

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
FEBRUARY 5, 2018

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Farnsworth
Councillor Simpson
Councillor Toole

IN ATTENDANCE: Randy Wilson
Dallas Cakes
John Rodriguez, Web Developer

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

18-17 Motion: Councillor Simpson
Second: Councillor Farnsworth

“That the agenda be approved with the following amendments:

Under Closed Session add A) Recreation.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF THE JANUARY 22, 2018 REGULAR COUNCIL MEETING:

18-18 Motion: Councillor Simpson
Second: Councillor Farnsworth

“That the minutes of the January 22, 2018 regular council meeting be approved.”

Motion carried.

With Council’s permission Mayor Kitchen moved to item 8. A) To The Floor.

TO THE FLOOR:

A) John Rodriguez

John Rodriguez distributed copies on websites he has created and stated his website is

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called peepsbuzz.ca. He presented two pricing options 1) Option A: Using a budget pricing model to meet requirements. 2) Option B: Selecting and customizing a standard pricing to meet the requirements.

John Rodriguez stated with Option A: the budget pricing; all design, development, implementation, hosting and support must be within or below the stated budget. The Town must state its budget and at a high-level state the elements and content that would need to be maintained in the new website and list additional features and functions that are either required or nice to have. He would then collaborate and negotiate to make the most of the available budget to meet the design, development, implementation, hosting and support requirements. In the case that the budget falls short, he will collaborate and negotiate to deliver what can be provided.

With Option B) Standard Pricing; the standard pricing is a guideline of the 4 different packages and services that could be provided and modified to meet the requirements with each individual pricing package.

Councillor Toole asked what did he do for the Bix Axe Craft Beer Festival.

John Rodriguez stated it was a specialty package they asked for.

Councillor Toole asked if he had looked at the Town's website.

John Rodriguez stated he was on it briefly and looked around and stated there are things on there that may seemed buried and need to be brought forward and some old things might need to be deleted.

Councillor Farnsworth asked if the Town would be able to use some of the pages they have on the website and insert on a new website.

John Rodriguez stated it depended on whether or not the Town owned the graphics; pictures or logos and if they did then they could use it.

Councillor Simpson asked if he had a drone and could he take pictures or videos of the Town.

John Rodriguez stated yes, he does own a drone and he can do that if the Town wishes.

Councillor Simpson asked if he did responsive web design.

John Rodriguez stated yes, he does.

Mayor Kitchen thanked him for coming.

John Rodriguez left the meeting at 7:28 pm.

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BUSINESS ARISING:

Councillor Farnsworth asked if Minor Hockey heard if they are going to provincials.

Randy Wilson stated no they have not heard.

CORRESPONDENCE:

A) Letter of Request from Brianna Jack (New Business)

B) By-Law No. W-2.4 Amendment to Water/Sewer Rates 1st & 2nd reading by title. (New Business)

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated next meeting with the Fire Department is February 6th.

Library – No report

Protective Services – No report

Recreation –

Councillor Farnsworth stated they received a small grant to help with Family Fun Day Event, which will be on February 19th. The events for that day are; sliding; ice fishing; snow shoeing; kid's games and bowling at the Lion's Centre and also a lunch and hopefully a fire. Also, the Arena will be open from 1:00 – 2:30 pm.

Councillor Farnsworth stated their next meeting will be February 8th.

Public Works –

Councillor Toole stated they have a meeting on February 7th and they are looking to set up a meeting with EXP. regarding the emergency bi-pass.

Special Reports –

Councillor Simpson reported on the two reports, 1) Town taking possession of the former CPR property and 2) Waterfront Master Plan.

Councillor Farnsworth asked if they had a meeting set for the Waterfront Master Plan.

Councillor Simpson stated it is set in April.

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Wellness –

Councillor Farnsworth stated they had their Age Friendly meeting and it went well also, they are working on a grant.

Councillor Farnsworth stated the February newsletter is out and the community breakfast is on Saturday, February 10th along with the Snowmobile club.

