

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
JUNE 6, 2016

PRESENT: Mayor Kitchen
Councillor MacFarlane
Councillor Farnsworth
Councillor Toole
Councillor Simpson
Councillor Edwards

IN ATTENDANCE: Kathryn Clark, Acting CAO
Dallas Cakes
Randy Wilson, Director of Community Services
John Bowles, Eastern Trenchless
Nathan DeLong, Bugle

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

16-46 Motion: Councillor Edwards
Second: Councillor Simpson

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE MAY 4, 2016 REGULAR COUNCIL MEETING:

16-47 Motion: Councillor Toole
Second: Councillor Farnsworth

“That the minutes of the May 4, 2016 regular council meeting be approved.”

Motion carried.

Mayor Kitchen moved to items 7. A) and B) under New Business.

NEW BUSINESS:

A) Appointment of Deputy Mayor

Mayor Kitchen appointed Councillor Greg MacFarlane as Deputy Mayor.

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B) Appointment of Committees of Council

Mayor Kitchen distributed an outline on the portfolios of each member of Council on the Standing Committees and the Adhoc Committees.

Committee Structure of Nackawic Town Council		
COUNCILLOR	STANDING COMMITTEE	SPECIAL COMMITTEE/OTHER
Mayor Ian Kitchen	Finance Protective Services/Fire	Labor Relations By-Law Review AV Nackawic Stakeholders Enterprise Central NB
Deputy Mayor Greg MacFarlane	Finance Recreation	Labor Relations By-Law Review Public Relations/Communications
Councillor Brian Toole	Public Works EMO	Planning Review and Adjustment Committee By-Law Review Municipal Pensions Volunteer Awards
Councillor Robert Simpson	Public Works Protective Services/RCMP	Public Relations/Communications Youth Forum Community Development Committee Mactaquac Country Chamber of Commerce
Councillor Gail Farnsworth	Library	Wellness Town Appreciation
Councillor Kathryn Edwards	Finance	Labor Relations Community Development Committee Public Relations/Communications

With Council's permission Mayor Kitchen moved to item 8. A) To the Floor.

TO THE FLOOR:

A) John Bowles, President and CEO of Inversa Systems and Eastern Trenchless.

Mr. Bowles stated that he wanted to discuss with Council matters about asset management for municipalities specifically underground infrastructure.

Mr. Bowles stated that his company specializes in the re-lining of storm and sanitary pipes which carries both household wastewater and ground water away for either treatment or discharge into the river. He noted that they will be re-lining the storm pipe on Pugsley

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Street this year.

Mr. Bowles stated that there are three techniques used in pipe re-lining which are hot water, steam and uv light. His company chooses to use uv light which uses more expensive equipment but it is the most effective at doing it quickly to reduce mobilization cost and the least messy. The equipment cost twice as much but the product is better.

Councillor Toole asked how long the uv light technique has been used.

Mr. Bowles stated that they have been using it in Europe since 1975. North America is behind but there are about 30% of companies that are presently using uv light for the last 15 to 20 years.

Councillor Simpson asked what the liner was made of and the life span of it.

Mr. Bowles stated that the liner is made of woven material similar to fibreglass and impregnated with a thermal set resin and the outside and inside has a plastic type coating that stops that resin from going in to the ground or from coming in contact with itself so it doesn't stick to itself. When the resin cures in place it hardens and becomes a solid between the two sheets. The life span is designed for 50 years but can last up to 100 years.

Deputy Mayor MacFarlane asked if climate change has an effect on this product.

Mr. Bowles stated that climate change does have an effect on underground infrastructure and that the 1 in 100 year storm is now happening 1 in 5 years. This product will last 100 years subject to not being hit with a backhoe or a resident digging up their driveway and dig too deep and the soil gets washed away from the piping.

Councillor Toole asked about the flow characteristics of the piping.

Mr. Bowles stated that the hydraulic capacity of the pipe is governed by diameter and smoothness. The smoother it is, the quicker the flow. Flow will be controlled at the inlet as they install flow inlet controls.

Councillor Edwards asked if he worked with the Regional Service Commission before.

Mr. Bowles stated that they haven't worked with the Regional Service Commission before but work well with third parties.

Mayor Kitchen thanked John Bowles for his presentation.

