

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
FEBRUARY 1, 2016

PRESENT: Mayor Cronkhite  
Deputy Mayor Mercer  
Councillor Farnsworth  
Councillor Toole  
Councillor Lamey

ABSENT: Councillor Howell

IN ATTENDANCE: Kathryn Clark  
Dallas Gillis, RSC 11

TO ORDER: Mayor Cronkhite called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

16-9 Motion: Councillor Lamey  
Second: Councillor Farnsworth

“That the agenda be approved with the following addition:

Under Correspondence

5. G) Letter from Festival on the Bend.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There were no declarations of conflicts of interest.

With Council’s permission Mayor Cronkhite moved to item 8. To The Floor.

TO THE FLOOR:

A) Dallas Gillis, RSC 11, re: Draft Municipal Plan

Mr. Gillis distributed an updated version of the draft Municipal Plan which will replace the 2002 version. He stated that he needs to receive a capital budget to accompany the plan as required by the Community Planning Act. The Act also states a public presentation needs to be held and he proposed February 18<sup>th</sup> at 7:00 pm at the Lions Club as a date. An advertisement will be published in the Bugle on February 5<sup>th</sup>.

Mr. Gillis stated that Council is required to pass a resolution for a date for the public hearing and then residents will have 30 days from that date to respond in writing with any

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
FEBRUARY 1, 2016

concerns. The first and second reading can take place during the March 7<sup>th</sup> council meeting with the third and final reading at the March 21<sup>st</sup> council meeting. Once that is completed, it will be sent to the Province to be registered. Then the zoning by-law can begin to be updated.

Mr. Gillis thanked Mayor, Council, Town staff and the group of volunteers that assisted with this project.

Mr. Gillis left the meeting at 7:07 pm.

APPROVAL OF THE MINUTES OF THE JANUARY 18, 2016 REGULAR COUNCIL MEETING:

16-10            Motion:        Councillor Farnsworth  
                  Second:        Councillor Toole

“That the minutes of the January 18, 2016 regular council meeting be approved with the following correction:

On Page 5, under New Business A) 2016 Proposed Budget, second paragraph Deputy Mayor Mercer misspoke and stated “the Gas Tax funds will be used for the upgrades to Snowball Crescent with roads, curbs and sidewalk work”. He should have said “the Gas Tax funds are designated for paving on McLaren Lane and McNair Drive.”

Motion carried.

BUSINESS ARISING:

Councillor Farnsworth inquired about the pothole at the entrance to the shopping mall.

Deputy Mayor Mercer stated that he thought the Town should repair it with cold patch.

Mayor Cronkhite stated there was also one at the entrance by the post office.

Councillor Farnsworth stated that the pothole is in line with the sidewalk.

Mayor Cronkhite asked Councillor Toole to contact Randy Wilson and have the potholes repaired.

CORRESPONDENCE:

A) A letter of thanks from Memorial University for the Town’s scholarship contribution for Jacob Kitchen.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
FEBRUARY 1, 2016

It was noted that Jacob Kitchen is no longer there and is now at UNB and perhaps the funds should be held onto until the second term.

- B) For Council's information a letter from SNC-Lavalin advising that Brun-way Highways Operation Inc. replaced its logo to SNC-Lavalin.
- C) A letter from the Heart & Stroke Foundation advising that February is Heart Month in New Brunswick and door to door canvassing will take place in Nackawic throughout the month (New Business).
- D) Request from Nackawic Music Festival (New Business).
- E) Request from Elementary Literacy Inc., re: Adopt a School campaign (New Business).
- F) For Council's information a letter from the Canadian Postmasters & Assistants Association regarding Saturday closure at the Nackawic Post Office.
- G) A letter from Jonathan Stone, Chairperson, Festival on the Bend 2016 advising that the dates have been changed for this years' Festival to August 11–13, 2016.

