

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 7, 2016

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Simpson
Councillor Edwards
Councillor Farnsworth

ABSENT: Councillor Toole

IN ATTENDANCE: Kathryn Clark, Acting CAO
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

16-96 Motion: Councillor Farnsworth
Second: Deputy Mayor MacFarlane

“That the agenda be approved.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

Deputy Mayor MacFarlane declared a conflict regarding the request from the Fredericton Playhouse under New Business.

APPROVAL OF THE MINUTES OF THE AUGUST 2, 2016 REGULAR COUNCIL MEETING:

16-97 Motion: Councillor Simpson
Second: Councillor Edwards

“That the minutes of the August 2, 2016 regular council meeting be approved with one correction:

On page 3, under presentation with the Fredericton Playhouse paragraph 6 after “Tim Yerxa stated that the City of Fredericton brings in 20%” add “participation rate of attendance per house hold per year.””

Motion carried.

APPROVAL OF THE MINUTES OF THE AUGUST 15, 2016 SPECIAL COUNCIL MEETING:

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16-98 Motion: Councillor Farnsworth
 Second: Deputy Mayor MacFarlane

“That the minutes of the August 15, 2016 special council meeting be approved.”

Motion carried.

CORRESPONDENCE:

- A) Mayor Kitchen read a thank you card from Noah Newlands regarding the Forestry Capital of Canada Scholarship.
- B) Request from Belinda Christie, NES Playground Committee. (New Business)
- C) Request from Wayne Burley, President, Fredericton Playhouse Inc. (New Business)
- D) Request letter from Department of Transportation & Infrastructure, re: 2016 Municipal Kilometrage Maintenance Agreement. (New Business)
- E) Request letter from Department of Transportation & Infrastructure, re: Five Year Program.

Councillor Simpson stated that both he and Councillor Toole have had discussions at the Public Works committee meeting and that they have met with DTI in regards to this and they will continue to look into this further and will report back to Council.

BUSINESS ARISING:

Councillor Simpson asked if the municipal staff looked into other municipalities about the use of jake brakes or if there are any by-laws in effect.

Kathryn Clark stated that they haven't but this has been an ongoing issue with the jake brakes and she does know that you cannot enforce the non-use of jake brakes because they are a safety feature on the trucks.

Councillor Edwards stated that she will be working with the VP of Woodlands, Kevin Larlee, to identify some additional sites and maybe ask DTI to post more signs as the only one coming down the hill is quite small. She will report back to Council.

COMMITTEE REPORTS:

Finance –

Kathryn Clark reported on the income statements for the period ending July 31, 2016.

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She noted that general operating has a deficit of \$8,203.28 and utility has a surplus of \$73,613.60.

Deputy Mayor MacFarlane stated that he and Kathryn Clark will discuss in more detail and give everyone a better understanding of the financial statements in closed session.

Councillor Edwards asked what drives an interest charge.

Kathryn Clark stated it is the interest charge on the water bills and usually after the 3rd quarter billing half the amount will be moved to sewer interest.

Councillor Edwards asked about expenses under source supplies and why it is over.

Kathryn Clark stated that there are more monthly charges and the amount wasn't increased at budget time.

Library –

Councillor Farnsworth stated that they are still waiting on their first meeting with the new student rep. Maya Clearwater. She informed council that the library is running their free computer course again this year which is very successful.

Mayor Kitchen appointed board member Maya Clearwater as student rep for the library.

Protective Services –

Fire-

Mayor Kitchen reported on the minutes of June 28, 2016 and July 12, 2016.

Mayor Kitchen stated that he informed Fire Chief Hopkins about the in floor heating. Fire Chief Hopkins said he wanted to discuss it with him but he has yet to reach out to him.

Recreation –

Mayor Kitchen stated that the paving has been done for the tennis and basketball courts.

Mayor Kitchen stated that he attended the year end meeting with Festival on the Bend and complimented them on a great job and thanked them for their hard work.

Public Works –

Mayor Kitchen asked about the communication system at the well house.

Kathryn Clark stated that a new circuit board has been installed and Media Smart was at

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the well house and she hasn't heard about any other issues.

Mayor Kitchen asked if the old backhoe has gone to auction yet.

Kathryn Clark stated that it has not but Randy has contacted the auctioneers and they stated that they had three auctions this past week and they needed another week before they could get to it.

Deputy Mayor MacFarlane asked about the chlorine analyser and the issue with the circuit board. He would like to have more detail about where it is at the present.

