

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
SEPTEMBER 3, 2019

PRESENT: Mayor Kitchen  
Deputy Mayor MacFarlane  
Councillor Simpson  
Councillor McConaghy  
Councillor Farnsworth

ABSENT: Councillor Toole

IN ATTENDANCE: Randy Wilson  
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

19-105 Motion: Councillor Simpson  
Second: Councillor Farnsworth

“That the agenda be approved with the following addition:

-under Correspondence add C) Take Back the Night.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE AUGUST 12TH, 2019 REGULAR COUNCIL MEETING:

19-106 Motion: Councillor McConaghy  
Second: Deputy Mayor MacFarlane

“That the minutes of the August 12th, 2019 regular council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

Deputy Mayor MacFarlane asked where the Town was with regards to borrowing the truck from Richwil for the winter plowing.

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Randy Wilson stated the Town has an agreement with Richwil to rent the truck that they turned back at \$1500 per month and it is available whenever the Town is ready for it. Richwil informed him that the new truck will be ready sooner than expected; it could be ready by late January.

Councillor Simpson asked if there is a salt spreader on the half tonne truck.

Randy Wilson stated no there isn't.

Councillor Simpson stated if the Town is going to sell the old loader once they received the new one, they could be able to use it until the new truck is ready.

Deputy Mayor MacFarlane asked how quickly will it be to receive the old truck back when the Town needs it.

Randy Wilson stated it is sitting at Richwil, waiting, whenever the Town is ready for it.

CORRESPONDENCE:

A) E-Mail from ELG on Air Quality

Mayor Kitchen stated the Air Quality monitoring is complete and they never found anything serious for residents to worry about.

Deputy Mayor MacFarlane asked if they are going to prepare the data for Council.

Randy Wilson stated yes, they are.

Councillor Simpson asked if it was ok to share the Air Quality information to the resident who asked to have this looked into.

Mayor Kitchen stated yes because it is recorded and approved in the minutes for the public.

B) Healthy Teens Request (New Business)

C) Take Back the Night Request (New Business)

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated there is no written report but they met on August 28<sup>th</sup> and the items discussed at the meeting were: (1) The Gas Tax Summary; (2) Arena Ice Rates; (3) Waterfront Project; (4) RDC Funding Request; (5) Budget Timelines; (6)

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DNEDC Budget; (7) Cushman Wakefield Hotel Study; (8) ACOA Funding Request and (9) NB Power Update.

Deputy Mayor MacFarlane stated there has been movement from ACOA with regards to support for digital strategy for marketing the region, which will be starting soon. The committee will be formulating a request for the budget process for DNEDC which will be new to the budget.

Deputy Mayor MacFarlane stated there is a slight increase in the Arena ice rates which are now comparable to other arenas in the area which have been prepared for Council.

Library –

Councillor Farnsworth stated she attended the Regional Library meeting last week in Woodstock and stated there is going to be cut backs to the libraries around the Province. They will find out in October if Nackawic will be impacted by the cuts or not. Councillor Farnsworth stated they don't think Nackawic will be affected because it is a Public/School Library. She asked Council to support your library in every way they can.

Protective Services –

FIRE

Mayor Kitchen stated the fire department minutes for August 6<sup>th</sup> & 20<sup>th</sup>, 2019 are in the package for council's viewing.

Councillor Simpson asked with regards to the August 20<sup>th</sup> minutes and the heat pump for the meeting room; what source of heat do they have there now.

Randy Wilson stated they have an industrial heater there now.

Councillor Simpson stated if they proceed with the heat pump and if it is not budgeted, where will the money come from.

Randy Wilson stated he sees it as a fundraising initiative and not on the Town's budget.

Recreation –

Councillor Farnsworth stated she performed the exit interviews with the summer students and stated they enjoyed working for the Town.

Randy Wilson stated ice rental bookings have started and first day of ice will be Monday, October 21<sup>st</sup>. He stated the \$44,000 arena fund for the chiller has not been purchased, they need another \$15,000 to purchase it. There will be another arena fundraiser in December to help with the cost.

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Public Works –

Councillor Simpson stated they had a meeting on August 26. He informed Council that the Nackawic Bridge is in worse shape than DTI thought and will take longer to repair and the Left-Hand Turn Lane could be delayed until next summer and with the new government coming in, it might not get done.

Randy Wilson stated he spoke with Dillon Consulting and asked what will happen if the government doesn't want to secure the money for 2020 for the Left-Hand Turn Lane and he said they will take another look at it and try to salvage it.

Deputy Mayor MacFarlane asked maybe if the Town got the Left-Hand Turn Lane started then the Government will continue to have it finished in the spring.

Randy Wilson stated he wasn't sure how it would work because both DTI and Dillon Consulting would have to share the space on the bridge and can be quite difficult.

Deputy Mayor MacFarlane stated he has not seen any media release regarding the work being done on the Nackawic Bridge and feels the residents need to be informed on what is happening there. He would like to see a small post informing them on what is being done and for how long.

Randy Wilson stated he will look into it.

