

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
MARCH 18, 2019

PRESENT: Mayor Kitchen  
Deputy Mayor MacFarlane  
Councillor Farnsworth  
Councillor Toole  
Councillor Simpson  
Councillor McConaghy

IN ATTENDANCE: Randy Wilson  
Dallas Cakes  
Brent Sansom

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

19-35 Motion: Deputy Mayor MacFarlane  
Second: Councillor McConaghy

“That the agenda be approved with the one addition:

- Add under Wellness; Casino Night.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE MARCH 4<sup>TH</sup>, 2019 REGULAR COUNCIL MEETING:

19-36 Motion: Councillor Simpson  
Second: Councillor Farnsworth

“That the minutes of the March 4<sup>th</sup>, 2019 regular council meeting be approved with the following amendment:

- Page 4; first paragraph under CAO’s Report; omit the word “to” and insert “if we”.”

Motion carried.

BUSINESS ARISING:

Councillor Farnsworth asked when the speed radar sign was going to be purchased.

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Randy Wilson stated it can purchase whenever Public Works would like to have it.

Councillor Farnsworth asked if the Town started the process of writing the letter to School District office requesting to have the late bus back at the schools.

Randy Wilson stated he will start it as soon as possible.

**CORRESPONDENCE:**

There is no correspondence.

**COMMITTEE REPORTS:**

Finance – No report

Library – No report

Protective Services –

**FIRE**

Mayor Kitchen reported on the minutes of March 12<sup>th</sup>, 2019 meeting.

**EMO**

Mayor Kitchen stated he met with the Town's EMO Coordinator, Dewayne Boone on March 13<sup>th</sup> regarding the Province Wide Bravo 19 Exercise. The Town will be having a table talk exercise first, just on communications, and then participate in the province wide exercise when it is ready.

Mayor Kitchen stated there are guidelines for the Town to follow if there happens to be a disaster, he will make copies and distribute them to Council.

Recreation –

Randy Wilson stated it has been a busy few weeks and reminded Council that this is the last week for ice season.

Councillor Farnsworth stated the Go-Go Girls Event was held on March 18<sup>th</sup> and it was well attended.

Public Works –

Councillor Toole asked if the Town heard back from DTI regarding the work under the Nackawic Stream Bridge.

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Randy Wilson stated no, he has not. He suggested to have a meeting with EXP. along with Councillor Simpson and Councillor Toole.

Councillor Toole stated yes, set the meeting up and he will be available.

Special Reports –

DNEDC –

Brent Sansom reported on his progress in the last two months and stated he has spent a lot of time out in the community speaking with residents and businesses and stated the Town has something very unique happening. He stated he has spoken with the Town's lawyer and he cannot think of another town that has stepped forward and created an economic development organization.

Brent Sansom stated since 2008 a lot of changes have taken place in rural communities in the way things have been structured from an economic development point of view and a lot of that has been pulled back into the economic development department at the provincial level, which now is ONB (Opportunities New Brunswick). He has spoken with them, to better understand from a legal point of view, where the issues have been. There appears to be a gap left in Regional Economic Development for rural areas and he commends Council for stepping up and creating the desire to have an economic development organization.

Brent Sansom distributed a report on the "Destination Nackawic Region" and read through it with Council. He stated the Destination Nackawic Economic Development Corporation has filed for its letters patent and existed as of March 6, 2019. It is a not-for-profit corporation, you have members not shareholders on the board and the board is made up of 4 appointed directors – Mayor; Deputy Mayor; CAO and the last would be a current or formal member of Council who would be appointed by Council. The other 4 appointed members have been filled and the first meeting will be March 21<sup>st</sup>.

Deputy Mayor MacFarlane stated the Town's intent is to fund the Corporation not build equity because it is a not-for-profit organization but try to raise enough equity to run the corporation. One of the things the Town never put in the agreement, but should have, was develop a budget. He stated the Town needs to get the by-laws in place and the finances will be discussed after that.

Deputy Mayor MacFarlane thanked everyone involved especially the CAO and Brent Sansom for all their hard work in getting this up and running.

Brent Sansom briefly read through the Economic Development Agreement between the Town of Nackawic and the Destination Nackawic Economic Development Corporation.

Councillor Simpson stated a piece of unused property stays Town owned until the

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Corporation needs it because if the Corporation owns the land then they will have to pay taxes on it but the Town doesn't pay property taxes.

Councillor Farnsworth asked what the advantage was of the Corporation taking over a piece of property as apposed to it staying in the Town.