John Bowles left the meeting at 7:47 pm.

BUSINESS ARISING:

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Councillor Farnsworth commented on the slab being made for the Cenotaph. She also stated that the Breastfeeding Friendly Community Pledge will be taken on by the MCCC summer student, Abby McDermott to get the information out to the businesses.

Deputy Mayor MacFarlane asked what the goal was for the Breastfeeding Friendly Community Pledge.

Councillor Farnsworth stated that it is information to inform people how important it is to breastfeed and to set up breastfeeding places in the community where mothers are encouraged to go and breastfeed, if they choose to do so.

Councillor Simpson asked Councillor Farnsworth about the grant applications for the community garden.

Councillor Farnsworth stated that Wellness received both grants that they applied for and will start up the community garden next year because they received the grant later than they anticipated.

CORRESPONDENCE:

A) Email from Colin Trail, M & H Mudrunners ATV Club (New Business)

COMMITTEE REPORTS:

Finance –

Kathryn Clark reported on the financial statements for general operating and utility for the period ending April 30, 2016. She noted that general operating currently has a surplus of \$314.57 and utility currently has a surplus of \$59,215.66.

Library –

Councillor Farnsworth stated they had a good turnout at the Pathway to Reading Fundraiser featuring Brandon Brewer. The used book sale at MyGym is the major fundraiser for the library, and there is also an annual fundraiser of the Loonie Lottery which they are struggling with and stated that the board members are usually the only ones who participate.

Protective Services –

Fire –

Mayor Kitchen reported on the fire minutes of May 3, 10 & 17, 2016.

Councillor Toole asked if a new member had to be appointed by Council.

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Kathryn Clark stated that they usually do but this was a former member that has moved back to Nackawic.

Recreation –

Mayor Kitchen reported on monthly report for April.

Deputy Mayor MacFarlane asked Randy Wilson about the exterior wall of the arena.

Randy Wilson stated that Mike Martin has agreed to do an assessment of the damage. He said that it doesn't look good but it is not a major issue.

Deputy Mayor MacFarlane complimented the Recreation staff on the nature trail and the new decking and benches.

Public Works –

Randy Wilson stated that he will send an email out to Council on public works progress to date and upcoming projects.

Councillor Simpson asked about the purchase of the new backhoe.

Randy Wilson stated that the tender will be in the Bugle on Tuesday.

Councillor Simpson asked if the old backhoe will be traded or sold.

Randy Wilson stated that it may be traded, that was an option in the tender.

Special Reports

Wellness –

Councillor Farnsworth stated that wellness had a meeting and there are 30 – 40 events they want to host over the next ten months. She stated that the Labyrinth is well under way with the laying of bricks. The flower pots are being prepared this week, with the addition of 4 new ones. In October they will be hosting another Wellness Expo in the arena. They received a \$4000 grant to help seniors with expenses in their homes and with transportation to appointments and hospital care.

Councillor Farnsworth stated that she had residents approach her on the quality of water down by the beach, and she would like to have the water tested. She understands that the quality of water fluctuates with the flow of the river but other municipalities have theirs tested so Nackawic should too. Families are taking their children down to the river to swim and she felt it is the Town's duty to have the test done.

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Kathryn Clark reported that she had spoken with Public Health and RPC and that each testing would cost approximately \$70.00.

Councillor Farnsworth stated that she would like to see testing done twice a month for June, July and August.

Deputy Mayor MacFarlane stated that the lack of water testing is a concern and he suggested water be tested weekly for 8 weeks.

Kathryn Clark stated that if there are two or three consistent good results then take samples twice a month.

Councillor Toole stated that the Town has their potable water tested weekly and it could be included with that testing.

Kathryn Clark stated that the Town follows a sampling plan.

Councillor Farnsworth asked if Public Works could take the sample themselves.

Randy Wilson stated that they could.

Mayor Kitchen stated that Public Works will take this direction and take the first sample this week and report back to Council.

MCCC –

Councillor Farnsworth reported that MCCC is struggling to have voice in the Nackawic area. They hosted an event called 10 at 10 at MyGym and asked the businesses what their biggest struggles were and how the Chamber can help them.

EMO –

Councillor Toole reported that they have the draft of the Municipal Emergency Response Plan and once it is completed, they will present it to Council to be approved and distribute them to the necessary personnel.