Special Reports –

WATERFRONT

Deputy Mayor MacFarlane stated the DNEDC progress list for the Economic Development prepared by Brent Sansom in the package and briefed Council on the 6 initiatives that were listed to work on over the next 24 months. DNEDC board passed a motion, supporting and recommending that the Town should proceed with a minimal step at the waterfront (marina), by starting work this fall, spending up to the Town's committed portion of \$130,000.

Deputy Mayor MacFarlane stated DNEDC have meetings scheduled with the Lions Club on September 23<sup>rd</sup> and with Amsterdam Inn Group on September 16<sup>th</sup>. The Corporation met with Ginger Agency on August 6<sup>th</sup> and they have provided a project overview and agreement for the Town.

Deputy Mayor MacFarlane stated attached is a preliminary sub-division plan Ken Cohoon and Peter Corbyn has prepared for a 4-unit Smart Home development for seniors in Nackawic and lastly the DNEDC 2019 – 2020 budgets being prepared to fit them into the Town's budget cycle.

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WELLNESS

Councillor Farnsworth stated Wellness programs will start up in couple weeks. They have to re-apply for the grants for GED and Wheels to Wellness, ESIC don't typically re-fund programs they have already fund once but she is hoping for the best. They are hosting Western Valley Wellness meeting on September 20<sup>th</sup> at the Lions Club.

Chief Administrative Officer's Report

Randy Wilson reported that:

- the Nackawic Stream Bridge is under full construction.
- ACOA is moving on COI and infrastructure.
- the Arena sewer is to be done by EMO.
- the Left-Hand Turn Lane – letter sent to minister to complete in the spring.
- Air Quality testing cycle is complete.
- RDC has not returned our call with regards to funding.
- working on ice season – first day is Monday, October 21<sup>st</sup>.
- he attended both Public Works meeting and Finance meeting.

Councillor Simpson asked if the RDC funding was announced.

Randy Wilson stated no it has not.

Mayor's Report

Mayor Kitchen reported that:

- he attended a budget meeting.
- he attended a DNEDC meeting.
- he attended FOTB activities.

NEW BUSINESS:

A) Tender Waterfront Development Cement Wharf and Dredging

19-107      Motion: Councillor Simpson  
              Second: Councillor McConaghy

“That Council move on a recommendation from the Destination Nackawic Economic Development Corporation (DNEDC) to proceed with the scope of work represented in the tender by the Glenn Group, that will see site work and a cement wharf constructed on Town's waterfront. Council reserves the right, in consultation with Glenn Group, to either complete this work in the fall of 2019 or move it to the spring of 2020.”

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On the question –

Councillor Farnsworth asked if all the expenses were covered by ACOA.

Mayor Kitchen stated no, but the Town has approved \$130,000 to start the project.

Councillor Farnsworth asked when will the work start.

Randy Wilson stated they are waiting on the tender process and go from there.

Motion carried.

B) Tender Ginger Marketing to do Website Design & Development – Content and Landing Page

19-108 Motion: Councillor Simpson  
Second: Deputy Mayor MacFarlane

“That Council, based on a recommendation from DNEDC, move to hire the Ginger Agency contingent on the Town providing recoverable funding from ACOA, to see the completion of a 24-month digital strategy predicated but not limited to, web design; development; content and landing pages. The cost is not to exceed \$18,120.”

On the question –

Councillor Farnsworth asked if they are starting with the \$18,120 of the \$145,000.

Councillor Simpson said yes, the first part where they will be gathering data and photography.

Deputy Mayor MacFarlane stated if the Town is not happy later down the road, then the Town can cancel and move on, but we will have what has been done to the websites.

Councillor McConaghy asked if the funding was put towards the branding.

Deputy Mayor MacFarlane stated he wasn't sure exactly where the funding was going towards.

Randy Wilson stated some was legal fees, and a lot of other small things.

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Councillor McConaghy stated if the Town went the 24 months with Ginger, would they continue the maintenance of the website.

Deputy Mayor MacFarlane stated posting on websites are free and the maintenance would be if the Town wanted to change things on the website. The Town does have funding from ACOA and there is no risk to the Town and if the Town is not happy, they can get out of the agreement.

Motion carried.

C) 2019-2020 Proposed Ice Rates

19-109 Motion: Councillor Farnsworth  
Second: Deputy Mayor MacFarlane

“That the Town of Nackawic adopt the 2019-2020 Arena Ice Rates and the outside user fees as presented by the finance committee and town staff.”

Motion carried.

D) Healthy Teens Request

Council declined this request.

E) Take Back the Night – Road Closure Request

19-110 Motion: Councillor Farnsworth  
Second: Deputy Mayor MacFarlane

“That Council approved to close off Landegger Drive from the Library to lower Landegger Drive and a portion of Otis Drive for 30 minute Take Back the Night walk on September 27<sup>th</sup> at 7:00 pm.”

Motion carried.

19-111 Motion: Councillor Simpson  
Second: Councillor McConaghy

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:10 pm and Dallas Cakes left the meeting.

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CLOSED SESSION:

A) Waterfront

B) Sub Division Updates

19-112 Motion: Councillor Farnsworth  
Second: Deputy Mayor MacFarlane

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:50 pm.

19-113 Motion: Councillor Simpson  
Second: Councillor Farnsworth

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:51 pm.

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Ian Kitchen  
Mayor

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Randy Wilson  
CAO