Brent Sansom stated the intent is to get it used or to sell it to someone rather than have the Town try and sell it. The Corporation will look for buyers and when they find one, they will ask the Town to transfer the land over to them and in return sell it to the buyer.

Mayor Kitchen stated basically there are potentially 13 parcels of land that have been identified that the Corporation can use to help entice people to come to Nackawic that the Town can transfer.

Councillor Toole asked if it included the Parklands.

Brent Sansom stated no it did not but it did include the waterfront.

Deputy Mayor MacFarlane stated if someone wanted some parkland it would have to go through Council and they would have to vote in favour to have it re-zoned.

#### DNEDC Terms and Conditions & Board Appointment

19-37            Motion: Deputy Mayor MacFarlane  
                      Second: Councillor McConaghy

“That Council move to adopt the terms and conditions of the Economic Development Agreement as agreed upon and presented to Council by our Economic Development Officer. By agreeing to these terms and conditions, Council also advises that Mayor Kitchen and Town Clerk Randy Wilson provide signatures as representatives for the Town on matters that they represent us on.”

Motion carried.

Councillor Simpson left the meeting.

19-38            Motion: Deputy Mayor MacFarlane  
                      Second: Councillor McConaghy

“That Council appoint Councillor Robert Simpson to the Board of Directors of (DNEDC) as outlined in Paragraph 3 of the Economic Development Agreement.”

Motion carried.

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Councillor Simpson returned to the meeting.

Mayor Kitchen thanked Brent Sansom for his presentation before Council and for all his hard work over the past 2 months.

Brent Sansom left the meeting at 8:03 pm.

Mayor Kitchen congratulated Councillor Simpson on being appointed to the DNEDC board of directors.

#### WELLNESS –

Councillor Farnsworth stated there will be a Casino Night in partnership with Mactaquac Country Chamber of Commerce and the Nackawic Curling Club on Saturday, April 20<sup>th</sup>. It will be held at the Curling Club and asked for Council to attend and if the Town would donate a prize item for this event.

Councillor Farnsworth stated the Free Tax Clinic is going well.

Councillor Farnsworth stated they have had 5 residents sign up for the Valley Food Bank in Nackawic and have been approached by 4 others who would like to join.

Councillor Farnsworth stated they are looking to have the GED program to run a full year.

Councillor Farnsworth stated the Cabin Fever Games was held on March 14<sup>th</sup> and was very well attended with close to 70 people in attendance.

#### Chief Administrative Officer's Report

Randy Wilson reported that:

- he is working on tenders for Plow Truck and loader.
- he attended a meeting with Deputy Mayor MacFarlane, Councillor Simpson and Brent Sansom ECD.
- he attended a meeting with the Glenn Group; Waterfront update.
- he attended a meeting with RSC 11 on zoning, sub division plan and unsightly premises.
- he is working on arranging a fee for service with FAME Solutions to continue financial planning – in package.
- he has spoken with ACOA on Communities of Interest.
- he is working with DTI on controlled access highway concern, e-mail sent to the highway engineer.
- he met with Ivan Corbett on March 5<sup>th</sup>.
- he will attend a meeting on March 19<sup>th</sup> with the Capital Borrowing Board regarding tenders.

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Deputy Mayor MacFarlane asked what the cost would be hire FAME Solutions.

Randy Wilson stated FAME is doing up a proposal, they stated between \$3000 - \$4000.

Deputy Mayor MacFarlane stated he felt it would be good for the Town to hire FAME Solutions because the Town does not have a financial policy or capital budget policy in place. FAME can help put that together for everyone to follow.

Councillor Farnsworth asked about purchasing a cell phone for the Rec. Department.

Randy Wilson stated he will purchase one this week.

Mayor's Report

Mayor Kitchen reported that:

-he attended a meeting on March 5<sup>th</sup> with Ivan Corbett regarding the Fire Department going Regional.

-he attended a meeting on March 6<sup>th</sup> with Brent Sansom.

Deputy Mayor MacFarlane suggested for Council to keep the Fire Department informed of the meetings and updates with Ivan Corbett.

NEW BUSINESS:

The item under new business was addressed under Special Reports - DNEDC.

19-39        Motion: Deputy Mayor MacFarlane  
              Second: Councillor Farnsworth

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:28 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Lady Jane

B) Waterfront Development

19-40        Motion: Councillor Farnsworth  
              Second: Councillor Toole

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“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:29 pm.

19-41      Motion: Councillor Toole  
              Second: Councillor McConaghy

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:50 pm.

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Ian Kitchen  
Mayor

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Randy Wilson  
CAO