

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
OCTOBER 21, 2019

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Toole
Councillor Simpson

ABSENT: Councillor Farnsworth
Councillor McConaghy

IN ATTENDANCE: Randy Wilson
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

19-124 Motion: Deputy Mayor MacFarlane
Second: Councillor Toole

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE OCTOBER 7, 2019 REGULAR COUNCIL MEETING:

19-125 Motion: Councillor Toole
Second: Councillor Simpson

“That the minutes of the October 7, 2019 regular council meeting be approved with the one spelling correction –

-page 3; under CAO’s report; in the first sentence; “in turn” should read “interim”.”

Motion carried.

BUSINESS ARISING:

Councillor Toole asked when the watermain pipeline was going in.

Randy Wilson stated it will be in by Monday, November 18th.

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Councillor Toole asked if the extra line the AV Group put in was working out for them.

Randy Wilson stated yes, but he encouraged AV to upgrade their 2" line to a 4" line.

Mayor Kitchen asked when the storm line at the arena parking lot will be completed.

Randy Wilson stated they should know by Friday, October 25th and the paving should start Tuesday, October 28th.

Councillor Simpson asked if there was a septic tank down on the corner of the arena parking lot and if there is a drain coming from it for water.

Randy Wilson stated no it is a holding tank and it is cleaned out twice a year.

Deputy Mayor MacFarlane asked how far they were digging up the parking lot towards Otis Drive.

Randy Wilson stated up to where the pavement meets the grass.

Councillor Toole asked if they are taking out the old lines.

Randy Wilson stated yes they are.

CORRESPONDENCE:

A) MCCC Annual General Meeting

Mayor Kitchen stated he will be attending the meeting on Monday, October 28th.

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated the committee met on October 16th along with the CAO and secretary/treasurer to review items for budget and there will be department meetings starting on Wednesday, October 23rd.

Deputy Mayor MacFarlane stated DNED Corporation feels they need to submit a budget to the Town, and the corporation doesn't have any external sources of money at the present time. They know the Town is going to be the judge of the budget and it is their understanding that there are several line items already in the budget for Website development of \$5000 and the Waterfront Development of \$10,000 which has been budgeted annually. They would like to have more clarity on funding, which was in the agreement with the Town. The corporation will submit to Council what they feel is a budget to help continue the process for 2020-2021 and the board will accept Council's

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decision, unless they find other external money to fund the Corporation.

Deputy Mayor MacFarlane asked Council to reach out to the Town's accounting firm and speak with them on the best way to set this up, the Corporation will respect Council's decision on what the Town can afford to do.

Library –

Mayor Kitchen stated there are minutes from the October 3rd meeting in the package. He directed CAO to write a letter to Mrs. Coffin thanking her for her years of service.

Protective Services –

Fire –

Mayor Kitchen stated there are minutes from the October 1st meeting in the package.

Recreation –

Randy Wilson stated the arena is ready and ice season started today.

Mayor Kitchen stated the first home game of Nackawic High is Sunday, October 27th.

Public Works –

Councillor Toole stated the work has never been done on the ditching along highway 105.

Randy Wilson stated because the Town doesn't have a truck to do the work properly.

Councillor Toole stated some areas on Otis Drive between Catholic Church and Sure Life Assembly Church, the shoulders are bad that was washed out with heavy rains. He also stated the road has two different speeds and feels it should be all the same speed.

Deputy Mayor MacFarlane stated traffic travels too fast in that area and he asked to have the speed limit reduced. He asked if Randy could get a printout report from the speed radar sign.

Randy Wilson stated he can get a print out of the results.

Mayor Kitchen asked the CAO to have a report ready for the next council meeting on the results of the Speed Radar Sign and have the sign moved to the area mentioned on Otis Drive, then Council can review it and make a decision, whether or not the Town would need to reduce the speed limit.

Council was in agreement.