Chief Administrative Officer's Report

Randy Wilson reported:

- he worked on engaging Strategic Plan with RSC 11. Deputy Mayor MacFarlane was successful in getting Stephen McAlinden to visit Council.
- he wrote letter to Minister Rousselle regarding a meeting on taxation – unconditional grant for council.
- he wrote Environment and Local Government (ELG) on Municipalities Act Education for Council; the response was yes. RSC 11 is working on this as well.
- he worked with ELG on Property Assessment for Council, sent a note looking for an officer to contact the Town.
- he worked with Cain Insurance on building asset review.
- he completed a stat sheet on Arena being opened an extra week – emailed to Council for review.
- Clean Earth responded to questions on process, in package.
- he attended a meeting with MP T. J. Harvey and Council on Town request for funding for new hire.
- he inquired about a new jake brake sign to enhance the one that we presently have.
- he spoke with Don Welles on Air Quality for Nackawic, requested a portable unit to be set up in our community, this is a work in progress.
- he attended a meeting with Mayor Kitchen.
- he attended a meeting with Glenn Group; Waterfront Master Plan update.
- he is working on Employee appraisal forms.
- he is working with City of Fredericton to get 911 online, agreements are signed.

Randy Wilson stated Clean Earth asked why the Town wanted to have the air quality checked again when it was done in 2015.

Councillor Simpson stated several residents ask to have it checked because of the smell that sometimes come from it and the particulates in the air.

Randy Wilson stated he will email Council the report from Clean Earth.

Councillor Farnsworth asked about the feedback on the flip charts that she emailed to Council that was at the meeting with Stephen McAlinden. She would like to have Councils opinion on it and then it will be sent back to RSC 11.

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Councillor Simpson stated it was a little hard to read from the phone.

Councillor Farnsworth stated she will have it printed up for them.

Councillor Simpson asked the CAO to distribute to Council the Waterfront Master Plan map from the Glenn Group.

Randy Wilson distributed the map for Council's viewing.

Mayor's Report

Mayor Kitchen reported that:

- he attended the State of the Province address as AV Group's guest.
- he attended a meeting with the CAO.
- he attended the High School Gym re-dedication banquet for Al McGarvie on Feb. 4th.

NEW BUSINESS:

A) Request from Brianna Jack; Brianna's Bookworms.

18-19 Motion: Councillor Farnsworth
 Second: Councillor Simpson

"That the Town make a donation of \$150.00 to Brianna's Bookworms to help purchase books for the Inaugural WE Believe Event in Saint John."

Motion carried.

B) By-Law No. W-2.4 Amendment to Water/Sewer Rates.

18-20 Motion: Councillor Farnsworth
 Second: Councillor Simpson

"That By-Law No. W-2.4, a By-Law Respecting Water Rates and Sewer Rentals in The Town of Nackawic be read for the first time by title."

Motion carried.

Councillor Farnsworth read By-Law No. W-2.4, a By-Law Respecting Water Rates and Sewer Rentals in the Town of Nackawic for the first time by title.

18-21 Motion: Councillor Farnsworth
 Second: Councillor Simpson

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“That By-Law No. W-2.4, a By-Law Respecting Water Rates and Sewer Rentals in The Town of Nackawic be read for the second time by title.”

Motion carried.

Councillor Farnsworth read By-Law No. W-2.4, a By-Law Respecting Water Rates and Sewer Rentals in the Town of Nackawic for the second time by title.

18-22 Motion: Councillor Farnsworth
 Second: Deputy Mayor MacFarlane

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:15 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Recreation

18-23 Motion: Councillor Farnsworth
 Second: Councillor Toole

“That Council move back to regular meeting.”

Motion carried.

Council moved back to regular meeting at 9:15 pm.

18-24 Motion: Councillor Toole
 Second: Councillor Farnsworth

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:16 pm.

Ian Kitchen
Mayor

Randy Wilson
CAO