COMMITTEE REPORTS:

Finance

Kathryn Clark reported on the income statements for the period ending December 31, 2015. She stated that while there were still many year end adjustments to be made, Council could review the revenue and expenditures line by line. She noted that general operating had a deficit of \$211,988.79 and utility had a surplus of \$37,046.85.

Library- No Report

Protective Services

Fire –

Mayor Cronkhite reported on the January 12 & 19, 2016 meetings.

EMO –

Councillor Toole reported on the January 20, 2016 meeting. He stated that they conducted a table top exercise and a Natural Gas Resource person was present.

Councillor Toole reported that the Town's emergency plan still has not been submitted to the Province so work needs to continue on this.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
FEBRUARY 1, 2016

Councillor Toole reported that he went to the mill with Dewayne Boone to learn about propane fires.

Recreation

Councillor Lamey reported on the monthly report for January, 2016. She noted that the YCAP application has been submitted for the tennis courts.

Public Works

Councillor Toole reported on the minutes of the January 27, 2016 meeting and update from Randy Wilson.

Special Reports

Fire Hall Committee –

Deputy Mayor Mercer reported that the plans should be received tomorrow and the committee will meet to review them. He stated that Council needs a cost estimate for the project.

Councillor Lamey asked when construction will begin.

Deputy Mayor Mercer stated sometime this year.

Councillor Farnsworth asked when the cleaning will begin on the Town Hall side.

Deputy Mayor Mercer stated that it's all one contract so once the project has been tendered and awarded, the work can begin.

Councillor Lamey asked if the old ambulance bay was being changed at all.

Deputy Mayor Mercer stated no.

Councillor Lamey asked if once the building is constructed, that space be given back for town staff to use as a garage for small repairs. She stated that the bay is cleaner and equipped with drainage for washing vehicles. She would like see it be used for the Town's vehicles instead of a shop.

Deputy Mayor Mercer stated that could be looked at once the generator is moved out of there. Once the new building is up, they will be able to see how much room there is.

Councillor Lamey extended a thank you to Council for the donation to the Debbie DeVos fundraiser which raised approximately \$4000.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
FEBRUARY 1, 2016

Chief Administrative Officer's Report – No Report

Mayor's Report

Mayor Cronkhite reported that:

-on January 25<sup>th</sup> she attended the Nackawic Elementary School Literacy Week kick off and read a book to the school.

-on February 2<sup>nd</sup> she will be attending the RSC11 Monthly meeting.

-on February 9<sup>th</sup> she will be attending the Governance meeting.

NEW BUSINESS:

A) Nackawic Music Festival Request

16-11            Motion:        Councillor Lamey  
                      Second:        Councillor Toole

“That the Town of Nackawic donate \$250.00 to the Nackawic Music Festival.”

Motion carried.

B) Heart & Stroke Proclamation

Mayor Cronkhite read the proclamation and designated February as Heart Month in Nackawic.

C) Elementary Literacy Inc. Request

16-12            Motion:        Councillor Lamey  
                      Second:        Councillor Toole

“That the Town of Nackawic donate \$100 to the Elementary Literacy Inc. with the funds being designated to Nackawic Elementary School.”

Motion carried.

16-13            Motion:        Councillor Lamey  
                      Second:        Deputy Mayor Mercer

“That Council move to closed session.”

Motion carried.

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
FEBRUARY 1, 2016

Council moved to closed session at 7:47 pm and Kathryn Clark left the meeting.

CLOSED SESSION:

- A) Personnel Issue
- B) Legal Issue

Kathryn Clark returned to the meeting at 8:04 pm.

16-14          Motion:          Councillor Lamey  
                  Second:          Councillor Farnsworth

“That Council move back to the regular meeting.”

Motion carried.

Council moved back to the regular meeting at 8:05 pm.

16-15          Motion:          Councillor Lamey  
                  Second:          Councillor Farnsworth

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:05 pm.

---

Nancy Cronkhite  
Mayor

---

Kathryn Clark  
Secretary/Treasurer