Kathryn Clark stated that Media Smart has been at the well house and cleared out the viruses. She also noted that the Public Works take chlorine residuals daily and if for some reason they are showing low then that is also an indicator that it is not working properly.

Mayor Kitchen asked that we receive more information from Randy regarding the issues with the circuit board.

Kathryn Clark stated that she will inform Randy of this and address Council's concerns.

Special Reports –

Economic Development Committee -

Councillor Edwards reported on the minutes of September 7, 2016. She stated that the next meeting was tentatively set for September 26, 2016 and is hoping to have the CEO of AV Nackawic and a member from Ducks Unlimited at the meeting.

Staffing Committee -

Councillor Edwards stated that the interviews for the CAO position are complete and the recommendations will be brought forward in closed session.

Chief Administrative Officer's Report –

-she reported that the Federal & Provincial Summer Student Programs have been completed and are waiting for claim payments. Students were done on August 19, 2016.

-the Town's application for funding under Clean Water & Wastewater Fund was not approved in the 1st round. The 2nd round of funding will be allocated after the September 14, 2016 deadline.

-Pugsley Street re-lining will begin on September 12, 2016. Eastern Trenchless will notify all residents affected.

-the new backhoe arrived last week.

-on August 11 she met with Seth Black from Scotiabank to discuss interim financing, GIC, etc.

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- on August 12 she met with Peter Wood and Sebastien Roy, DTI, regarding Municipal Kilometrage Agreement for 2016.
- the tennis court upgrades are ongoing – paving was done today. Remaining funds of FYCAP were re-allocated to install basketball court – approximate cost to the Town is \$7800 for both.
- on September 2 she met with Deputy Mayor MacFarlane to review town finances.
- there was a staff/council/summer students barbeque held on August 24 at the Arena.
- on September 29 she met with Gordon Wheaton regarding the new plant opening in Nackawic.

Mayor's Report

Mayor Kitchen reported that:

- he attended a Fire committee meeting.
- on August 12 he and council attended a meeting with DTI.
- on August 18 he met with the contractors at the Town Hall.
- on August 22 he attended a RSC 11 meeting along with the Premier.
- on August 23 he met at the Town Hall to check on progress.
- on August 24 he attended the opening of NBCC and noon BBQ.
- on September 4 he attended the UNIFOR Local 219 Labour Day celebrations on the waterfront.
- on September 5 he attended the opening of the FREX.
- on September 6 he attended a RSC 11 meeting.

NEW BUSINESS:

A) Request from Belinda Christie, NES Playground Committee

16-99 Motion: Deputy Mayor MacFarlane
 Second: Councillor Simpson

“That the NES Playground Committee be given permission to use the Ballfield on September 16 & 17, 2016 and all fees be waived.”

Motion carried.

Deputy Mayor MacFarlane declared a conflict and left the meeting.

B) Request from Fredericton Playhouse Inc.

Mayor Kitchen and Council agreed to table it and discuss it further at budget time.

Deputy Mayor MacFarlane returned to the meeting.

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C) 2016 Municipal Kilometrage Maintenance Agreement

Mayor Kitchen and Council agreed to table it until they have received more clarification on who maintains the washouts after disasters, the ditches and the left turning lane down at the end of the Nackawic bridge.

Kathryn Clark stated that she will send a letter to DTI addressing Council's concerns.

D) Arena Ice Rental Rates 2016-17

16-100 Motion: Deputy Mayor MacFarlane
Second: Councillor Simpson

"That the proposed ice rental rates for 2016-17 be approved."

Motion carried.

E) Request from Randy Wilson, re: Soap Box Derby

16-101 Motion: Councillor Farnsworth
Second: Councillor Edwards

"That the request be approved to close Otis Drive from below Harding Drive down to the Town Hall from 10:30 am until 3:00 pm to safely run the Soap Box Derby on Saturday, September 17, 2016."

Motion carried.

16-102 Motion: Councillor Farnsworth
Second: Councillor Edwards

"That Council move to closed session."

Motion carried.

Dallas Cakes left the meeting at 8:40 pm.

Council moved to closed session at 8:41 pm.

CLOSED SESSION:

A) Insurance Issue

B) Personnel Issue

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Kathryn Clark left the meeting at 9:45 pm.

16-103 Motion: Councillor Farnsworth
 Second: Councillor Edwards

“That Council move back to regular session.”
Motion carried.

Council moved back to regular session at 10:31 pm.

16-104 Motion: Councillor Simpson
 Second: Councillor Farnsworth

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 10:32 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO