motion: Councillor Farnsworth
 Second: Councillor Toole

“That the Town give permission to use the Ballfield on June 10 & 11, 2017 for a benefit softball tournament for Jill Dunham and all fees be waived.”

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Motion carried.

B) Cash Flow Management Policy – 2017

Line of Credits -

“That the Secretary/Treasurer be authorized to establish a 2017 line of credit for the Town with respect to the Utility Operating Fund as per section 189(13) of the *Municipalities Act* for an amount not to exceed \$150,044 and further a 2017 line of credit with respect to the General Operating Fund as per section 89(2) of the *Municipalities Act* for an amount not to exceed \$60,720 at a competitive rate.”

Council tabled this request until further discussion on it at the next Finance meeting.

Scotiabank Visa Business Card -

17-52 Motion: Councillor Simpson
 Second: Deputy Mayor MacFarlane

“That the Secretary/Treasurer be authorized to establish a Scotiabank Visa Business Card for the Town for an amount of \$5000 to be used for special Town purchases requiring a credit card. Only Secretary/Treasurer and CAO be authorized to use the card on the Town’s behalf and monthly statements to be presented as a part of the monthly financial update.”

Motion carried.

Bridge Financing -

17-53 Motion: Deputy Mayor MacFarlane
 Second: Councillor Edwards

“That the Secretary/Treasurer be authorized to establish bridge financing for the re-lining of storm sewer project on Harding and Landegger Drive in the amount of \$450,000.”

Motion carried.

17-54 Motion: Deputy Mayor MacFarlane
 Second: Councillor Farnsworth

“That Council move to closed session.”

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Motion carried.

Council moved to closed session at 8:15 pm and Dallas Cakes, Nathan DeLong and Neil Grant left the meeting.

CLOSED SESSION:

A) Open House

17-55 Motion: Councillor Farnsworth
 Second: Councillor Toole

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:39 pm.

17-56 Motion: Councillor Farnsworth
 Second: Councillor Simpson

“That the meeting be adjourned.”

The meeting adjourned at 9:40 pm.

Ian Kitchen
Mayor

Randy Wilson
CAO