Mayor Kitchen asked if there are any plans for a Mock Disaster in the near future.

Councillor Toole stated that there was one scheduled this past spring on a Natural Gas disaster but they had to cancel due to the company that supplies the Natural Gas Trucks could not schedule it at that time. It will be re-scheduled this fall.

Chief Administrative Officer's Report –

Kathryn Clark reported that:

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- she worked on Swearing-in Ceremony held on May 20th, had signing authorities changed, and email set up.
- she met with Dave Purdy, NB Power, on May 18th regarding the Cenotaph. Approval is complete & Public Works employees have begun working on the pad. Hope to have Neilson Monuments here on Thursday of this week.
- she met with Council on May 24th for an information meeting to inform members of insurance matters regarding fire hall, contents, trucks, etc.
- she received confirmation back from Municipal Capital Borrowing Board regarding the Town's application to borrow for the fire hall expansion. There are two conditions that need to be met and she is working on them.
- Tender for Backhoe will be in Tuesday's Bugle and the closing date is June 28th.
- she completed financial statements to April 30th.
- she is working on Clean Water & Wastewater Fund Application. Deadline is June 8th.
- Anglophone West School District extended the Town's agreement until Dec. 31, 2016.

Mayor's Report

Mayor Kitchen reported that:

- he met daily at the Town Office receiving updates.
- he met with Don Fitzgerald, RSC 11 on May 20th.
- he attended the Grand Opening of Topmar Building Supplies on May 28th.
- he met with Fire Chief Hopkins and Deputy Chief Barrow.
- he met with Stephen McAlinden, RSC 11 on June 6th.
- he attended a Community Days Committee meeting.
- he will attend a meeting with T.J. Harvey on July 5, at 11:00 am.

NEW BUSINESS:

C) Clean Water & Wastewater Infrastructure Fund Application

16-48 Motion: Councillor Toole
 Second: Councillor Farnsworth

“That the Town of Nackawic apply for infrastructure funding under the Canada – New Brunswick Bilateral Agreement – Clean Water and Wastewater Fund for re-lining storm pipe on Harding Drive and re-lining storm and sanitary pipes on Landegger Drive from the top of the street to 37 Landegger Drive.”

Motion carried.

D) Email from Colin Trail, M & H Mudrunners ATV Club requesting to have the Town's by-law amended to allow ATV's with license, insurance, trail permits and proper safety equipment on the highway. The Club wants to apply for a Highway Usage Permit to travel

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on the highway from the saw mill site and cross the bridge to get to the gas station and restaurants.

Councillors Simpson and Edwards stated that the Town should contact Department of Transportation to find out if they would make any recommendations or if they have any concerns.

Deputy Mayor MacFarlane stated he had concerns with the safety of the AVTs meeting transport trucks on the narrow bridge.

Mayor Kitchen stated that the Town will respond to the Mudrunners ATV Club advising them what the Town's concerns are and are looking into all avenues and they will be informed when a decision has been made.

16-49 Motion: Councillor Farnsworth
 Second: Deputy Mayor Greg MacFarlane

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:55 pm.

Dallas Cakes, Randy Wilson and Nathan DeLong left the meeting.

CLOSED SESSION:

A) Insurance Issue

B) 2016 Scholarships

16-50 Motion: Councillor Farnsworth
 Second: Councillor Simpson

“That Council move back to regular meeting.”

Motion carried.

Council moved back to regular meeting at 10:00 pm.

A) 2016 Sam Bates Citizenship Award.

16-51 Motion: Councillor Farnsworth
 Second: Deputy Mayor MacFarlane

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“That the 2016 Sam Bates Citizenship Award be awarded to Brianna McQuillan.”

Motion carried.

B) 2016 Forestry Capital Scholarship

16-52 Motion: Councillor Farnsworth
Second: Councillor Edwards

“That the 2016 Forestry Capital Scholarship be awarded to Noah Newlands.”

Motion carried.

16-53 Motion: Deputy Mayor MacFarlane
Second: Councillor Simpson

“That the Town of Nackawic engage RSC 11 to review the tender package for the Town Hall/Fire Hall rebuild and expansion.”

Motion carried.

16-54 Motion: Councillor Farnsworth
Second: Councillor Edwards

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 10:05 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO