

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Farnsworth
Councillor Toole
Councillor Edwards
Councillor Simpson

IN ATTENDANCE: Randy Wilson, CAO
Dallas Cakes
Don Fitzgerald, RSC 11
Stephen McAlinden, RSC 11
Peter Cole, Big Axe Brewery
Tetyana Vasylyeva, Big Axe Brewery
Robbie Kitchen, Big Axe Brewery Committee

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

16-167 Motion: Deputy Mayor MacFarlane
Second: Councillor Toole

“That the agenda be approved.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE JANURAY 16, 2017 REGULAR COUNCIL MEETING:

16-168 Motion: Councillor Farnsworth
Second: Councillor Edwards

“That the minutes of the January 16, 2017 regular council meeting be approved with the following corrections:

Under To the Floor –

Second last paragraph replace the word “care” with the word “attention” and in the last paragraph on page 2 change “the province have put a freeze” to “the province has put a freeze.”

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

On page three, first and second paragraphs, correct the spelling errors of “auxiliaries.”

On Page five, first paragraph last line, change “not to be discussed with the public” to “not to be discussed at the zoning meeting.”

Motion carried.

APPROVAL OF THE MINUTES OF THE JANUARY 25, 2017 SPECIAL COUNCIL MEETING:

16-169 Motion: Deputy Mayor MacFarlane
Second: Councillor Toole

“That the minutes of the January 25, 2017 special council meeting be approved.”

Motion carried.

With Council’s permission Mayor Kitchen moved to item 8. A) To The Floor.

TO THE FLOOR:

A) Craft Beer Festival Committee

Peter Cole stated that the Big Axe Craft Beer Festival will be held on July 15, 2017. He stated that they are doing renovations to expand the Big Axe Brewery and they should be completed by August.

Peter Cole stated that there has been a lot of interest in the Big Axe Craft Beer Festival and there are 10 committed breweries so far for the Festival.

Robbie Kitchen stated that the proposed date is July 15, 2017 and the committee began by sending an email to breweries and they will go from there. He stated that the majority of the breweries will be from New Brunswick and the rest from Nova Scotia and Quebec.

Robbie Kitchen stated that the food vendors have to be from New Brunswick. The event itself will be 95% New Brunswick and 5% outside.

Robbie Kitchen stated that they will be staying local with live entertainment by David in the Dark as their headliner and other bands throughout the event. He also stated that it will be a one session event from 4:00 – 8:00 pm. They are hoping to sell 500 tickets and if tickets sell out, they will have a second session that will run in the afternoon.

Robbie Kitchen stated that they are going to be running buses from Woodstock and

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

Fredericton with a separate charge to help with transportation.

Robbie Kitchen stated they are looking for donations in kind from the Town such as the ball field or the Arena if bad weather, also water stations, the rec. department for setting up and tearing down of the event as well as preparing the stage.

Robbie Kitchen stated that they are looking for two letters, one from the Town stating their support and approval of the event on July 15. The second letter is for the Provincial and Federal governments with the dollar amount of what the Town is donating so the Festival can request funding.

Robbie Kitchen stated they spoke to Cain Insurance about the insurance and they suggested that they can either piggy back off the Town's insurance or go on their own.

Robbie Kitchen stated that any proceeds made from this event will remain in Nackawic for Nackawic's charities but that hasn't been discussed in any great length as of yet to decide on what charities they would support.

Councillor Farnsworth asked what the price was for tickets.

Robbie Kitchen stated that it is \$50-\$60 with an extra cost for food and bus ride if needed.

Robbie Kitchen stated that they are moving forward to get the word out and this is the first beer festival that will be on the water where people can pull up to the docks and attend the festival.

Councillor Farnsworth asked if the food vendors were going to be professionals or charity groups.

Robbie Kitchen stated that there would be a bit of both.

Robbie Kitchen stated that they are a small committee of a few people and they are hoping when the word gets out, people will want to volunteer their time.

Deputy Mayor MacFarlane asked if they have discussed the event with residents in the community.

Robbie Kitchen stated that they have, also Fox Radio is excited to partner up with them because there is no other local outdoor festival right now just a few indoor ones throughout the winter.

Mayor Kitchen thanked the Big Axe Craft Beer Festival Committee for their presentation.

Peter Cole, Tetyana Vasylyeva, and Robbie Kitchen left the meeting at 7:28 pm.

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

With Council's permission Mayor Kitchen moved to item 9. A) Closed Session –

16-170 Motion: Deputy Mayor MacFarlane
Second: Councillor Toole

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 7:30 pm.

CLOSED SESSION:

A) Don Fitzgerald and Stephen McAlinden, RSC 11

16-171 Motion: Councillor Simpson
Second: Councillor Farnsworth

“That council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:10 pm.

BUSINESS ARISING:

There was no business arising.

CORRESPONDENCE:

A) Request from NHS Year Book Committee (New Business)

B) Request from Lion's Club (New Business)

COMMITTEE REPORTS:

Finance – No Report

Library –

Councillor Farnsworth reported that there will be a meeting this week.

Protective Services – No Report

Recreation –

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

Randy Wilson reported on January's monthly report.

Deputy Mayor MacFarlane asked about the challenges that he reported.

Randy Wilson stated that it was the every day challenges of running an Arena, nothing out of the ordinary.

Councillor Farnsworth asked about the outside user fees.

Randy Wilson stated that there still was 14 kids that haven't paid and seven from the men's team.

Councillor Simpson asked how the money is distributed for the PRO Kids fundraiser.

Randy Wilson stated that the money was divided between Western Valley Pro Kids and the other half stayed in the community – ski program, soccer and other programs.

Councillor Simpson asked if the money was restricted in any way and if some of that money could go to help families with their user fees.

Randy Wilson stated that there are no restrictions but the families have to let the Town Office know if they are in need of financial assistance.

Public Works –

Randy Wilson reported on January's monthly report.

Councillor Simpson asked about the sidewalk extension at the top of Landegger Drive.

Deputy Mayor MacFarlane stated that a resident had brought the issue to his attention.

Councillor Toole stated that it was approached before but wasn't sure on how far the CAO went with it.

Councillor Farnsworth stated that the Town requested crossing signal lights there but it was not approved by DOT.

Deputy Mayor MacFarlane suggested that it should be revisited.

Randy Wilson stated that he will investigate a sidewalk extension and lighting.

Mayor Kitchen asked about the tender for Landegger and Harding re-line.

Randy Wilson stated that he spoke with RSC 11 and they suggested to wait until April before sending out the tender.

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

Councillor Edwards asked if the tenders are not sent out until April when would the work start.

Randy Wilson stated late June or early July.

Councillor Edwards stated that most workers would probably be already out doing jobs by then and it might be hard to hire someone because not everyone does that kind of work.

Mayor Kitchen stated that Landegger needs to be done as soon as possible and the earlier the tenders are out the quicker the work will be done.

Randy Wilson stated that he will see to it right away.

Deputy Mayor MacFarlane asked about the level 1 exam James Rhyno was writing and how many levels there are.

Randy Wilson stated that there are 2 levels and all three public works staff have level 1, and none of them have level 2 and there is also water and waste water. Level 2 exam is very difficult and hard to pass but James cannot take it until 2 years after he has his level 1. He noted the level 2 exam is under review with the province.

Deputy Mayor MacFarlane asked if the Town has a by-law relating to potable water safety.

Randy Wilson stated that they do, all staff has to have level 1 and later level 2. Our regulations and mandates are around the Department of Environment and they also monitor our weekly reports.

Deputy Mayor MacFarlane suggested that the Town have a quick review of the by-law around water testing for public record and to review how the water testing is done at least once a year.

Randy Wilson stated that he will look at the by-law, but the Department of Environment supplies the mandates for testing.

Deputy Mayor MacFarlane stated that he would like to see the mandate worded in the By-Law.

Councillor Simpson asked about James passing level 1 with high marks and if he thinks James can pass level 2.

Randy Wilson stated that he feels James can pass level 2 but he cannot take it until 2 years after level 1.

Councillor Edwards asked about the custodian for the Town Hall.

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

Randy Wilson stated that interviews are complete and there are 4 top candidates and he will be making a decision soon. He also stated that he had spoken with Stephen Billings as his company did our janitorial in the past and he wanted to do it again. Randy told him that there would not be any tenders going out and that the Town is hiring on their own.

Special Reports –

Economic Development –

Councillor Simpson reported on a Tourism update.

Councillor Farnsworth noted that the Festival on the Bend will be a 7 day event this year instead of 4 days.

Councillor Edwards stated that she will send Councillor Simpson the background for the SFI application that he can add to the report. She asked if there is any value in providing this to the Tourism group to show if the Town is having any partnerships with the Aboriginal groups or if the Town is willing to partner with them.

Councillor Farnsworth stated that the Aboriginals are not local, they are from Woodstock and Fredericton.

Mayor Kitchen asked if Councillor Simpson was looking for approval from Council to send the report.

Councillor Simpson stated he was and he will be mailing it with a cover letter this week.

Deputy Mayor MacFarlane suggested that the Town should invite Larry Jewett to attend a Council meeting to discuss the fuelling station on the waterfront.

Councillor Farnsworth stated that she is worried about spillage of gasoline into the water.

Councillor Edwards stated the fuelling station wouldn't have to be right on the waterfront that it could be more inland.

Councillor Simpson asked if it would reinforce interest for the fuelling station by getting Larry Jewett's opinion.

Deputy Mayor MacFarlane stated that he will contact Larry Jewett and invite him to a Council meeting.

Wellness –

Councillor Farnsworth stated that the report was for Council's viewing.

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

Chief Administrative Officer's Report

Randy Wilson reported that:

- he was working on budget with Kathryn Clark.
- he had many visits to the Town Hall.
- he is working on Town Hall Insurance file.
- he sent Highway Maintenance Agreement 2017 to the Province.
- he attended a meeting with Council and the Town's accountant.
- he attended a press conference regarding funding approval of storm re-line for Landegger and Harding Drive.
- he spoke with T.J. Harvey's office regarding office space rental at the Town Hall.
- he attended the RSC 11 Open House regarding rezoning by-law on Feb. 20th.
- he spoke with Public Works staff regarding snow removal issues with residents.
- he attended a meeting with Dillon Consulting to review Hwy 105 ditch proposal.
- he is working on hiring a custodian for the Town Hall.
- he stated that the Town Hall will need a final walk through, hopefully Feb. 10th.

Councillor Farnsworth ask about office rental.

Randy Wilson stated to give the MCCC the smaller office and give T.J. Harvey the bigger room with the window will get a higher room rental. He is waiting on their answer.

Mayor's Report

Mayor Kitchen reported that:

- he attended a RSC 11 Policing Committee meeting on January 24.
- he attended a planning committee meeting of RSC 11 on January 26.
- he spoke with Don Fitzgerald to attend our Council meeting.
- he attended the welcome committee for the Chinese students at the Curling Club on January 28.

NEW BUSINESS:

16-172 Motion: Deputy Mayor MacFarlane
 Second: Councillor Simpson

"That the Town of Nackawic rescind motion #16-164 - That the sum of \$1,682,003 be the Town of Nackawic's total General Operating Budget, that the sum of \$1,271,915 be the Town's Warrant for 2017, that the tax rates for Nackawic be \$1.4250 and \$1.2450 and that Council order and direct the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the Municipality of Nackawic."

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

Motion carried.

Mayor Kitchen stated that the reason behind rescinding the motion was the government wanted to keep the Capital Budget numbers separate from the Operating budget.

A) Town of Nackawic Proposed Motion for 2017 Budget.

16-173 Motion: Councillor Toole
 Second: Councillor Edwards

“That the sum of \$1,518,003 be the Town of Nackawic’s total General Operating Budget, that the sum of \$1,271,915 be the Town’s Warrant for 2017, that the tax rates for Nackawic be \$1.4250 and \$1.2450 and that Council order and direct the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the Municipality of Nackawic.”

Motion Carried.

B) Request from NHS Yearbook Committee

16-174 Motion: Councillor Farnsworth
 Second: Councillor Toole

“That the Town of Nackawic donate \$100 for a ½ page ad in the Nackawic Senior High School yearbook.”

Motion carried.

C) Request from Lion’s Club

16-175 Motion: Councillor Farnsworth
 Second: Councillor Simpson

“That the Town of Nackawic grant the Nackawic Lion’s Club permission to use the arena and staff for set up for their 300 Club Dinner and Dance on June 10, 2017 and waive all fees.”

Motion carried.

D) Dog Park

Deputy Mayor MacFarlane stated that a resident had approached him on establishing a

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

dog park in Town. He said that he would bring it to Council and see what their thoughts were.

Councillor Edwards stated that they work very well in urban areas where dogs are not allowed to run freely but there are limitations on having a dog park in town with regards to insurance, maintenance, fencing, etc.

Mayor Kitchen stated that Council will put the dog park on their action plan list and go from there.

E) Request from Big Axe Craft Beer Festival

16-176 Motion: Councillor Toole
Second: Councillor Simpson

“That Council approve the request for the Big Axe Craft Beer Festival to hold their event on the Nackawic Ballfield on July 15, 2017 and to have use of the Arena in the event of bad weather and to use the Recreation Department’s staff in setting up and tearing down of the Festival and waive all fees.”

Motion carried.

16-176 Motion: Deputy Mayor MacFarlane
Second: Councillor Edwards

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 9:10 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

16-177 Motion: Councillor Farnsworth
Second: Councillor Edwards

“That Council move back to regular session.”

Council moved back to regular session at 9:26 pm.

16-178 Motion: Councillor Farnsworth
Second: Deputy Mayor MacFarlane

“That the meeting be adjourned.”

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 6, 2017

Motion carried.

The meeting adjourned at 9:27 pm.

Ian Kitchen
Mayor

Randy Wilson
CAO