

TOWN OF NACKAWIC  
REGULAR COUNCIL MEETING  
DECEMBER 3, 2018

PRESENT: Mayor Kitchen  
Deputy Mayor MacFarlane  
Councillor Toole  
Councillor Simpson  
Councillor Farnsworth

IN ATTENDANCE: Randy Wilson  
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

18-148 Motion: Deputy Mayor MacFarlane  
Second: Councillor Farnsworth

“That the agenda be approved as presented”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE NOVEMBER 19, 2018 REGULAR COUNCIL MEETING:

18-149 Motion: Councillor Farnsworth  
Second: Councillor Toole

“That the minutes of the November 19, 2018 regular council meeting be approved as presented.”

Motion defeated unanimously.

18-150 Motion: Deputy Mayor MacFarlane  
Second: Councillor Simpson

“That Council table the November 19, 2018 minutes until there is more clarification on Deputy Mayor MacFarlane’s response under the CAO’s report regarding an email he received about the Lions Club.”

Motion carried.

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BUSINESS ARISING:

There was no business arising.

CORRESPONDENCE:

A) Gayle Lanteigne E-mail

Mayor Kitchen directed Randy Wilson to contact her and explain the conditions behind Council's decision.

Randy Wilson stated yes, he will.

B) RSC 11 Board Notes

Mayor Kitchen stated the board notes are in the package for Council's viewing.

C) Letter from YWMH

Randy Wilson stated the condition of the letter was York West Minor Hockey should have been informed that the user fee rates were going up instead of finding out when they received their invoice.

Deputy Mayor MacFarlane asked if it was because of Council's late decision they were late finding out about the user fees going up.

Randy Wilson stated yes, but every year the rates go up and he feels they should be expecting it or maybe calling the Town and inquiring.

Deputy Mayor MacFarlane suggested for next year, make the decision at the end of ice season in April and that would give them more time to absorb the changes.

Randy Wilson stated they could do that as well.

D) Nighthawks Calendar (New Business)

E) NHS Yearbook (New Business)

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane reported on the November 27<sup>th</sup> meeting and stated there was a lot of discussion around capital items. He stated the Town has a plow truck on lease until 2019 and a loader that will need to be replaced soon.

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Deputy Mayor MacFarlane stated they are looking at different ways to make some acquisitions with capital and they are hoping to be meeting with Council in the next 7 to 10 days.

Councillor Simpson stated the Public Works committee is looking to have a meeting on December 10 regarding the plow truck and loader. He suggested to replace the truck in 2019 and have it delivered late in the year, then the payments would not start until 2020.

Library – No report

Protective Services – No report

Recreation –

Councillor Farnsworth stated they will be having Skate 151 on December 9 from 3-6 pm and they will be partnering with Christmas Daddies if the community chooses to bring something in for the cause.

Public Works –

Councillor Simpson stated they are scheduling a meeting on December 10<sup>th</sup> at 10:00 am.

Randy Wilson distributed an updated report from Boris Allard from EXP. regarding the items they have completed on the Nackawic Stream Bridge; he reviewed each item with Council.

Councillor Toole asked if the old well was decommissioned.

Randy Wilson stated it was and it is no longer operational, all is left are valves.

Councillor Toole stated by law it has to be pumped with bentonite.

Randy Wilson suggested for Councillor Toole meet with him in the morning to get more clarification on the decommissioned well.

Deputy Mayor MacFarlane stated with regards to the repairs under the Nackawic Stream Bridge, he asked if the temporary piping be put in place immediately.

Randy Wilson stated no but the piping is ready when needed.

Special Reports –

Councillor Simpson stated he had a very positive meeting with a senior executive from the mill regarding the Towns interest in a lot of land and as yet to hear back from him.

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WELLNESS

Councillor Farnsworth stated Christmas on the Bend went well. Skate 151 is happening on Sunday, December 9 from 3-6 pm. She noted there will be an appreciation take out dinner for staff only, at the Town Hall on Wednesday, December 19 at 12 noon.