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Special Reports – No report

Chief Administrative Officer's Report

Randy Wilson reported that:

- he has had ongoing discussions with Brent Sansom on ECD.
- he met with the Glenn Group on tenders; looking at moving forward in a revised manner.
- he has taken part in discussions with regards to timelines on the bridge work.
- he met with Valley Structure (Bridge Contractor), they are looking at installing the new watermain line around Monday, November 18th.
- he spoke with Richard Ames on Thursday; he is meeting with RDC - looking to resolve funding issues.
- he submitted a grant to RDC under Community Infrastructure program, it is to retrofit lighting at the arena to LED lighting.
- he has been working with PW Canada to move the permitting process along on the waterfront project.
- he has been working on budget process. We have scheduled 2 meetings for Wednesday, more information to follow tomorrow.
- he has been working with NB Power, our lawyer and our surveyor to get the sale of land completed. The closing date is November 29th.
- he is working with DTI and Dillion Consulting on the left-hand turn lane at the bridge, we have got the OK from the minister to run the tender now and complete the work in the spring before June 30th.
- he attended a tender closing on the storm line at the arena, Charmac was the low bidder at \$137,500 plus HST – EMO to cover.
- he has been working on arena maintenance and preparation for our ice season which opened today.
- he has been working with user groups to finalize our ice schedule.
- he is working on getting three quotes on Municipal Insurance.
- he has spoken with Simon Mitchell and Councillor McConaghy on trail maintenance program. Councillor McConaghy has submitted a grant.
- the Town's loader arrived on Friday, October 18th.
- he is working on a response letter to Wolastoqey Nation in New Brunswick (WNNB) with regards to sale of land from NB Power.
- the Town has been asked by WNNB to take part in DTC on Waterfront development program.
- repairs have been done on the Town Hall's roof; air flow seems to be the issue that has our roof leaking in the winter.

Deputy Mayor MacFarlane suggested they should meet with Glenn Group on the tender for the marina sooner rather than later was his understanding that the Glenn Group was doing the permits for the waterfront.

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Randy Wilson stated he will set up a meeting with the Glenn Group at the Town Office and stated it look like the permits were not getting done, and he took the entitative and is working on them himself.

Councillor Simpson asked to clarify on the trail maintenance grant.

Randy Wilson stated there was funding available in the Valley but there wasn't a lot of submissions for the grant. Councillor McConaghy heard about it and is working on a grant to submit to get funding to do thinning of trees and other maintenance on the trail. Also, Simon Mitchell and Councillor McConaghy have walked the trail and Simon Mitchell has other ideas for the trail if the funding comes through.

Deputy Mayor MacFarlane stated regarding the Town Hall roof repair; RSC 11 and the engineer should be responsible for the repairs and asked what the cost was to repair it.

Randy Wilson stated it cost \$2000 for the current repair.

Councillor Simpson stated it might not be the engineer's fault, the plans could be accurate but the contractors might not have followed the plans and if so, then it would be the contractor who would be responsible.

Randy Wilson stated he will find out.

Randy Wilson informed Council of the response letter to the Wolastoqey's letter to the Town in the package and asked if Councillor Simpson could review it before it is sent.

Deputy Mayor MacFarlane asked what does Wolastoqey Nation mean to be allowed continued access.

Councillor Toole asked if the Town's lawyer should have a look at it also.

Deputy Mayor MacFarlane suggested to have Brent Sansom review the letter as well before it is sent.

Randy Wilson stated yes, and the Town's lawyer should have a look and find out for sure what they mean by "allowed continued access" and go from there.

Mayor's Report

Mayor Kitchen reported that:

-he was the moderator at the Meet the Candidate night on October 16th.

NEW BUSINESS:

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A) NHS Yearbook Request

19-126 Motion: Councillor Toole
 Second: Councillor Simpson

“That the Town of Nackawic donate \$100 to place a half page ad in the 2019-2020 Nackawic High School Yearbook.”

Motion carried.

B) NHS Hockey Calendar Request

19-127 Motion: Councillor Simpson
 Second: Councillor Toole

“That the Town of Nackawic donate \$100 to the Nighthawks High School Hockey Team Calendar Fundraiser.”

Motion carried.

19-128 Motion: Deputy Mayor MacFarlane
 Second: Councillor Simpson

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 7:48 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Waterfront

19-129 Motion: Councillor Toole
 Second: Deputy Mayor MacFarlane

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:22 pm.

19-130 Motion: Councillor Simpson
 Second: Councillor Toole

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“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:23 pm.

Ian Kitchen
Mayor

Randy Wilson
CAO