Councillor Farnsworth stated the reason behind not inviting Council was because they removed from the budget the Town Appreciation Christmas Dinner for employees and all volunteer workers the last 2 years because of the Town's finances, so she felt only the employees should be recognized for their hard work.

Councillor Simpson stated that Council should be invited as well to inform staff they are appreciated for all their hard work this past year.

Councillor Farnsworth directed Dallas Cakes to send out invitations to Councillors as well.

Chief Administrative Officer's Report

Randy Wilson reported that:

- he is continuously working on the Waterfront Master Plan.
- he reported on phase one, Nackawic Stream Bridge.
- he met with Stephen Billings regarding land purchase.
- he attended 2 finance meetings.
- he attended a meeting with John Squires – Hotel.
- he attended a meeting with Brent Sansom and Council.
- he stated the 7% Rural Fund - Town of Nackawic is the only group who has an action plan sent in to the Province.
- he received an email from T.J. Harvey, they are close to getting an announcement from ACOA on the soft cost.

Deputy Mayor MacFarlane asked what the number was for soft cost.

Randy Wilson stated it is \$156,000.

Deputy Mayor MacFarlane asked if the Town would get that amount back less 10%.

Randy Wilson stated he believed it was 20%.

Deputy Mayor MacFarlane stated the letter went to ACOA regarding Brent Sansom.

Mayor Kitchen stated they will discuss it more in closed session.

Mayor's Report

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Mayor Kitchen reported that:

- he attended the NBFA on November 24<sup>th</sup>.
- he attended the meeting along with Council and Carl Urquhart on November 26<sup>th</sup>.

NEW BUSINESS:

A) Nighthawks Calendar Request

18-151        Motion: Deputy Mayor MacFarlane  
                  Second: Councillor Toole

“That the Town of Nackawic donate \$100 to the Nighthawks High School Hockey Team Calendar Fundraiser.”

Motion carried.

B) Nackawic High School Yearbook Request

18:152        Motion: Deputy Mayor MacFarlane  
                  Second: Councillor Farnsworth

“That the Town of Nackawic donate \$100 to place a half page ad in the Nackawic High School Yearbook.”

Motion carried.

C) Feasibility Study – Cushman & Wakefield

18-153        Motion: Deputy Mayor MacFarlane  
                  Second: Councillor Simpson

“That the Town of Nackawic accept the report from Cushman & Wakefield of a Feasibility Study for the 50-bed hotel for phase 1 at a cost of \$6,780 HST included.”

On the Question-

Councillor Farnsworth asked if the study was only for the hotel.

Deputy Mayor MacFarlane stated yes, they will speak with businesses and organizations and decide on a rough plan on whether or not it will be feasible to build a hotel in Town.

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Councillor Farnsworth asked if the Town will receive a portion of the cost back from ACOA.

Deputy Mayor MacFarlane stated yes.

Motion carried.

D) DNEDC – Incorporation Cost – Legal Cost

18-154 Motion: Councillor Simpson  
Second: Councillor Farnsworth

“That the Town of Nackawic approve the legal cost in the amount of \$2,997 plus HST for the Incorporation of Not-for-Profit Development Corporation.”

Motion carried.

18-155 Motion: Councillor Toole  
Second: Councillor Farnsworth

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:28 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Ron Berube Award

B) Economic Development Officer

C) Ken Cahoon Discussion

18-156 Motion: Councillor Farnsworth  
Second: Councillor Simpson

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:16 pm.

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18-57            Motion: Councillor Simpson  
                    Second: Councillor Farnsworth

“That the Town of Nackawic proceed with the hiring of Brent Sansom to become the Economic Development Officer for the town and the lead for our economic development corporation known as " Destination Nackawic Economic Development Corporation" (DNEDC). Mr. Sansom will begin on Monday, January 7<sup>th</sup>, 2019 for a 30-week period ending on July 29<sup>th</sup>, 2019. The cost is not to exceed \$43,000. Terms and conditions of his employment are detailed and are to be included in his contract.”

Motion carried.

18-158           Motion: Councillor Simpson  
                    Second: Councillor Farnsworth

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:19 pm.

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Ian Kitchen  
Mayor

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Randy Wilson  
CAO